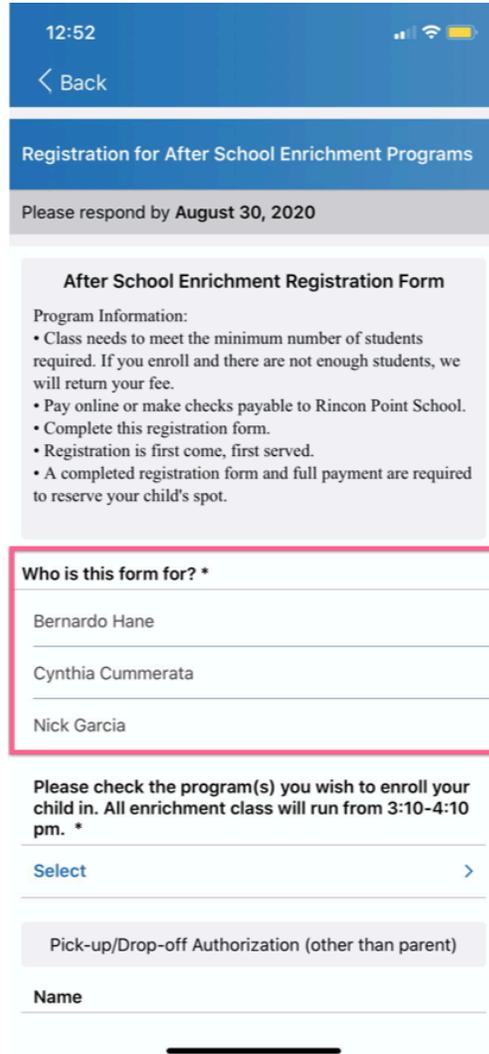
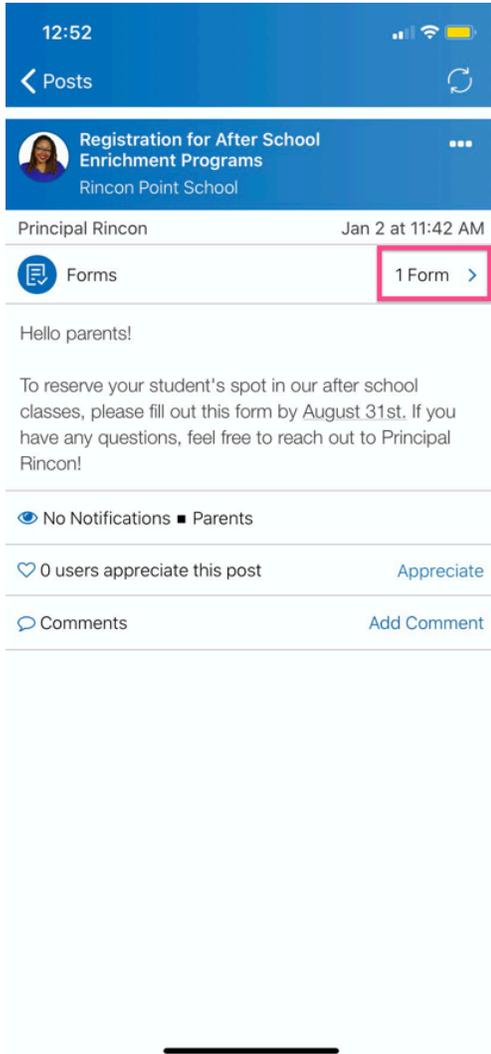


# How to Complete a Form on the Mobile App

1. Log into the ParentSquare App. Tap on the post with the form.
2. Tap **Forms**.
3. If you see, **Who is this form for?** Enter the name of your child.



4. Fill out the form.
5. Tap **Save**, unless your form requires a signature.

6. If your form requires a signature, tap **Review and Sign**. \*Not all forms have this.\*

The screenshot shows a mobile application interface for a form. At the top, there is a green header bar with a white 'X' on the left and the word 'Form' in the center. Below the header, the form contains several sections: 'Student Grade Level' with a text input field containing '2nd Grade'; a question 'Do you give your permission to let your child attend summer school? \*' with a 'Yes' option and a right-pointing arrow; 'Parent/Guardian Name' with a text input field containing 'Christoper Schinner'; 'Parent/Guardian Email' with a text input field containing 'christoper.94604.schinner@mailinator.com'; and 'Parent/Guardian Phone Number' with a text input field containing '5965552463'. Below these fields is a line of italicized text: 'Information entered on this form will be visible to the post admins and ParentSquare admins.' At the bottom of the form is a green button with the text 'Review & Sign', which is highlighted with a red rectangular border. Below the button is another line of italicized text: 'You will be prompted to sign the form and either approve or decline to approve the terms.'

7. The consent form will open; review and tap **Sign Document**.

8. Type your full name under **Electronic Signature**. Your name MUST be typed exactly as it appears in ParentSquare. Tap **I Approve**.

The screenshot shows a mobile app interface for 'Electronic Signature Consent'. At the top, there is a green header with a back arrow, a close 'X' icon, and the title 'Electronic Signature Consent'. Below the header is a light gray box containing the following text: 'Electronic Signature Consent', 'By tapping the 'I Approve' button below, I give my permission for my child to participate in the above mentioned activity.', and 'By tapping the 'I Do Not Approve' button below, I deny permission for my child to participate in the above mentioned activity.'. Below this box is a red-bordered section titled 'Electronic Signature' containing a text input field with the placeholder 'Please type your full name'. Underneath the input field is the instruction 'Full name must match exactly as provided to ParentSquare.'. At the bottom of the red-bordered section are two buttons: a green button labeled 'I Approve' and a white button with a gray border labeled 'I Do Not Approve'.

9. If you need to complete another form/permission slip for another child, tap **Complete another form**.

The screenshot shows a mobile app interface for 'Completed Forms'. At the top, there is a blue header with the time '12:53', signal strength, Wi-Fi, and battery icons. Below the header is a blue bar with a back arrow and the text '< Back'. The main content area has a blue header 'Registration for After School Enrichment Programs' and a gray bar 'Please respond by August 30, 2020'. Below this is a section titled 'Completed Forms' with two entries: 'Completed on Jan 2, 2020 at 12:53 PM for Bernardo Hane (Approved)' and 'Completed on Jan 2, 2020 at 11:45 AM for Emily Abbott (Approved)'. Each entry has a blue link 'View Completed Form'. At the bottom of the screen is a blue button with a white border labeled 'Complete Another Form'.