

**URBANDALE COMMUNITY SCHOOL DISTRICT**  
**BOARD OF DIRECTORS' MEETING**  
**MONDAY, February 16, 2014**  
**BOARD MEETING – 7:00 P.M.**  
**URBANDALE CITY HALL – 3600 86<sup>TH</sup> STREET**  
**CHRIS GUNNARE, PRESIDENT**

*Our Mission: teach all/reach all*

*Our Vision: Urbandale will be a school district that brings learning to life for everyone.*

*Urbandale is a national leader in CHARACTER COUNTS!, endeavoring at all times to promote and model the principles of trustworthiness, respect, responsibility, fairness, caring and citizenship. In conducting tonight's meeting, we expect that all participants will act in a respectful manner consistent with these principles*

**AGENDA**

Urbandale City Hall – 3600 86<sup>th</sup> Street

- 7:00 I. Call to Order and Roll Call
- 7:02 II. Approval of Agenda
- 7:04 III. Communication from the Public
- 7:10 IV. Meet With Your Legislators
- 7:30 V. Quality Update
- 7:45 VI. Consent Agenda Items
  - A. Approval of Monday, February 2, 2015 Board Meeting Minutes
  - B. Approval of Open Enrollment
  - C. Approval of Personnel Report
  - D. Approval to Sell/Dispose of District's 2000 Chevrolet Venture Passenger Van
  - E. Agreement for Ethernet Services
  - F. Agreement for Computer Buyback from PowerOn Services
- 7:50 VII. Report of the Superintendent of Schools
  - A. Bond Counsel Engagement Agreement

- B. Resolution Fixing the Date of Sale, Approval of Electronic Bidding Procedure, and Approval of Official Statement for \$5.8M Refunding Bonds
- C. Facility Planning Discussion
- D. Special Education Update
- E. First Reading of Board Policies as Identified
  - Series 800 – Business Procedures*
  - Series 900 – Building and Sites*
- F. Adventuretime Revised Fee
- G. Accept Financial Report
- H. Authorization to Pay Bills

- 8:50 VIII. Report of the President
  - A. Superintendent Search Update
- 9:00 IX. Discussion of Other Matters
- 9:10 X. Adjourn



**URBANDALE COMMUNITY SCHOOL DISTRICT  
 BOARD OF DIRECTORS' MEETING  
 MONDAY, February 16, 2015  
 BOARD MEETING – 7:00 P.M.  
 URBANDALE CITY HALL – 3600 86<sup>TH</sup> STREET  
 CHRIS GUNNARE, PRESIDENT**

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**AGENDA**

Urbandale City Hall – 3600 86<sup>th</sup> Street

7:00 I. Call to Order and Roll Call

Name	Present	Absent
Aaron Applegate	_____	_____
Graham Giles	_____	_____
Chris Gunnare	_____	_____
Kyle Kruidenier	_____	_____
Cate Newberg	_____	_____
Adam Obrecht	_____	_____
Mark Wierson	_____	_____

7:02 II. Approval of Agenda

BE IT RESOLVED that the Board of Directors approve the Agenda for the board meeting being held on Monday, February 16, 2015.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

7:04 III. Communication from the Public

The Board of Directors encourages public input and will provide a time at the beginning of the regular monthly meeting for that purpose. Persons seeking to address the Board may contact the office of the Superintendent of Schools to be placed on the agenda, or they may request the opportunity to address the Board at the regularly scheduled monthly meeting. If several persons seek to address the Board, the President of the Board of Directors will determine how much time will be available to each speaker.

7:10 IV. Meet With Your Legislators

Senator Brad Zaun and Representative John Forbes will discuss the current legislative session.

7:30 V. Quality Update

Mica Ramsey, Art Teacher, and her students will update the Board on the quality and continual improvement work occurring in their classroom at Urbandale Middle School.

7:45 VI. Consent Agenda Items

Are there any consent agenda items that need to be extracted for separate consideration? If not, I will entertain a motion to approve consent agenda items A through F.

- A. Approval of Monday, February 2, 2015 Board Meeting Minutes  
*Special Report #1*
- B. Approval of Open Enrollment – *Special Report #2*
- C. Approval of Personnel Report – *Special Report #3*
- D. Approval to Sell/Dispose of District’s 2000 Chevrolet Venture Passenger Van
- E. Agreement for Ethernet Services – *Special Report #4*
- F. Agreement for Computer Buyback from PowerON Services– *Special Report #5*

BE IT RESOLVED that the Board of Directors approve the consent agenda items A through F.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

7:50 VII. Report of the Superintendent of Schools

A. Bond Counsel Engagement Agreement – *Special Report #6*

Shelly Clifford, Chief Financial Officer, is requesting Board members to approve the Bond Counsel Engagement Agreement.

BE IT RESOLVED that the Board of Directors approve the Bond Counsel Engagement Agreement.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

B. Resolution Fixing the Date of Sale, Approval of Electronic Bidding Procedure, and Approval of Official Statement for \$5.8M Refunding Bonds – *Special Report #7 & 7A*

Shelly Clifford, Chief Financial Officer, has worked with the District's Bond Counsel and Financial Advisor to prepare a resolution and The Preliminary Official Statement for the Board of Directors' consideration. The proposed date of sale for \$5.8M refunding bonds is March 2, 2015 at 12:00 P.M. The electronic bidding procedure outlined is customary for the bond marketplace, and the Official Statement has been drafted by the District's CFO and Financial Advisor, and reviewed by the Legal Counsel. The Official Statement is subject to Federal Securities Law regulation.

BE IT RESOLVED that the Board of Directors approve the Electronic Bidding Procedure and Official Statement for Refunding Bonds.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

C. Facility Planning Discussion

Dr. Doug Stilwell, Superintendent, will update the Board of Directors in regard to facility planning.

D. Special Education Update

Dr. Doug Stilwell, Superintendent, will provide an update on questions from the February 2<sup>nd</sup> board meeting regarding Special Education.

E. First Reading of Board Policies as Identified

*Series 800 – Business Procedures - Special Report #8*

*Series 900 – Building and Sites - Special Report #9*

Dr. Doug Stilwell, Superintendent, has forwarded the request for policy changes and revisions to Danielle Haindfield, the District’s legal counsel, to update. The policies have been reviewed by legal counsel and by Shelly Clifford, Chief Financial Officer. Proposed changes are highlighted in red and blue.

Dr. Stilwell will ask Board Members to approve the first reading of Board Policies in the 800 Series – Business Procedures.

BE IT RESOLVED that the Board of Directors approve the first reading of Board Series 800 – Business Procedures.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

Dr. Stilwell, will ask Board Members to approve the first reading of Board Policies in the 900 Series - Building and Sites.

BE IT RESOLVED that the Board of Directors approve the first reading of Board Series 900 – Building and Sites.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

F. Adventuretime Revised Fee – *Special Report #10*

Ashley Becker, Director of Adventuretime, is requesting Board approval of revised Adventuretime Fees to include additional options for families who only need childcare from 9:00 a.m. to 3:30 p.m.

BE IT RESOLVED that the Board of Directors approve the revised Adventuretime Fees.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

G. Accept Financial Report – *Special Report #11*

Shelly Clifford, Chief Financial Officer, is requesting Board members to accept the financial report for January 2015.

BE IT RESOLVED that the Board of Directors accept the financial report for January 2015.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

H. Authorization to Pay Bills – *Special Report #12*

Shelly Clifford, Chief Financial Officer, requests Board authorization to pay the list of bills as submitted.

BE IT RESOLVED that the Board of Directors approve payment of bills as submitted.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

8:50 VIII. Report of the President  
A. Superintendent Search Update

9:00 IX. Discussion of Other Matters

9:10 X. Adjourn

BE IT RESOLVED that the Board of Directors adjourn.

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_

Board action:

**URBANDALE COMMUNITY SCHOOL DISTRICT  
BOARD OF DIRECTORS' MEETING  
MONDAY, February 2, 2015  
BOARD WORK SESSION – 5:30 P.M.  
URBANDALE CITY HALL – 3600 86<sup>TH</sup> STREET  
BOARD MEETING – 7:00 P.M.  
URBANDALE CITY HALL – 3600 86<sup>TH</sup> STREET  
CHRIS GUNNARE, PRESIDENT**

**Work Session Call to Order and Roll Call**

President Chris Gunnare called the board meeting to order at 5:35 P.M. Upon roll call, the following members were present: Directors Kyle Kruidenier, Mark Wierson, Vice President Cate Newberg, Adam Obrecht and President Gunnare. Director Graham Giles arrived later and Director Aaron Applegate was absent.

**Approval of Agenda**

Director Wierson moved, and Director Obrecht seconded the motion to approve the agenda. Motion passed with all ayes 5-0.  
Director Giles arrived at 5:40 P.M.

**Quality Update**

Denise Wood, Quality and Continuous Improvement Coordinator, Loren DeKruyf, Middle School Principal, and Dr. Greg Carenza, Webster Elementary Principal, provided the Board of Directors with a review of the Baldrige categories and the alignment of those categories across all levels of the system.  
President Gunnare announced a short recess until 7:00 P.M.

**Board Meeting Call to Order and Roll Call**

President Chris Gunnare called the board meeting to order at 7:00 P.M. Upon roll call, the following members were present: Directors Graham Giles, Kyle Kruidenier, Mark Wierson, Adam Obrecht, Vice President Cate Newberg, and President Gunnare. Director Aaron Applegate was absent.

**Approval of Agenda**

Director Wierson moved, and Director Obrecht seconded the motion to approve the agenda, amended to move the Legislative Update item forward to take place after the Quality Update. Motion passed with all ayes 6-0.

**Student Senate Update**

Seventh Grade Student Lauren Siembieda, and Middle School teacher Lori Russell provided an update on Middle School Student Senate activities, including the Boxes of

Love to be sent to military personnel, and fundraising for an upcoming dance. Senior Jessie Carver reported that the High School is working to fundraise for Chef D's Pizza, a local restaurant that provides free pizza every Monday for the homeless. The High School Student Senate is also planning a blood drive.

#### **Communication from the Public - Check Presentation**

Robert Brownell, Polk County Supervisor and Prairie Meadows Representative, Michele Wilkie, presented the Board of Directors with a donation to the Urbandale Community School District in the amount of \$47,158.69. The funding will be used to offset the cost of transportation for student activities events.

#### **Quality Update – UHS Vocal Music**

Vocal Music Director Theodore Brimeyer, and Students Nick Battani, Peter Clinkscales, Danielle Pack, Emma VanZante, and Lizzy Erickson presented information about Quality Tools used for vocal music instruction in their student-centered classroom, and how students review their own performances and analyze and track their improvement. Under Mr. Brimeyer's direction, the presentation featured a short performance by a large group of high school vocal music students.

#### **Legislative Update**

Dr. Tom Lane provided a legislative update about educational issues under consideration in the current Legislative session, including school funding and school start date.

#### **Superintendent Search Update**

Vice President Cate Newberg reported that the position has been posted to educational websites such as Teach Iowa, and also in a print ad in the Des Moines register. A recent survey was successful in gathering information for the search committee. Interview teams have been formed, along with a timeline for interview days.

#### **Consent Agenda Items**

- A. Minutes of the Monday, January, 19, 2015 Board meeting as submitted,
  - B. Personnel Report as submitted,
  - C. Approval of District Equal Opportunity Employer/Affirmative Action Plan,
  - D. Approval of Teacher Leadership and Compensation Interview Team
- Director Newberg moved, and Director Graham seconded the motion to approve the consent agenda items A through D as submitted. Motion passed with all ayes 6-0.

#### **Report of the Superintendent of Schools**

- A. Discussion and Approval of Adventuretime Fees  
Ashley Becker, Director of Adventuretime, requested board approval of the proposed Adventuretime Preschool and Childcare Fees. Director Wierson moved

and Director Obrecht seconded the motion to approve the new Adventuretime fees as submitted. Motion passed with all ayes 6-0.

B. Special Education Budget Update

Jason Volmer, Coordinator of Special Education, provided an update on the current Special Education budget and Special Education funding deficits in prior years.

D. Authorization to Pay Bills

Shelly Clifford, Chief Financial Officer, requested approval to pay the bills as submitted, totaling \$454,514.31. Director Obrecht moved, and Vice President Newberg seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 6-0.

**Report of the President**

The Community was reminded of the Physical Plant and Equipment Levy special election to be held February 3, 2015

**Adjourn**

Director Wierson moved, and Director Giles seconded the motion to adjourn the meeting at 9:55 P.M. Motion passed with all ayes 6-0.

\_\_\_\_\_  
Board President

\_\_\_\_\_  
Date

ATTEST:

\_\_\_\_\_  
Board Secretary

\_\_\_\_\_  
Date

These minutes are unofficial until approved by the Board of Directors at their meeting on February 16, 2015.



Open Enrollment In  
February 16, 2015Urbandale Community School District  
Submitted By Student Services

The following requests for open enrollment from another school district to attend the Urbandale Community School District in the 2014-2015 school year have been received:

<u>Student/Grade</u>	<u>Resident District</u>	<u>Reason For Request</u>
Natalia Boeke, 6 <sup>th</sup>	Des Moines	Trans Of Res Dist
Jateh Cheneyon, 2 <sup>nd</sup>	West Des Moines	Continuation/Move
William Connors, 9 <sup>th</sup>	West Des Moines	Continuation/Move
Blessing Gaye, 10 <sup>th</sup>	West Des Moines	Continuation/Move
Joshua Gaye, 6 <sup>th</sup>	West Des Moines	Continuation/Move
Milana Ilnitsky, 4 <sup>th</sup>	West Des Moines	Good Cause
Salena Ilnitsky, 11 <sup>th</sup>	West Des Moines	Good Cause
Slavic Ilnitsky, 2 <sup>nd</sup>	West Des Moines	Good Cause
Svetlana Ilnitsky, 6 <sup>th</sup>	West Des Moines	Good Cause
Vadim Ilnitsky, 9 <sup>th</sup>	West Des Moines	Good Cause
Michael Oliver, 10 <sup>th</sup>	Des Moines	Good Cause
Jacob Pruitt, 9 <sup>th</sup>	Waukee	Continuation/Move
Jordan Pruitt, 10 <sup>th</sup>	Waukee	Continuation/Move
Miranda Stiggers, 3 <sup>rd</sup>	Des Moines	Continuation/Move
Caden Sturgill, 3 <sup>rd</sup>	West Des Moines	Continuation/Move
Cason Sturgill, K	West Des Moines	Continuation/Move
Mackenzie Whitener, 1 <sup>st</sup>	Johnston	Continuation/Move
Chase Wynkoop, 10 <sup>th</sup>	Johnston	Continuation/Move
Destiny Wynkoop, 8 <sup>th</sup>	Johnston	Continuation/Move
Hope Young, 7 <sup>th</sup>	Des Moines	Continuation/Move

The following requests for open enrollment from another school district to attend the Urbandale Community School District in the 2015-2016 school year have been received:

<u>Student/Grade</u>	<u>Resident District</u>	<u>Reason For Request</u>
Adrian Burner, K	West Des Moines	Applied On Time
Keagan Cash, 10 <sup>th</sup>	Dallas Center-Grimes	Applied On Time
Madeline Cunningham, 7 <sup>th</sup>	West Des Moines	Applied On Time
Olivia Froehle, K	West Des Moines	Applied On Time
Jessica Hathaway, 11 <sup>th</sup>	Johnston	Applied On Time
Anderson King, K	West Des Moines	Applied On Time
Charlotte Monson, K	Johnston	Applied On Time
Carter Elfstrom, K	West Des Moines	Applied On Time
Elia Brus, K	Johnston	Applied On Time

Open Enrollment Out  
February 16, 2015

Urbandale Community School District  
Submitted By Student Services

The following requests for open enrollment out from the Urbandale Community School District in the 2014-2015 school year have been received:

<u>Student/Grade</u>	<u>District Requesting</u>	<u>Reason For Request</u>
Izaak DeVan, 2 <sup>nd</sup>	Des Moines	Continuation/Move
Levi Wasson, 6 <sup>th</sup>	Des Moines	Continuation/Move

The following requests for open enrollment out from the Urbandale Community School District in the 2015-2016 school year have been received:

<u>Student/Grade</u>	<u>District Requesting</u>	<u>Reason For Request</u>
Evelyn Avila, K	West Des Moines	Applied On Time
Allie Bahnsen, K	Dallas Center-Grimes	Applied On Time
Anna Bahnsen, 3 <sup>rd</sup>	Dallas Center-Grimes	Applied On Time
Yara Homedan, 6 <sup>th</sup>	Waukee	Applied On Time
Andy Hosaic, 6 <sup>th</sup>	Johnston	Applied On Time
Gracie Ann Johnson, 9 <sup>th</sup>	Johnston	Applied On Time
Madden Humes, K	Dallas Center-Grimes	Applied On Time
Mason Humes, K	Dallas Center-Grimes	Applied On Time
Ethan Paul, 8 <sup>th</sup>	Johnston	Applied On Time

URBANDALE COMMUNITY SCHOOL DISTRICT  
PERSONNEL REPORT FOR BOARD APPROVAL

BOARD MEETING AGENDA  
February 16, 2015 - Special Report #3

Board Meeting –February 16, 2015

1. **CLASSIFIED APPOINTMENTS**

**MICHAELA BAXTER**, Webster Elementary School, ECSE Associate, Class II, Step I, \$13.50/hr, 5.25 hr/day. Effective February 2, 2015.  
[Replacement]

**SHERRI HARNEY**, Olmsted Elementary School, Special Education Associate, Class II, Step I, \$13.50/hr, 5.75hr/day. Effective February 3, 2015.  
[Replacement]

**DEBRA LEITH**, Rolling Green Elementary School, Preschool Associate, Class II, Step I, \$13.50/hr, 5.75 hr/day. Effective February 5, 2015.  
[Replacement]

2. **CLASSIFIED RESIGNATIONS**

**ALEXIE BAGLEY**, Adventurertime Associate, personal. Effective February 19, 2015.

**KRISTA CAIRO**, Urbandale Middle School, Special Education Associate, personal. Effective February 18, 2015.

**ANNE CLAES**, Urbandale Middle School, Special Education Associate, personal. Effective February 18, 2015.

**MARY COMITO**, Valerius Elementary School, Special Education Associate, personal. Effective February 2, 2015.

**JODI JORDAN**, Olmsted Elementary School, General Education Associate. Effective February 11, 2015.

**JESSICA MARTINEZ**, Urbandale High School, Special Education Associate, personal. Effective February 11, 2015.

**DANICKA PETERSON**, Olmsted Elementary School, Preschool Associate, personal. Effective February 10, 2015.

**SHANNON ROGERS**, Adventurertime Associate, personal. Effective February 23, 2015.

**RYAN SAUNDERS**, Urbandale High School, Special Education Associate, personal. Effective February 3, 2015.

THIS AMENDMENT is made by and between the State of Iowa, Iowa Telecommunications and Technology Commission operating the Iowa Communications Network, (collectively the "ICN") and Urbandale Community School District ("Customer"). ICN and Customer may also be referred to as the "Parties" or "Party" as the context allows.

SECTION 1: Purpose. The Agreement is being amended as follows to enable ICN to upgrade Ethernet Service for Customer:

(A) Paragraph 1 of Section 3, Compensation, is deleted in its entirety and replaced with the following:

SECTION 3: COMPENSATION. For the term of the Agreement, upon receipt of Customer's order and where provisioning is available, the ICN agrees to provide the Customer with Premium Ethernet Service (Service) at the following rates:

Bandwidth	Service Description	Non-Recurring Charges	Installation Charges	Monthly Charges
400 Mb	Premium Ethernet Service	\$ 200.00		\$ 1764.00
	Upgrade PVC 80504 to 400 MB			
<b>Totals</b>		<b>\$ 200.00</b>		<b>\$ 1764.00</b>

(B) Add the following Section 4.2:

4.2 The Service upgrade covered under this Amendment shall be effective July 1, 2014 and shall terminate:

As stated in the Agreement or  
 36 months after the effective date

SECTION 2: AMENDMENT ALLOWED. Section 6, Amendments, of the Agreement for Services provides for amendments with mutual written consent of the parties.

SECTION 3: EXECUTION.

IN WITNESS WHEREOF, in consideration of the mutual covenants set forth above and for other good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties have entered into the above Amendment and have caused their duly authorized representatives to execute this Amendment.

IOWA TELECOMMUNICATIONS AND  
 TECHNOLOGY COMMISSION Operating the  
 IOWA COMMUNICATIONS NETWORK

**Urbandale Community School District**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: MARLA GIBBONS

Printed Name: \_\_\_\_\_

Title: ICN CONTRACTING OFFICER

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_



**QUOTE is valid for thirty (30) days and will expire on Mar. 01, 2015**  
**Need More Time?** Contact Us at 866-635-5776 or email [aplus@poweron.com](mailto:aplus@poweron.com)

<b>Institution:</b>  Urbandale Schools Josh Whitver 11152 Aurora Avenue Urbandale Urbandale, IA 50322	<b>Contact Information:</b>  Josh Whitver <a href="mailto:whitverj@urbandaleschools.com">whitverj@urbandaleschools.com</a> 11152 Aurora Avenue Urbandale Urbandale, IA 50322
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QUOTE DATE	CUSTOMER TYPE	SHIPPED VIA	F.O.B. POINT	PRICE GUARANTEE
01-30-15	Apple Educational (K12)	Not applicable	Roseville, CA	30 Days

QTY	DESCRIPTION	WORKING	NON WORKING	TOTAL
45	iMac Core 2 Duo 2.0 GHz 20" Al (2007)(MA876LL/A)	\$56.00	Free Recycling	<b>\$2,520.00</b>
45	+ Apple Aluminum Keyboard	\$15.00	Free Recycling	\$675.00
45	+ Apple Mighty Mouse	\$10.00	Free Recycling	\$450.00
<b>Plus Value</b>		<b>\$81.00</b>		<b>\$3,645.00</b>
13	iMac Core 2 Duo 2.0 GHz 20" Al (Mid-2009)(MC015LL/A)	\$58.70	Free Recycling	<b>\$763.10</b>
13	+ Apple Aluminum Keyboard	\$15.00	Free Recycling	\$195.00
13	+ Apple Mighty Mouse	\$10.00	Free Recycling	\$130.00
<b>Plus Value</b>		<b>\$83.70</b>		<b>\$1,088.10</b>
33	iMac Core 2 Duo 2.4 20" Al (Early 2008)(MB323LL/A)	\$89.00	Free Recycling	<b>\$2,937.00</b>
33	+ Apple Aluminum Keyboard	\$15.00	Free Recycling	\$495.00
33	+ Apple Mighty Mouse	\$10.00	Free Recycling	\$330.00
<b>Plus Value</b>		<b>\$114.00</b>		<b>\$3,762.00</b>
2	MacBook Pro Core 2 Duo 2.53 Ghz 15" (Mid-2009) (SD) (P8700) (MC118LL/A)	\$197.05	Free Recycling	<b>\$394.10</b>
2	+ 85W AC Adapter - MacBook Pro	\$50.00	Free Recycling	\$100.00
<b>Plus Value</b>		<b>\$247.05</b>		<b>\$494.10</b>
6	MacBook Pro Core i7 2.0 GHz 15" (Early-2011) (I7-2635QM) (MC721LL/A)	\$337.45	Free Recycling	<b>\$2,024.70</b>
6	+ 85W AC Adapter - MacBook Pro	\$50.00	Free Recycling	\$300.00
<b>Plus Value</b>		<b>\$387.45</b>		<b>\$2,324.70</b>

**Recycling Items**

QTY	DESCRIPTION
16	White iMac 17 inch
1	Epson PowerLite 83c Printer
1	iMac (20 inch, early 2008) - Dead Hard Drive
1	iMac (20 inch, mid 2007) - Broken
30	NEC VT676
2	Xraid
10	Xserves

**DIRECTIONS:**

- To Accept Quote** use Electronic Signature feature

**TOTAL \$11,313.90**

provided in this quote document (below) or print, sign, fax and mail two (2) copies of quote document to address listed below.

2. **A+ Educational Contact Information** for all questions, shipments & notifications:

PowerON Services, Inc.  
Attn: A+ Educational  
8801 Washington Blvd., Ste. 101  
Roseville, CA 95678

Toll Free: 866-635-5776  
Telephone: 916-677-6237  
Fax: 916-644-6345

eMail: [aplus@poweron.com](mailto:aplus@poweron.com)

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**QUOTE 1139035** is valid for thirty (30) days and **MUST** be accepted by 03-01-2015.

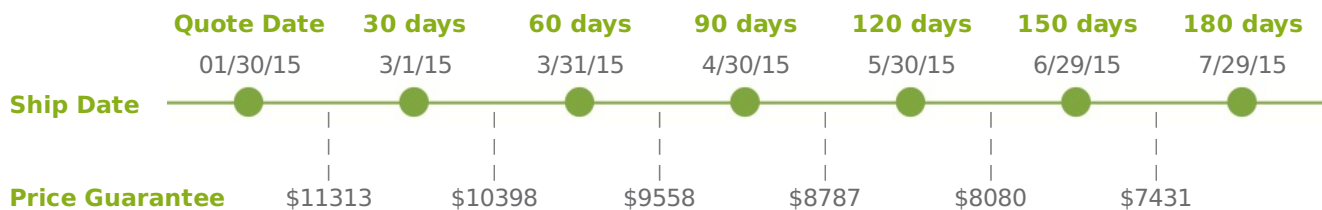
**PRICE GUARANTEE** requires quote acceptance and is in effect for thirty (30) days from quote date on quoted product received in **WORKING CONDITION** and shipped by 03-01-2015.

**I HAVE READ AND ACCEPT** the Terms & Conditions of the A+ Educational Trade-in Program.

<b>Accepted By:</b>	<b>Date:</b>
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## Value of Time

Extended quote terms makes planning & budgeting the next refresh that much easier!



While PowerON offers up to six (6) months guaranteed\* quote terms, your aging technology is never more valuable than it is today. Understanding this and how extended quote terms work will help your institution receive the highest value for your used equipment.

\*Price Guarantee requires quote acceptance within thirty (30) days from quote date and is only valid for quoted product received in WORKING CONDITION and shipped within the timeframe listed on the Quote.

### Is your device working or non working?

The information below explains how the PowerON auditing team will assess your equipment. Understanding this evaluation system will help you determine the value of your devices.

#### Working {Fair Market Value}

The device powers on. Has functional display. No cracked glass or exposed internal components.

#### Non Working {\$0 Value, Free Recycling}

The device does not power on. The display does not function as intended. Has cracked glass or exposed internal components.





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## TERMS AND CONDITIONS

THE A+ EDUCATIONAL TRADE-IN PROGRAM ("PROGRAM") IS A SERVICE PROVIDED BY POWERON SERVICES, INC. ("POWERON"). THIS IS A LEGAL AGREEMENT BETWEEN YOU AND POWERON STATING THE TERMS THAT GOVERN YOUR USE OF THE PROGRAM. THESE TERMS AND CONDITIONS - TOGETHER WITH ALL UPDATES AND ADDITIONAL TERMS COLLECTIVELY CONSTITUTE THE "AGREEMENT" BETWEEN YOU AND POWERON. YOU AGREE TO THESE TERMS BY USING THE SERVICE. IF YOU DO NOT AGREE TO THESE TERMS DO NOT USE THE SERVICE. YOU MUST ACCEPT AND ABIDE BY THESE TERMS AS PRESENTED TO YOU; CHANGES, ADDITIONS, OR DELETIONS ARE NOT ACCEPTABLE, AND POWERON MAY REFUSE ACCESS TO THE PROGRAM FOR NON-COMPLIANCE WITH ANY PART OF THIS AGREEMENT. YOU ACKNOWLEDGE AND AGREE THAT THE PROGRAM IS BETWEEN YOU AND POWERON ONLY, AND APPLE IS NOT LIABLE FOR AND DOES NOT WARRANT SUCH SERVICE AND YOU HEREBY RELEASE APPLE AND ITS DIRECTORS, EMPLOYEES AND AGENTS FROM ANY DISPUTES, CLAIMS, DEMANDS, AND/OR DAMAGES-ACTUAL OR CONSEQUENTIAL-OF EVERY KIND, WHETHER KNOWN OR UNKNOWN, ARISING OUT OF OR RELATING TO YOUR USE OF POWERON SERVICES, INCLUDING-WITHOUT LIMITATION-INCOMPLETE OR COMPLETED TRANSACTIONS, AND ANY CLAIMS OR DISPUTES BETWEEN YOU AND POWERON SERVICES, INC.

- **QUOTE 1139035** is valid for thirty (30) days and MUST be accepted by 03-01-2015.
- **PRICE GUARANTEE** requires quote acceptance and is in effect for thirty (30) days from quote date for quoted product received in WORKING CONDITION and shipped by 03-01-2015.
- **WORKING CONDITION** means that the product powers on, has a functional display, no cracked glass or exposed internal components.
- **NON WORKING** product has no quote value and will be responsibly recycled at no cost to the customer.
- **MISSING** product has no quote value.
- **FIND MY IPHONE / FIND MY MAC** must be disabled.
- **LATE, INCORRECT or ADDITIONAL** product will be assigned a quote value upon validation.
- **PAYMENT** sent electronically or mailed via USPS within thirty (30) days once received.

**Agreement** By participating in the Program, YOU AGREE TO BE BOUND BY THESE TERMS AND CONDITIONS and all disclaimers and terms and conditions that appear elsewhere on this web site. It is your responsibility, prior to participating in the Program, to read these Terms and Conditions carefully to understand your rights and obligations. If you are dissatisfied with the Program, its content, or these Terms and Conditions, you agree that your sole and exclusive remedy is to discontinue using the Program.

**Customer Eligibility** To participate in the Program, you must: (a) be at least 18 years old; (b) ship products from the United States only; and (c) have a physical address or P.O. box located in the United States. Products shipped from outside the United States will not be accepted or returned. You represent and warrant that you have the legal right to provide all items you submit for this program and that the items are not counterfeit or stolen. You must have the right, title, and interest in any and all products you seek to provide to PowerON. Such products, or the sale and shipment of such products, must not violate any applicable laws, statutes, ordinances, or regulations including export laws. You are responsible for complying with any and all such laws. Any products you seek to provide through the site using PowerON's services: (1) shall not infringe any third party intellectual property rights (including copyrights, trademarks, patents, trade secrets or other proprietary rights); (2) shall not be counterfeit, stolen, or fraudulent. You represent and warrant that the products are free of any liens or encumbrances, including third-party software which may not be transferred or for which royalties are due. By using the Program, you agree to indemnify PowerON from all claims or losses sustained by PowerON as a result of any breach of this warranty.

**Products** PowerON reserves the right, in its discretion, to choose whether to offer value for your product. All quotes are based on PowerON's own determination of the product value with the information you provide. PowerON will use its discretion to determine the product value, weighing several factors that may include but are not limited to the product description and condition. Upon receiving a quote, you have the option to sell your product to PowerON.

IF YOU HAVE ONLY PROVIDED POWERON WITH A PRODUCT MODEL AND QUANTITY INFORMATION, ABSENT SPECIFIC PRODUCT FUNCTIONALITY AND PHYSICAL CONDITION DATA, POWERON WILL QUOTE THE PRODUCT AS "WORKING" CONDITION, INCLUDING ANY ORIGINAL ACCESSORIES AND/OR EQUIPMENT REQUIRED TO OPERATE PRODUCT; IF THE PRODUCT IS NOT RECEIVED BY POWERON IN WORKING CONDITION AND/OR THE PRODUCT DOES NOT INCLUDE THE ORIGINAL ACCESSORIES OR EQUIPMENT REQUIRED TO OPERATE THIS PRODUCT, PRODUCT WILL BE DEEMED NON WORKING AND RESPONSIBLY RECYCLED AT NO COST YOU. QUOTED VALUE WILL BE REDUCED ACCORDINGLY FOR ANY NON WORKING OR MISSING PRODUCT LISTED ON THE QUOTE. THIS WILL REDUCE YOUR FINAL PAYMENT VALUE ACCORDINGLY.

**Removing Data** PowerON does remove data from your product, (however makes no guarantee in this regard). You must back up your data and then erase it from your product before shipping. By sending PowerON your product, you agree to, upon its acceptance by PowerON, release us from any claim as to the product, the data stored in such product, or any information on any media used in conjunction with the product and which you send to PowerON, or for such data's security, integrity, confidentiality, disclosure or use. PowerON is not responsible for any loss suffered by you due to any data that is not erased from the product.

**Shipping** PowerON provides shipping materials for all accepted quotes with value and is not responsible for damages that may occur during shipping should you choose not to utilize the provided materials or follow packaging instructions. When packaging your product, be sure to include all Original Accessories required to operate the product. Failure to include Original Accessories required to operate the product or sending us a product which does not match your original description, may impact the final value of your product and may result in a recalculated quote. Items that are materially damaged or that do not match the items on the trade-in quote are not eligible for return to you, and may be recycled by PowerON. All other items not accepted by PowerON will be returned to you approximately 14 days after receipt. On occasion, technical or transportation problems may delay or prevent delivery of your product or payment. Your exclusive and sole remedy will be a refund of the price quoted to you by PowerON for such Product, as determined by PowerON.

**Inspection** All products are inspected upon receipt by PowerON. PowerON has the option to accept or deny the product. There may be instances when PowerON recalculates the original quote based on the actual product received. If the product received as quoted; the product description and product condition with all original accessories required to operate the product, and shipped to PowerON within the designated timeframe, PowerON will honor your product quote pricing and you will be paid within thirty (30) days from the date of receipt at the designated PowerON warehouse.

**All Decisions Are Final** Title of the product passes to PowerON upon: (i) shipment for a product with no quoted value; or (ii) upon PowerON's confirmation to you of payment for any working quoted product following PowerON's physical inspection. If PowerON does not accept the product, for whatever reason, title shall not pass and shall remain with you. All decisions of acceptance or rejection of your quote are final. This offer is non-transferable, non-refundable, not redeemable for any other consideration other than what is quoted by PowerON. Quotes offered by PowerON are subject to, and may, change without notice; PowerON will terminate quotes on certain products at any time and without advanced notice.

**Other Terms and Conditions** PowerON reserves the right to change these terms and conditions at any time. All transactions on the PowerON.com web site are governed by California law, without giving effect to its conflict of law provisions. If any of the terms in these Terms and Conditions are not valid or legally enforceable, the other terms will not be affected. PowerON reserves the right to take steps PowerON believes are reasonably necessary or appropriate to enforce and/or verify compliance with any part of these Terms and Conditions (including but not limited to PowerON's right to cooperate with any legal process relating to your use of the service and/or the products provided, and/or a third party claim that your product is unlawful and/or infringes such third party's rights). You agree that PowerON has the right, without liability to you, to disclose any registration data and/or account information to law enforcement authorities, government officials, and/or a third party, as PowerON believes is reasonably necessary or appropriate to enforce and/or verify compliance with any part of these Terms and Conditions.

POWERON WARRANTS THAT IT WILL PROVIDE THE SERVICE WITH REASONABLE CARE AND SKILL AND SUBSTANTIALLY IN ACCORDANCE WITH THESE TERMS AND CONDITIONS. EXCEPT AS PROVIDED HEREIN, THERE ARE NO OTHER WARRANTIES, CONDITIONS OR PROMISES ABOUT THE SERVICE, EXPRESSED OR IMPLIED, AND ALL SUCH WARRANTIES, CONDITIONS AND PROMISES ARE EXCLUDED TO THE FULL EXTENT PERMITTED BY LAW. **POWERON WILL NOT BE LIABLE FOR ANY LOSS OF INCOME, BUSINESS OR PROFITS, OR FOR ANY LOSS OR CORRUPTION OF DATA IN CONNECTION WITH YOUR USE OF THE SERVICE.**

**To Accept Quote** simply use the PowerSign electronic signature feature provided in this quote document. You may also accept the quote by printing, signing, faxing (eFAX number 916-644-6345) and mailing two (2) copies of this quote to PowerON by quote expiration date.

**A+ Educational Trade-in Program Contact Information** for all questions, shipments & notifications:

PowerON Services, Inc.  
8801 Washington Blvd., Ste. 101  
Roseville, CA 95678 USA

Toll Free: 866-635-5776  
Telephone: 916-677-6237  
Fax: 916-644-6345

eMail: [aplus@poweron.com](mailto:aplus@poweron.com)  
Website: <http://aplus.poweron.com>

**AHLERS & COONEY, P.C.**  
100 COURT AVENUE, SUITE 600  
DES MOINES, IOWA 50309-2231  
FAX: 515-243-2149  
WWW.AHLERSLAW.COM

BOARD MEETING AGENDA  
February 16, 2015 - Special Report #6

Elizabeth A. Grob  
bgrob@ahlerslaw.com

Direct Dial:  
(515)246-0305

February 3, 2015

**VIA E-MAIL**

Shelly Clifford  
Urbandale Community School District  
11152 Aurora Avenue  
Urbandale, IA 50322-7903

RE: Engagement Letter - Bond Counsel and Disclosure Counsel  
Approximately \$5,805,000 General Obligation School Refunding Bonds, Series 2015

Dear Shelly,

We will be pleased to work with you and the Urbandale Community School District (the "District") with respect to the Bonds. The purpose of this letter is to clarify the nature and scope of the legal services which we expect to perform in serving as Bond Counsel and Disclosure Counsel in connection with the above-referenced financing. Our understanding is that the Bonds will be tax-exempt dormitory revenue and refunding obligations of the District. We understand you have engaged Piper Jaffray & Co. as your financial advisor.

I. DESCRIPTION OF BOND COUNSEL SERVICES

As Bond Counsel to the District, we will work with the District, including the officers and employees, the Underwriter, and other parties to this transaction to provide the following services:

1. Review the proposed timetable and consult with the other parties to the transaction as necessary in order to implement the financing in accordance with that timetable.
2. Review all relevant Iowa statutory and constitutional provisions, including all pending legislation and any other recent developments, relating to the issuance of the Bonds.
3. Obtain detailed information about the proposed bond issue and review the nature of public and private ownership and the operation of the facilities originally financed with the Refunded Bond proceeds.
4. Obtain detailed information about the proposed bond issue and review the public and private ownership of the facilities to be constructed with the New Money Portion of the Project.
5. Consider the issues arising under the Internal Revenue Code of 1986, as amended (the "Code"), and all applicable tax regulations relating to the issuance of the Bonds on a tax-exempt basis in view of the use of the Project and prepare all necessary tax compliance certificates.

6. Prepare or review all resolutions of the board necessary to authorize the issuance and delivery of the Bonds to the initial purchaser, the bond purchase agreement and draft descriptions of these documents as necessary. As Bond Counsel, upon request we will assist the District in reviewing only those sections of any official statement or any other disclosure document to be disseminated in connection with the sale of the Bonds which involve the description of the Bonds, the security for the Bonds and matters pertaining to tax exemption.

7. Prepare all pertinent proceedings to be considered by the District Board of Directors; confirm the necessary quorum, meeting and notice requirements, and draft pertinent excerpts of minutes of the meetings relating to the financing; and supervise the filing of all necessary federal reporting or state public notice requirements for issuing the Bonds.

8. Prepare, revise as necessary, and coordinate the distribution and execution of necessary closing documents and certificates, opinions and document transcripts.

9. Attend or host such drafting sessions and other conferences necessary to implement the financing, including the preclosing, if needed, and closing.

10. Render our customary approving legal opinion regarding the validity of the Bonds, the sources of payment therefor and the federal income tax treatment of interest thereon (the "Bond Opinion"), which opinion will be delivered by us in written form on the date the Bonds are exchanged for their purchase price (the "Closing"). The Bond Opinion will be based on facts and law existing as of its date. In rendering the Bond Opinion, we will rely upon the certified proceedings and other certifications of District officials and other persons furnished to us. We are not engaged and will not provide services intended to verify the truth or accuracy of these proceedings or certifications. We understand that you and other members of the District staff and other employees of and consultants to the District will cooperate with us in this regard. Please note that our Bond Opinion represents our legal judgment based upon our review of the law and the facts so supplied to us that we deem relevant and is not a guarantee of result.

The Bond Opinion represents our legal judgment based upon our review of the law and the facts that we deem relevant to render such opinion. No assurance can be given as to whether or not the Internal Revenue Service will commence an audit of the Bonds, or as to whether the Internal Revenue Service would agree with the Bond Opinion. If an audit is commenced, the Internal Revenue Service will treat the District as the taxpayer, and the bondholders may have no right to participate in such procedure. As Bond Counsel we are neither obligated to defend the tax-exempt status of the Bonds nor responsible to pay or reimburse the costs of the District or the bondholders with respect to any audit or litigation relating to the Bonds.

## II. DESCRIPTION OF DISCLOSURE COUNSEL SERVICES

As Disclosure Counsel to the District, we will work with the District, including the officers and employees, the Underwriter, and other parties to this transaction to provide the following services:

1. Consult with District officials, District staff and District's Financial Advisor and/or Dissemination Agent concerning disclosure requirements, questions and issues relating to the initial issuance of the Bonds and concerning continuing disclosure requirements.

2. Attend, upon request, any meeting of the District or any meeting of District staff relating to disclosure matters that pertain to the District's issuance of the Bonds.

3. Review the District's preliminary and final official statements in connection with the Bond offering for Issuer's review and approval, with the assistance of District officials and staff.

4. Supervise and coordinate the printing and delivery of the preliminary and final official statements by Financial Advisor.

5. Review all Bond documents prepared in connection with the issuance of the Bonds to the extent such documents involve or affect disclosure matters.

6. Consult with District officials and staff regarding all matters relating to continuing disclosure requirements that pertain to the Bonds, specifically to include those imposed by Securities and Exchange Commission Rule 15c2-12.

7. Provide the District such other legal services and advice with respect to the Bonds as are traditionally provided by disclosure counsel.

8. Subject to the completion of proceedings to our satisfaction, we will render our opinion addressed to the District that will include, without limitation, substantially the following:

(a) In the course of preparation of the Official Statement, we participated in conferences with certain officials and employees of, and counsel and consultants for, the District, including but not limited to, its financial advisor. Our discussions in the conferences did not disclose to us any information which gives us reason to believe that the Official Statement (except as to the financial and demographic information or charts, engineering and statistical data included in the Official Statement, and the information and statement provided under the headings "BOOK-ENTRY ONLY SYSTEM," and any information related to any financial guaranty insurance policy or policies or the company providing said policy, and in the Appendices as to which we do not express any opinion) contains any untrue statement of a material fact or omits to state a material fact required to be stated therein or necessary in order to make the statements therein, in light of the circumstances under which they were made, not misleading. The opinion will also opine as to such other matters, if any, that are at the date of closing normally included in the opinions of disclosure counsel for community school district bonds. Upon the delivery of the opinion and the filing of all appropriate closing documents, our responsibilities as disclosure counsel will be concluded with respect to the issuance of the Bonds.

### III. COOPERATION

To enable us to provide effective representation, the District agrees to: (1) disclose to us, fully and accurately and on a timely basis, all facts and documents that are or might be material or that we may request; (2) keep us apprised on a timely basis of all developments relating to the representation that are or might be material; (3) attend meetings, conferences, and other proceedings when it is reasonable to do so; and (4) cooperate fully with us in all matters relating to the engagement. During the course of this engagement, we will rely on the District staff to provide us with complete and timely information on all developments pertaining to any aspect of the Refunding, the Bonds and the security for the Bonds.

### IV. LIMITATIONS

Our duties as Bond Counsel and Disclosure Counsel are limited to those expressly set forth above in this letter. Among other things, our duties *do not* include:

1. Preparing requests for tax rulings from the Internal Revenue Service;
2. Preparing blue sky or investment surveys with respect to the Bonds;
3. Drafting state legislative amendments;
4. Pursuing test cases or other litigation;
5. Making an investigation or expressing any view as to the creditworthiness of the District or of the Bonds;
6. Opining on a continuing disclosure undertaking pertaining to the Bonds and, after the execution and delivery of the Bonds, providing advice concerning any actions necessary to assure compliance with any continuing disclosure requirements;
7. Responding to Internal Revenue Service audits or Securities and Exchange Commission investigations;
8. After Closing, providing continuing advice to the District or any other party concerning any actions necessary to assure that interest paid on the Bonds will continue to be excluded from gross income for federal income tax purposes, e.g., we will not undertake rebate calculations for the Bonds;
9. After Closing, providing continuing advice to the District or any other party concerning disclosure issues or questions that relate to the Bonds, e.g., questions regarding actions necessary to assure fulfillment of continuing disclosure responsibilities;
10. Providing any advice, opinion or representation as to the financial feasibility or the fiscal prudence of issuing the Bonds, the financial condition of the District, or to any other aspect of the financing, such as the proposed financing structure, use of a financial advisor, or the investment of proceeds of the Bonds; or
11. Any other matter not specifically set forth above that is not required to render the Bond Opinion.

The Bond Opinion represents our legal judgment based upon our review of the law and the facts that we deem relevant to render such opinion. No assurance can be given as to whether or not the Internal Revenue Service will commence an audit of the Bonds, or as to whether the Internal Revenue Service would agree with the Bond Opinion. If an audit is commenced, the Internal Revenue Service will treat the District as the taxpayer, and the bondholders may have no right to participate in such procedure. As Bond Counsel we are neither obligated to defend the tax-exempt status of the Bonds nor responsible to pay or reimburse the costs of the District or the bondholders with respect to any audit or litigation relating to the Bonds.

#### V. ATTORNEY-CLIENT RELATIONSHIP

Upon execution of this engagement letter the District will be our client, and an attorney-client relationship will exist between us with respect to the issuance of the Bonds. However, our services as Bond Counsel and Disclosure Counsel are limited to those as set forth in this engagement letter, and the District's execution of this engagement letter will constitute an acknowledgment of those limitations. We will not act as an intermediary among the parties to the transaction.

Our representation of the District and the attorney-client relationship created by this engagement letter will be concluded upon the issuance of the Bonds. Nevertheless, subsequent to the Closing, we will prepare and provide a transcript of proceedings pertaining to the Bonds and make certain that a Federal Information Reporting Form 8038-G is filed for the Bonds.

## VI. FEES

As is customary, we will bill our fees as Bond Counsel and Disclosure Counsel on a transactional basis instead of hourly. Disbursements are typically itemized and billed separately. Factors which affect our billing include: (a) our estimate of the risk involved in our writing our normal "unqualified" approving Bond Opinion (risk is related to the size, complexity and tax questions in the transaction); (b) our estimate of the risk involved in our writing our normal unqualified Disclosure Counsel Opinion (c) an estimate of the time necessary to do the work; (d) the complexity of the issue (number of parties, timetable, type of financing and so forth); (e) a recognition that we carry the time for services rendered on our books until a financing is completed, rather than billing monthly or quarterly.

Based on (i) our current understanding of the structure, size and schedule of the financing, (ii) the duties we would undertake pursuant to this letter, (iii) the time we anticipate devoting to the financing; and (iv) the responsibilities we assume, we estimate the fee for Bond Counsel services for this transaction to be \$10,000 and our fee for Disclosure Counsel services to be \$5,000; plus costs such as copying, overnight charges, bond printing, and other similar costs. Such fee would not vary except (i) if the principal amount of bonds actually issued differs significantly, (ii) if the manner in which the Bonds are marketed (private placement, public offering, etc.) changes, (iii) if material changes in the structure of the financing occur, such as multiple lenders or other intercreditor structures; or (iv) if unusual or unforeseen circumstances arise which require a significant increase in our time or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimates, we will consult with you.

## VII. CONFLICTS OF INTEREST

Our firm represents, and in the future will represent, other clients including cities, city utilities, counties, school districts, community Districts, area education agencies, the Iowa Public Agency Investment Trust, the Iowa Schools Joint Investment Trust, the Iowa Association of Municipal Utilities, Missouri Basin Municipal Electric Cooperative Association, North Iowa Municipal Electric Cooperative Association, and the Iowa Association of School Business Officials. In addition, other clients of our firm may be involved in transactions or have contacts or involvement with the District.

We do not believe our representation of these clients will adversely affect our ability to represent you as provided in this letter, either because such matters will be sufficiently different from the issuance of the Bonds by the District so as to make such representation not adverse to our representation of you, or because a potential for such adversity is remote or minor and outweighed by the consideration that it is unlikely that the advice given to other clients will be relevant to any aspect of the election or issuance of the Bonds.

By approving this letter, the District consents to the firm's continued and future representation of such other clients without the need for any further consents from the District when there is no direct conflict and where matters the firm is handling for either the District or other clients involve legislative or policy issues or administrative proceedings unrelated to the representation of the other client.



February 3, 2015  
Page 6

If the foregoing terms are acceptable to you, please so indicate by returning a copy of this letter signed by the Board President, retaining the original for your files. If you have any questions, please call. We appreciate the opportunity to work with you on this matter.

Very truly yours,

AHLERS & COONEY, P.C.



Elizabeth A. Grob

EAG:nj  
Attachment

Accepted and Approved this \_\_\_\_\_  
day of \_\_\_\_\_, 2015:

URBANDALE COMMUNITY SCHOOL DISTRICT

By \_\_\_\_\_  
President of the Board of Directors

01082935-1\11283-023

**ITEMS TO INCLUDE ON AGENDA**

**URBANDALE COMMUNITY SCHOOL DISTRICT**

Approximately \$5,805,000 General Obligation School Refunding Bonds, Series 2015

- Resolution Fixing the Date of Sale, Approving Electronic Bidding Procedures and Approving Official Statement
- 

**NOTICE MUST BE GIVEN PURSUANT TO IOWA CODE  
CHAPTER 21 AND THE LOCAL RULES OF THE SCHOOL  
DISTRICT**

February 16, 2015

The Board of Directors of the Urbandale Community School District, in the County of Polk , State of Iowa, met in open session, in the City Hall, 3600 - 86th Street, Urbandale, Iowa, at 7:00 P.M., on the above date. There were present President Chris Gunnare, in the chair, and the following named Board Members:

\_\_\_\_\_

\_\_\_\_\_

Absent: \_\_\_\_\_

\* \* \* \* \*

The matter of the issuance of General Obligation School Refunding Bonds was discussed. It was the consensus that the District should offer the Bonds for sale as described in the following Resolution.

Director \_\_\_\_\_ introduced the following Resolution and moved its adoption. Director \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

The President declared the Resolution adopted as follows:

RESOLUTION FIXING THE DATE OF SALE OF APPROXIMATELY \$5,805,000 GENERAL OBLIGATION SCHOOL REFUNDING BONDS, SERIES 2015, APPROVING ELECTRONIC BIDDING PROCEDURES AND APPROVING OFFICIAL STATEMENT

WHEREAS, the Board deems it in the best interests of the School District and the residents thereof to receive bids to purchase General Obligation School Refunding Bonds by means of both sealed and electronic internet communication; and

WHEREAS, the Board has received information from its Financial Advisor, recommending the procedure for electronic bidding so as to provide for the integrity of the competitive bidding process and to facilitate the delivery of bids by interested parties:

NOW, THEREFORE, IT IS RESOLVED BY THE BOARD OF DIRECTORS OF THE URBANDALE COMMUNITY SCHOOL DISTRICT IN THE COUNTY OF POLK , STATE OF IOWA:

Section 1. That the PARITY® Competitive Bidding System and the Electronic Bidding Procedures attached hereto are found and determined to provide reasonable security and to maintain the integrity of the competitive bidding process, and to facilitate the delivery of bids by interested parties in connection with the sale of approximately \$5,805,000 General Obligation School Refunding Bonds, Series 2015.

Section 2. That all electronic bidding shall be submitted in substantial conformity with Iowa Code Section 75.14 and Chapter 554D.

Section 3. That General Obligation School Refunding Bonds, Series 2015, in the aggregate amount of approximately \$5,805,000 (the "Bonds"), to be issued and dated the date of delivery, be offered for sale.

Section 4. That the Secretary of the Board of this School District shall cause to be prepared an Official Statement and to schedule the sale of the Bonds. The Bonds to be offered are General Obligation School Refunding Bonds, Series 2015, in the principal amount of approximately \$5,805,000, to be dated the date of delivery. The Official Statement shall include the following terms, and the Electronic Bidding Procedures attached to this Resolution are approved:

---

Time and Place of Sale: Sealed bids or electronic bids for the sale of Bonds of the Urbandale Community School District, in the County of Polk , State of Iowa (the "Issuer"), will be received at the office of the Secretary of the Board of the District until 12:00 P.M. on March 2, 2015. The bids will be publicly opened at that time and evaluated by the Superintendent of Schools, Secretary of the Board, and the Financial Advisor and referred for action at the meeting of the Board of Directors.

Sale and Award: The sale and award of the Bonds will be held at the Board meeting scheduled on the same date.

Manner of Bidding: Open bids will not be received. No bid will be received after the time specified above for receiving bids. Bids will be received by any of the following methods:

- Sealed Bidding: Sealed bids may be submitted and will be received at the office of the Secretary of the Board, Urbandale Community School District, Urbandale, Iowa.
- Electronic Bidding: Electronic internet bids will be received at the office of the Secretary of the Board, Urbandale Community School District, Urbandale, Iowa. The bids must be submitted through PARITY®.
- Electronic Facsimile Bidding: Electronic facsimile bids will be received at the office of the Secretary of the Board, Urbandale Community School District, Urbandale, Iowa, (515) 457-5018. Electronic facsimile bids will be sealed and treated as sealed bids.

Official Statement: An Official Statement of information pertaining to the Bonds to be offered shall be prepared by the District's Financial Advisor, including a statement of the Terms of Offering and an Official Bid Form. The Official Statement may be obtained by request addressed to the Secretary of the Board of Directors, Urbandale Community School District, 11152 Aurora Avenue, Urbandale, Iowa 50322-7903, (515) 457-5000; or Tim Oswald, Piper Jaffray & Co., 3900 Ingersoll, Suite 110, Des Moines, Iowa 50312, (515) 247-2358.



Terms of Offering: All bids must be in conformity with and the sale must be in accord with the Terms of Offering as set forth in the Official Statement.

Legal Opinion: Bonds will be sold subject to the opinion of Ahlers & Cooney, P.C., Attorneys of Des Moines, Iowa, as to the legality and their opinion will be furnished together with the printed Bonds without cost to the purchaser and all bids will be so conditioned. Except to the extent necessary to issue their opinion as to the legality of the Bonds, the attorneys will not examine or review or express any opinion with respect to the accuracy or completeness of documents, materials or statements made or furnished in connection with the sale, issuance or marketing of the Bonds.

Rights Reserved: The right is reserved to reject any or all bids, and to waive any irregularities as deemed to be in the best interests of the public.

Section 5. That the preliminary Official Statement in the form presented to this meeting be and the same hereby is approved as to form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission, subject to such revisions, corrections or modifications as the Superintendent and Board Secretary, upon the advice of the District's Financial Advisor, shall determine to be appropriate, and is authorized to be distributed in connection with the offering of the Bonds for sale.

PASSED AND APPROVED this 16th day of February, 2015.

\_\_\_\_\_  
President of the Board of Directors

ATTEST:

\_\_\_\_\_  
Secretary of the Board of Directors

## Electronic Bidding Procedures

Electronic facsimile bids must be delivered according to the following procedures:

- 1) A fax number and a telephone number will be provided to potential bidders in the Official Terms of Offering and in the Official Bid Form included in the Official Statement.
- 2) On or before the day bids are to be taken, potential bidders may fax signed Official Bid Forms, without price or coupons, to the fax number included in the Official Statement.
- 3) Prior to the deadline for receiving bids:
  - a. Bidders may fax a completed and signed Official Bid Form to the number provided in the Official Terms of Offering; or
  - b. Bidders by fax or phone may provide the final price and coupons to be inserted in the previously provided signed Official Bid Form; or
  - c. The financial advisor may call potential bidders to request final price and coupons to be inserted in a previously provided signed Official Bid Form.

The financial advisor will note the price and coupon on the signed Official Bid Form if taken by telephone. The name of the bidder representative from whom the price and coupon were taken and the time at which they were taken must be noted on the Official Bid Form.

- 4) The financial advisor will verify the TIC and conformance with Official Terms of Offering.
- 5) Final bids will be sealed, submitted, and publicly opened by the Board's designated representative.
- 6) Subsequent to the receipt of bids, the bidder submitting the best bid will be called by the financial advisor to verify that it submitted the bid, to verify the terms, and to request re offering rates.

The telephone and fax lines at the offices of the School District will be kept open to the extent possible for an hour prior to the sale deadline. The financial advisor must not share non-public bid information of one underwriter with another underwriter or with anyone not officially involved with the bidding process.

Verification of the underwriter submitting the best bid via PARITY® may be relied upon by virtue of PARITY's® requirement of registration prior to submitting a bid.

CERTIFICATE

STATE OF IOWA

)

) SS

COUNTY OF POLK

)

I, the undersigned Secretary of the Board of Directors of the Urbandale Community School District, in the County of Polk , State of Iowa, do hereby certify that attached is a true and complete copy of the portion of the corporate records of the School District showing proceedings of the Board, and the same is a true and complete copy of the action taken by the Board with respect to the matter at the meeting held on the date indicated in the attachment, which proceedings remain in full force and effect, and have not been amended or rescinded in any way; that the meeting and all action was duly and publicly held in accordance with a notice of meeting and a tentative agenda, a copy of which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board pursuant to the local rules of the Board and the provisions of Chapter 21, Code of Iowa, upon reasonable advance notice to the public and media at least twenty-four hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named therein were on the date thereof duly and lawfully possessed of their respective offices as indicated therein, that no board vacancy existed except as may be stated in the proceedings, and that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the School District or the right of the individuals named therein as officers to their respective positions.

WITNESS my hand this 16th day of February, 2015.

\_\_\_\_\_  
Secretary of the Board of Directors of the  
Urbandale Community School District



**\$5,805,000 \***  
**Urbandale Community School District, Iowa**  
**General Obligation School Refunding Bonds**  
**Series 2015**

(FAST Closing)  
(The Issuer will designate the Bonds as Bank-Qualified as discussed more thoroughly herein)  
(Book Entry Only)  
(Parity Bidding Available)

DATE: Monday, March 2, 2015  
TIME: 12:00 Noon  
PLACE: Office of the Chief Financial Officer  
11152 Aurora Ave  
Urbandale, IA 50322  
Telephone: (515)457-5000  
Fax: (515)457-5018

Standard & Poor's Rating “ \_ ”

\* Preliminary, subject to change

**PiperJaffray®**

3900 Ingersoll Ave., Suite 110  
Des Moines, IA 50312  
515/247-2340

**OFFICIAL BID FORM**

TO: Board of Directors of the Urbandale Community School District, Iowa (the "Issuer")

Re: \$5,805,000\* General Obligation School Refunding Bonds, Series 2015, dated the date of delivery, of the Issuer (the "Bonds")

For all or none of the above Bonds, we will pay you \$ \_\_\_\_\_ for Bonds bearing interest rates and maturing on May 1 in each of the stated years as follows:

<u>Coupon</u>	<u>Yield</u>	<u>Due</u>	<u>Coupon</u>	<u>Yield</u>	<u>Due</u>
_____	_____	2025	_____	_____	2031
_____	_____	2026	_____	_____	2032
_____	_____	2028	_____	_____	2033
_____	_____	2029	_____	_____	2034
_____	_____	2030	_____	_____	

\_\_\_\_\_ We hereby elect to have the following issued as term bonds:

<u>Principal Amount</u>	<u>Month and Year (Inclusive)</u>	<u>Maturity Month and Year</u>
\$ _____	_____ to _____	_____
\$ _____	_____ to _____	_____
\$ _____	_____ to _____	_____
\$ _____	_____ to _____	_____
\$ _____	_____ to _____	_____

Subject to mandatory redemption requirement in the amounts and at the times shown above

\_\_\_\_\_ We will not elect to have any bonds issued as term bonds

This bid is for prompt acceptance and for delivery of said Bonds to us in compliance with the Official Terms of Offering, which is made a part of this proposal, by reference. Award will be made on a True Interest Cost Basis (TIC).

In order to permit bidders for the Bonds and other participating underwriters in the primary offering of the Bonds to comply with paragraph (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended (the "Rule"), the Issuer will covenant and agree, for the benefit of the registered holders or beneficial owners from time to time of the outstanding Bonds, in the Bond Resolution and pursuant to a Continuing Disclosure Certificate, to provide annual reports of specified information and notice of the occurrence of certain events, if material, as hereinafter described (the "Disclosure Covenants"). The information to be provided on an annual basis, the events as to which notice is to be given, if material, and a summary of other provisions of the Disclosure Covenants, including termination, amendment and remedies, are set forth in Appendix C to this Official Statement.

According to our computations (the correct computation being controlling in the award), we compute the following (to the dated date):

NET INTEREST COST:\$ \_\_\_\_\_ TRUE INTEREST RATE \_\_\_\_\_%  
(Computed from the dated date)

\_\_\_\_\_  
Account Manager

\_\_\_\_\_  
Signature of Account Manager

The foregoing offer is hereby accepted by and on behalf of the Board of Directors of the Urbandale Community School District, in the County of Polk, State of Iowa, this 2nd day of March, 2015.

ATTEST: \_\_\_\_\_  
District Secretary

\_\_\_\_\_  
Board President

\* \_\_\_\_\_  
Preliminary, subject to change

## OFFICIAL TERMS OF OFFERING

This section sets forth the description of certain of the terms of the Bonds as well as the terms of offering with which all bidders and bid proposals are required to comply, as follows:

The Bonds to be offered are the following:

**GENERAL OBLIGATION SCHOOL REFUNDING BONDS, SERIES 2015**, in the principal amount of \$5,805,000\* dated the date of delivery in the denomination of \$5,000 or multiples thereof, and maturing as shown on the front page of the official statement.

Adjustment to Principal Amount After Determination of Best Bid Each scheduled maturity of the Bonds is subject to increase or decrease. Such adjustments shall be made promptly after the sale and prior to the award of bids by the issuer and shall be in the sole discretion of the Issuer. The Issuer shall only make such adjustments in order to size the Bonds to provide enough funds to refinance the outstanding Bonds and pay costs of issuance. To cooperate with any adjustment in the principal amounts, the Successful Bidder is required, as a part of its bid, to indicate its Initial Reoffering yield and Initial Reoffering price on each maturity of the Bonds (said price shall be calculated to the date as indicated by the Issuer).

The dollar amount bid by the Successful Bidder may be changed if the aggregate principal amount of the Bonds, as adjusted as described below, is adjusted, however the interest rates specified by the Successful Bidder for all maturities will not change. The Issuer's financial advisor will make every effort to ensure that the percentage net compensation to the Successful Bidder (the percentage resulting from dividing (i) the aggregate difference between the offering price of the Bonds to the public and the price to be paid to the Issuer (not including accrued interest), less any bond insurance premium and credit rating fee, if any, to be paid by the Successful Bidder, by (ii) the principal amount of the Bonds) does not increase or decrease from what it would have been if no adjustment was made to principal amounts shown in the maturity schedule.

The Successful Bidder may not withdraw or modify its bid once submitted to the Issuer for any reason, including post bond adjustment. Any adjustment shall be conclusive, and shall be binding upon the Successful Bidder.

Optional Redemption: The Bonds maturing after May 1, 2020, may be called for redemption by the Issuer and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Interest: Interest on said Bonds will be payable on November 1, 2015, and semiannually on the 1st day of May and November thereafter. Interest shall be payable by check or draft of the Paying Agent mailed to the persons who were registered owners thereof as of the fifteenth day of the month immediately preceding the Interest Payment Date, to the addresses appearing on the registration books maintained by the Paying Agent or to such other address as is furnished to the Paying Agent in writing by a registered owner.

Book Entry System: The Bonds will be issued by means of a book entry system with no physical distribution of certificates made to the public. The Bonds will be issued in fully registered form and one certificate, representing the aggregate principal amount of the Bonds maturing in each year, will be registered in the name of Cede & Co. as nominee of The Depository Trust Company ("DTC"), New York, New York, which will act as securities depository of the Bonds. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any multiple thereof of a single maturity through book entries made on the books and records of DTC and its participants. Principal and interest are payable by the Issuer to DTC or its nominee as registered owner of the Bonds. Transfer of principal and interest payments to participants of DTC will be the responsibility of such participants and other nominees of beneficial owners. The successful bidder, as a condition of delivery of the Bonds, will be required to deposit the certificates with DTC.

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\* Preliminary, subject to change

Good Faith Deposit: A Good Faith Deposit ("Deposit") in the form of a certified or cashier's check or a wire in the amount of \$58,050\* for the Bonds, payable to the order of the Issuer, is required for each bid to be considered. If a check is used, it must accompany each bid. If a wire is to be used, it must be received by the Issuer not later than two hours after the time stated for receipt of bids. The Financial Advisor or the Issuer will provide the apparent winning bidder (the "Purchaser") with wiring instructions, by facsimile and email, within 10 minutes of the stated time when bids are due. If the wire is not received at the time indicated above, the Issuer will abandon its plan to award to the Purchaser, and will contact the next highest bidder received and offer said bidder the opportunity to become the Purchaser, on the terms as outlined in said bidder's bid, so long as said bidder submits a good faith wire within two hours of the time offered. The Issuer will not award the Bonds to the Purchaser absent receipt of the Deposit prior to action awarding the Bonds. No interest on the Deposit will accrue to the Purchaser. The Deposit will be applied to the purchase price of the Bonds. In the event the Purchaser fails to honor its bid, the Deposit will be retained by the Issuer.

Form of Bids: All bids shall be unconditional for the entire issue of Bonds for a price of not less than 100% of par, plus accrued interest, and shall specify the rate or rates of interest in conformity to the limitations set forth herein. Bids must be submitted on or in substantial compliance with the Official Bid Form provided by the Issuer or through the Internet Bid System. The Issuer shall not be responsible for any malfunction or mistake made by any person, or as a result of the use of the electronic bid, facsimile facilities or the means used to deliver or complete a bid. The use of such facilities or means is at the sole risk of the prospective bidder who shall be bound by the terms of the bid as received.

No bid will be received after the time specified herein. The time as maintained by the Internet Bid System shall constitute the official time with respect to all Bids submitted. A bid may be withdrawn before the bid deadline using the same method used to submit the bid. If more than one bid is received from a bidder, the last bid received shall be considered.

Sealed Bidding: Sealed bids may be submitted and will be received at the office of Chief Financial Officer, Urbandale Community School District, 11152 Aurora Ave., Urbandale, Iowa 50322.

Internet Bidding: Internet bids must be submitted through Parity® ("the Internet Bid System"). Information about the Internet Bid System may be obtained by calling 212-849-5000.

Each bidder shall be solely responsible for making necessary arrangements to access the Internet Bid System for purpose of submitting its internet bid in a timely manner and in compliance with the requirements of the Official Terms of Offering. The Issuer is permitting bidders to use the services of the Internet Bid System solely as a communication mechanism to conduct the internet bidding and the Internet Bid System is not an agent of the Issuer. Provisions of the Official Terms of Offering shall control in the events of conflict with information provided by the Internet Bid System. The Issuer shall not be responsible for any malfunction or mistake made by any person, or as a result of the use of the Internet Bid System. The use of such facilities or means is at the sole risk of the prospective bidder who shall be bound by the terms of the bid as received.

Electronic Facsimile Bidding: Bids may be submitted via facsimile at the phone number listed on the front cover of this Preliminary Official Statement. Electronic facsimile bids will be sealed and treated as sealed bids. Transmissions received after the deadline shall be rejected. It is the responsibility of the bidder to ensure that the bid is legible, that the bid is received prior to the appointed time, and that the bid is sent to the telecopier number set forth above. The Financial Advisor will, in no instance correct, alter, or in any way change bids submitted through facsimile transmission. Neither the Issuer nor its agents will be responsible for bids submitted by facsimile transmission not received in accordance with the provisions of this Official Terms of Offering. Bidders electing to submit bids via facsimile transmission will bear full and complete responsibility for the transmission of such bid. Neither the Issuer nor its agents will assume liability for the inability of the bidder to reach the above name fax number prior to the time of sale specified above. Time of receipt shall be the time recorded by the facsimile operator.

Rates of Interest: The rates of interest specified in the bidder's proposal must conform to the limitations following:

All Bonds of each annual maturity must bear the same interest rate.

Rates of interest bid may be in multiples of 1/8th, 1/20th, or 1/100th of 1%.

Rates must be in level or ascending order.

Delivery: The Bonds will be delivered to the Purchaser via FAST delivery with the Paying Agent holding the Bonds on behalf of DTC, against full payment in immediately available cash or federal funds. The Bonds are expected to be delivered within sixty days after the sale. Should delivery be delayed beyond sixty days from date of sale for any reason except failure of performance by the Purchaser, the Purchaser may withdraw his bid and thereafter his interest in and liability for the Bonds will cease. (When the Bonds are ready for delivery, the Issuer may give the successful bidder five working days notice of the

delivery date and the Issuer will expect payment in full on that date, otherwise reserving the right at its option to determine that the bidder has failed to comply with the offer of purchase.)

Certificate of Purchaser: The Purchaser will be required to certify to the Issuer immediately after the opening of bids: (i) the initial public offering price of each maturity of the Bonds (not including bond houses and brokers or similar persons or organizations acting in the capacity of underwriters or wholesalers) at which price a substantial amount of the Bonds (not less than 10% of each maturity) were sold to the public; or (ii) if less than 10% of any maturity has been sold, the price for that maturity determined as of the time of the sale based upon the reasonably expected initial offering price to the public; and (iii) that the initial public offering price does not exceed their fair market value of the Bonds on the sale date. The Purchaser will also be required to provide a certificate satisfactory to the Issuer and Bond Counsel at closing confirming the information required by this paragraph.

Official Statement: The Official Statement, when further supplemented by an addendum or addenda specifying the maturity dates, principal amounts, and interest rates of the Bonds, and any other information required by law or deemed appropriate by the Issuer, shall constitute a "Final Official Statement" of the Issuer with respect to the Bonds, as that term is defined in the Rule. By awarding the Bonds to any underwriter or underwriting syndicate submitting an Official Bid Form therefore, the Issuer agrees that, no more than seven (7) business days after the date of such award, it shall provide without cost to the senior managing underwriter of the syndicate to which the Bonds are awarded up to 25 copies of the Official Statement and the addendum described in the preceding sentence to permit each "Participating Underwriter" (as that term is defined in the Rule) to comply with the provisions of such Rule. The Issuer shall treat the senior managing underwriter of the syndicate to which the Bonds are awarded as its designated agent for purposes of distributing copies of the Final Official Statement to each participating Underwriter. Any underwriter executing and delivering an Official Bid Form with respect to the Bonds agrees thereby that if its bid is accepted by the Issuer, (i) it shall accept such designation and (ii) it shall enter into a contractual relationship with all Participating Underwriters of the Bonds for purposes of assuring the receipt by each such Participating Underwriter of the Final Official Statement.

CUSIP Numbers: It is anticipated that CUSIP numbers will be printed on the Bonds. In no event will the Issuer be responsible for or Bond Counsel review or express any opinion of the correctness of such numbers, and incorrect numbers on said Bonds shall not be cause for the purchaser to refuse to accept delivery of the Bonds. The fee will be paid for by the Issuer.

Responsibility of Bidder: It is the responsibility of the bidder to deliver its signed, completed bid prior to the time of sale as posted on the front cover of the official statement. Neither the Issuer nor its Financial Advisor will assume responsibility for the collection of or receipt of bids. Bids received after the appointed time of sale will not be opened.

Continuing Disclosure: In order to permit bidders for the Bonds and other participating underwriters in the primary offering of the Bonds to comply with paragraph (b)(5) of the Rule, the Issuer will covenant and agree, for the benefit of the registered holders or beneficial owners from time to time of the outstanding Bonds, in the Bond Resolution and pursuant to a Continuing Disclosure Certificate, to provide annual reports of specified information and notice of the occurrence of certain events, if material, as hereinafter described (the "Disclosure Covenants"). The information to be provided on annual basis, the events as to which notice is to be given, if material, and a summary of other provisions of the Disclosure Covenants, including termination, amendment and remedies, are set forth in Appendix C to this Official Statement.

Breach of the Disclosure Covenants will not constitute a default or an "Event of Default" under the Bonds or Resolution. A broker or dealer is to consider a known breach of the Disclosure Covenants, however, before recommending the purchase or sale of the Bonds in the secondary market. Thus, a failure on the part of the Issuer to observe the Disclosure Covenants may adversely affect the transferability and liquidity of the Bonds and their market price.

For more information see the Continuing Disclosure section herein.

Bond Insurance: Application has not been made for municipal bond insurance. Should the Bonds qualify for the issuance of any policy of municipal bond insurance or commitment therefore at the option of the bidder, the purchase of any such insurance policy or the issuance of any such commitment shall be at the sole option and expense of the Purchaser. Any increased costs of issuance on the Bonds resulting from such purchase of insurance shall be paid by the Purchaser, except that, if the Issuer has requested and received a rating on the Bonds from a municipal bond rating service, the Issuer will pay that rating fee. Any other rating service fees shall be the responsibility of the Purchaser.

Requested modifications to the Bond Resolution or other issuance documents shall be accommodated by the Issuer at its sole discretion. In no event will modifications be made regarding the investment of funds created under the Bond Resolution or other issuance documents without prior Issuer consent, in its sole discretion. Either the Purchaser or the insurer must agree, in the insurance commitment letter or separate agreement acceptable to the Issuer in its sole discretion, to pay any future continuing disclosure costs of the Issuer associated with any rating changes assigned to the municipal bond insurer after closing (for example, if there is a rating change on the municipal bond insurer that require a material event notice filing by the

Issuer, the Purchaser or the municipal bond insurer must agree to pay the reasonable costs associated with such filing). Failure of the municipal bond insurer to issue the policy after the Bonds have been awarded to the Purchaser shall not constitute cause for failure or refusal by the Purchaser to accept delivery of the Bonds.

Assuming compliance with certain covenants, in the opinion of Ahlers & Cooney, P.C., Bond Counsel, under present law and assuming continued compliance with the requirements of the Internal Revenue Code of 1986, as amended (the “Code”), the interest on the Bonds is excludable from gross income for federal income tax purposes and interest on the Bonds is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations; however, with respect to corporations (as defined for federal income tax purposes), such interest is included in adjusted current earnings for the purpose of determining the alternative minimum tax imposed on such corporations. The Bonds will be designated as “qualified tax-exempt obligations”. See “TAX EXEMPTION AND RELATED CONSIDERATIONS” herein for a more detailed discussion.

**\$5,805,000 \***

**Urbandale Community School District, Iowa  
General Obligation School Refunding Bonds  
Series 2015**

Dated: Date of Delivery

The General Obligation School Refunding Bonds, Series 2015 described above (the “Bonds”) are issuable as fully registered Bonds in the denomination of \$5,000 or any integral multiple thereof and, when issued, will be registered in the name of Cede & Co., as Bondholder and nominee of the Depository Trust Company, New York, NY (“DTC”). DTC will act as securities depository for the Bonds. Purchases of the Bonds will be made in book-entry form. Purchasers of the Bonds will not receive certificates representing their interest in the Bonds purchased. So long as DTC or its nominee, Cede & Co., is the Bondholder, the principal of, premium, if any, and interest on the Bonds will be paid by Wells Fargo Bank, N.A., as Registrar and Paying Agent (the “Registrar”), or its successor, to DTC, or its nominee, Cede & Co. Disbursement of such payments to the Beneficial Owners is the responsibility of the DTC Participants as more fully described herein. Neither the Issuer nor the Registrar will have any responsibility or obligation to such DTC Participants, indirect participants or the persons for whom they act as nominee with respect to the Bonds.

Interest on the Bonds is payable on May 1, and November 1 in each year, beginning November 1, 2015 to the registered owners thereof. Interest shall be payable by check or draft of the Paying Agent mailed to the persons who were registered owners thereof as of the fifteenth day of the month immediately preceding the Interest Payment Date, to the addresses appearing on the registration books maintained by the Paying Agent or to such other address as is furnished to the Paying Agent in writing by a registered owner.

The Bonds maturing after May 1, 2020 may be called for redemption by the Issuer and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

**MATURITY SCHEDULE**

<u>Bonds Due</u>	<u>Amount*</u>	<u>Rate *</u>	<u>Yield *</u>	<u>Cusip #'s **</u>	<u>Bonds Due</u>	<u>Amount*</u>	<u>Rate *</u>	<u>Yield *</u>	<u>Cusip #'s **</u>
May 1, 2025	\$1,200,000				May 1, 2031	\$710,000			
May 1, 2026	615,000				May 1, 2032	735,000			
May 1, 2028	145,000				May 1, 2033	760,000			
May 1, 2029	165,000				May 1, 2034	785,000			
May 1, 2030	690,000								

\$ \_\_\_\_\_ % Term bond due Priced to yield CUSIP # \_\_\_\_\_

The Bonds are being offered when, as and if issued by the Issuer and accepted by the Underwriter, subject to receipt of an opinion as to legality, validity and tax exemption by Ahlers & Cooney, P.C., Des Moines, Iowa, Bond Counsel. It is expected that the Bonds in the definitive form will be available for delivery through the facilities of DTC on or about April 2, 2015. The Underwriter intends to engage in secondary market trading of the Bonds subject to applicable securities laws. The Underwriter is not obligated, however, to repurchase any of the Bonds at the request of the holder thereof.

The Date of this Official Statement is \_\_\_\_\_, 2015

\* Preliminary, subject to change

\*\* CUSIP numbers shown above have been assigned by a separate organization not affiliated with the Issuer. The Issuer has not selected nor is responsible for selecting the CUSIP numbers assigned to the Bonds nor do they make any representation as to the correctness of such CUSIP numbers on the Bonds or as indicated above.

This Preliminary Official Statement and the information contained herein are subject to completion or amendment. These securities may not be sold nor may offers to buy be accepted prior to the time the Official Statement is delivered in final form. Under no circumstances shall this Preliminary Official Statement constitute an offer to sell or the solicitation of an offer to buy nor shall there be any sale of the securities in any jurisdiction in which such offer, solicitation or sale would be unlawful prior to registration or qualification under the securities laws of any such jurisdiction.

No dealer, salesman or any other person has been authorized to give any information or to make any representations other than those contained in this Official Statement, and if given or made, such information or representations must not be relied upon as having been authorized by the Issuer or the Underwriter. This Official Statement does not constitute an offer to sell or a solicitation of any offer to buy any of the securities offered hereby in any state to any persons to whom it is unlawful to make such offer in such state. Except where otherwise indicated, this Official Statement speaks as of the date hereof. Neither the delivery of this Official Statement nor any sale hereunder shall under any circumstances create any implication that there has been no change in the affairs of the Issuer since the date hereof.

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IN CONNECTION WITH THIS OFFERING, THE UNDERWRITER MAY EFFECT TRANSACTIONS WHICH STABILIZE OR MAINTAIN THE MARKET PRICE OF THE BONDS AT A LEVEL ABOVE THAT WHICH MIGHT OTHERWISE PREVAIL IN THE OPEN MARKET. SUCH STABILIZING, IF COMMENCED, MAY BE DISCONTINUED AT ANY TIME.

This Official Statement is not to be construed as a contract with the purchasers of the Bonds. The Issuer considers the Official Statement to be "near final" within the meaning of Rule 15c2-12 of the Securities Exchange Commission. Statements contained in this Official Statement which involve estimates, forecasts or matters of opinion, whether or not expressly so described herein, are intended solely as such and are not to be construed as a representation of facts.

THESE SECURITIES HAVE NOT BEEN REGISTERED WITH THE SECURITIES AND EXCHANGE COMMISSION BY REASON OF THE PROVISIONS OF SECTIONS 3(a)(2) OF THE SECURITIES ACT OF 1933, AS AMENDED. THE REGISTRATION OR QUALIFICATIONS OF THESE SECURITIES IN ACCORDANCE WITH APPLICABLE PROVISIONS OF SECURITIES LAWS OF THE STATES IN WHICH THESE SECURITIES HAVE BEEN REGISTERED OR QUALIFIED AND THE EXEMPTION FROM REGISTRATION OR QUALIFICATION IN OTHER STATES SHALL NOT BE REGARDED AS A RECOMMENDATION THEREOF. NEITHER THESE STATES NOR ANY OF THEIR AGENCIES HAVE PASSED UPON THE MERITS OF THE SECURITIES OR THE ACCURACY OR COMPLETENESS OF THIS OFFICIAL STATEMENT. ANY REPRESENTATION TO THE CONTRARY MAY BE A CRIMINAL OFFENSE.

## **FORWARD-LOOKING STATEMENTS**

This Official Statement, including Appendix A, contains statements which should be considered "forward-looking statements," meaning they refer to possible future events or conditions. Such statements are generally identifiable by the words such as "plan," "expect," "estimate," "budget" or similar words. THE ACHIEVEMENT OF CERTAIN RESULTS OR OTHER EXPECTATIONS CONTAINED IN SUCH FORWARD-LOOKING STATEMENTS INVOLVE KNOWN AND UNKNOWN RISKS, UNCERTAINTIES AND OTHER FACTORS WHICH MAY CAUSE ACTUAL RESULTS, PERFORMANCE OR ACHIEVEMENTS EXPRESSED OR IMPLIED BY SUCH FORWARD-LOOKING STATEMENTS. THE DISTRICT DOES NOT EXPECT OR INTEND TO UPDATE OR REVISE ANY FORWARD-LOOKING STATEMENTS CONTAINED HEREIN IF OR WHEN ITS EXPECTATIONS, OR EVENTS, CONDITIONS OR CIRCUMSTANCES ON WHICH SUCH STATEMENTS ARE BASED OCCUR.



**OFFICIAL STATEMENT**  
**URBANDALE COMMUNITY SCHOOL DISTRICT, IOWA**  
**\$5,805,000\* GENERAL OBLIGATION SCHOOL REFUNDING BONDS, SERIES 2015**

**INTRODUCTORY STATEMENT**

This Official Statement presents certain information relating to the Urbandale Community School District, Iowa (the “Issuer”), in connection with the sale of the Issuer’s General Obligation School Refunding Bonds, Series 2015 (the “Bonds”). The Bonds are being issued to provide for the current refunding of the 2016 through 2025 maturities, inclusive, and a portion of the 2026 maturity, of the Issuer’s outstanding General Obligation School Bonds, Series 2007, dated January 10, 2007. See “**SOURCES AND USES OF FUNDS**” herein.

This Preliminary Official Statement is deemed to be a final official statement within the meaning of Rule 15c2-12 of the Securities and Exchange Commission, except for the omission of certain pricing and other information which is to be made available through a final Official Statement.

This Introductory Statement is only a brief description of the Bonds and certain other matters. Such description is qualified by reference to the entire Official Statement and the documents summarized or described herein. This Official Statement should be reviewed in its entirety.

The Bonds are general obligations of the Issuer, payable from and secured by a continuing annual ad-valorem tax levied against the property valuation of the Issuer. See “**THE BONDS – Source of Security for the Bonds**” herein.

All statements made in this Official Statement involving matters of opinion or of estimates, whether or not so expressly stated, are set forth as such and not as representations of fact, and no representation is made that any of the estimates will be realized.

**THE BONDS**

**General**

The Bonds are dated as of the date of delivery and will bear interest at the rates to be set forth on the cover page herein, interest payable on May 1 and November 1 in each year, beginning on November 1, 2015, calculated on the basis of a year of 360 days and twelve 30-day months. Interest shall be payable by check or draft of the Paying Agent mailed to the persons who were registered owners thereof as of the fifteenth day of the month immediately preceding the Interest Payment Date, to the addresses appearing on the registration books maintained by the Paying Agent or to such other address as is furnished to the Paying Agent in writing by a registered owner.

**Authorization for the Issuance**

The Bonds are being issued pursuant to the Code of Iowa, 2013, as amended, Chapter 298.

**Book Entry Only System**

The following information concerning The Depository Trust Company (“DTC”), New York, New York and DTC’s book-entry system has been obtained from sources the Issuer believes to be reliable. However, the Issuer takes no responsibility as to the accuracy or completeness thereof and neither the Indirect Participants nor the Beneficial Owners should rely on the following information with respect to such matters but should instead confirm the same with DTC or the Direct Participants, as the case may be. There can be no assurance that DTC will abide by its procedures or that such procedures will not be changed from time to time.

The Depository Trust Company (“DTC”), New York, NY will act as securities depository for the securities (the “Securities”). The Securities will be issued as fully-registered securities registered in the name of Cede & Co. (DTC’s partnership nominee) or such other name as may be requested by an authorized representative of DTC. One fully-registered Security certificate will be issued for the Securities in the aggregate principal amount of such issue, and will be deposited with DTC.

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\* Preliminary, subject to change

DTC, the world's largest securities depository, is a limited-purpose trust company organized under the New York Banking Law, a "banking organization" within the meaning of New York Banking Law, a member of the Federal Reserve System, a "clearing corporation" within the meaning of the New York Uniform Commercial Code, and a "clearing agency" registered pursuant to the provisions of Section 17A of the Securities Exchange Act of 1934. DTC holds and provides asset servicing for over 3.5 million issues of U.S. and non-U.S. equity issues, corporate and municipal debt issues and money market instrument (from over 100 countries) that DTC's participants ("Direct Participants") deposit with DTC. DTC also facilitates the post-trade settlement among Direct Participants of sales and other securities transactions in deposited securities through electronic computerized book-entry transfers and pledges between Direct Participants' accounts. This eliminates the need for physical movement of securities certificates. Direct Participations include both U.S. and non-U.S. securities brokers and dealers, banks, trust companies clearing corporations and certain other organizations. DTC is a wholly-owned subsidiary of the Depository Trust & Clearing Corporation ("DTCC").

DTCC is the holding company for DTC, National Securities Clearing Corporation and Fixed Income Clearing Corporation, all of which are registered clearing agencies. DTCC is owned by the users of its regulated subsidiaries. Access to the DTC system is also available to others such as both U.S. and non-U.S. securities brokers and dealers, banks, trust companies and clearing corporations that clear through or maintain a custodial relationship with a Direct Participant, either directly or indirectly ("Indirect Participants"). DTC has a Standard & Poor's rating of: AA+. The DTC Rules applicable to its Participants are on file with the Securities and Exchange Commission. More information about DTC can be found at [www.dtcc.com](http://www.dtcc.com) and [www.dtc.org](http://www.dtc.org).

Purchases of Securities under the DTC system must be made by or through Direct Participants, which will receive a credit for the Securities on DTC's records. The ownership interest of each actual purchaser of each security ("Beneficial Owner") is in turn to be recorded on the Direct and Indirect Participants' records. Beneficial Owners will not receive written confirmation from DTC of their purchase. Beneficial owners are, however, expected to receive written confirmations providing details of the transaction, as well as periodic statements of their holdings, from the Direct or Indirect Participant through which the Beneficial Owner entered in the transaction. Transfers of ownership interest in the Securities are to be accomplished by entries made on the books of Direct and Indirect Participants acting on behalf of Beneficial Owners. Beneficial Owners will not receive certificates representing their ownership in Securities, except in the event that use of the book-entry system for the Securities is discontinued.

To facilitate subsequent transfers, all Securities deposited by Direct Participants with DTC are registered in the name of DTC's partnership nominee, Cede & Co. or such other name as may be requested by an authorized representative of DTC. The deposit of Securities with DTC and their registration in the name of Cede & Co. or such other nominee do not affect any change in beneficial ownership. DTC has no knowledge of the actual Beneficial Owners of the Securities; DTC's records reflect only the identity of the Direct Participants to whose accounts such Securities are credited, which may or may not be the Beneficial Owners. The Direct and Indirect Participants will remain responsible for keeping account of their holdings on behalf of their customers.

Conveyance of notices and other communications by DTC to Direct Participants, by Direct Participants to Indirect Participants, and by Direct Participants and Indirect Participants to Beneficial Owners will be governed by arrangements among them, subject to any statutory or regulatory requirements as may be in effect from time to time. Beneficial Owners of Securities may wish to taken certain steps to augment transmission to them notices of significant events with respect to the Securities, such as redemptions, tenders, defaults, and proposed amendments to the security documents. For example, Beneficial Owners of Securities may wish to ascertain that the nominee holding the Securities for their benefit have agreed to obtain and transmit notices to Beneficial Owners, in the alternative, Beneficial owners may wish to provide their names and addresses to the registrar and request that copies of the notices by provided directly to them.

Redemption notices shall be sent to DTC. If less than all of the Securities within an issue are being redeemed, DTC's practice is to determine by lot the amount of the interest of each Direct Participants in such issue to be redeemed.

Neither DTC nor Cede & Co. (nor such other DTC nominee) will consent or vote with respect to the Securities unless authorized by a Direct Participant in accordance with DTC's MMI Procedures. Under its usual procedures, DTC mails an Omnibus Proxy to Issuer as soon as possible after the record date. The Omnibus Proxy assigns Cede & Co.'s consenting or voting rights to those Direct Participants to whose accounts the Securities are credited on the record date (identified in a listing attached to the Omnibus Proxy).

Redemption proceeds, distributions and dividend payments on the Securities will be made to Cede & Co., or such other nominee as may be requested by an authorized representative of DTC. DTC's practice is to credit Direct Participants' accounts, upon DTC's receipt of funds and corresponding detail information from Issuer or Agent on payable date in accordance with their respective holdings shown on DTC's records. Payments by Participants to Beneficial Owners will be governed by standing instructions and customary practices, as is the case with securities held for the accounts of customers in

bearer form or registered in "street name," and will be the responsibility of such Participant and not of DTC (nor its nominee), Agent, or Issuer, subject to any statutory or regulatory requirements as may be in effect from time to time. Payment of redemption proceeds, distributions, and dividend payments to Cede & Co. (or such other nominee as may be requested by an authorized representative of DTC) is the responsibility of Issuer or Agent, disbursement of such payments to Direct Participants will be the responsibility of DTC, and disbursement of such payments to Beneficial Owners will be the responsibility of Direct and Indirect Participants.

DTC may discontinue providing its services as securities depository with respect to the Securities at any time by giving reasonable notice to Issuer or Agent. Under such circumstances, in the event that a successor securities depository is not obtained, Security certificates are required to be printed and delivered.

Issuer may decide to discontinue use of the system of book-entry-only transfers through DTC (or successor securities depository). In that event Security certificates will be printed and delivered to DTC.

The Issuer cannot and does not give any assurances that DTC, the Direct Participants or the Indirect Participants will distribute to the Beneficial Owners of the Bonds (i) payments of principal of or interest and premium, if any, on the Bonds, (ii) certificates representing an ownership interest or other confirmation of beneficial ownership interest in the Bonds, or (iii) redemption or other notices sent to DTC or Cede & Co., its nominee, as the Registered Owner of the Bonds, or that they will do so on a timely basis, or that DTC, Direct Participants or Indirect Participants will serve and act in the manner described in this Official Statement. The current "Rules" applicable to DTC are on file with the Securities Exchange Commission, and the current "Procedures" of DTC to be followed in dealing with Direct Participants are on file with DTC.

Neither the Issuer nor the Paying Agent will have any responsibility or obligation to any Direct Participant, Indirect Participant or any Beneficial Owner or any other person with respect to: (1) the accuracy of any records maintained by DTC or any Direct Participant or Indirect Participant; (2) the payment by DTC or any Direct Participant or Indirect Participant of any amount due to any Beneficial Owner in respect of the principal or redemption price of or interest on the Bonds; (3) the delivery by DTC or any Direct Participant or Indirect Participant of any notice to any Beneficial Owner which is required or permitted under the terms of the Indenture to be given to owners of Bonds; (4) the selection of the Beneficial Owners to receive payment in the event of any partial redemption of the Bonds; or (5) any consent given or other action taken by DTC as a Bondholder.

### **Transfer and Exchange**

In the event that the Book Entry System is discontinued, any Bond may, in accordance with its terms, be transferred by the person in whose name it is registered, in person or by his duly authorized attorney, upon surrender of such Bond for cancellation at the principal corporate office of the Registrar accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Registrar. Whenever any Bond or Bonds shall be surrendered for transfer, the Registrar shall execute and deliver a new Bond or Bonds of the same maturity, interest rate, and aggregate principal amount.

Bonds may be exchanged at the principal corporate office of the Registrar for a like aggregate principal amount of Bonds or other authorized denominations of the same maturity and interest rate; provided, however, that the Registrar is not required to transfer or exchange any Bonds which have been selected for prepayment and is not required to transfer or exchange any Bonds during the period beginning 15 days prior to the selection of Bonds for prepayment and ending the date notice of prepayment is mailed. The Registrar may require the payment by the Bond Owner requesting such exchange of any tax or other governmental charge required to be paid with respect to such exchange. All Bonds surrendered pursuant to the provisions of this and the preceding paragraph shall be canceled by the Registrar and shall not be redelivered.

### **Prepayment**

Optional Prepayment: The Bonds maturing after May 1, 2020, may be called for redemption by the Issuer and paid before maturity on said date or any date thereafter, from any funds regardless of source, in whole or from time to time in part, in any order of maturity and within an annual maturity by lot. The terms of redemption shall be par, plus accrued interest to date of call.

Notice of Prepayment. Prior to the redemption of any Bonds under the provisions of the Resolution, the Registrar shall give written notice not less than thirty (30) days prior to the redemption date to each registered owner thereof. Written notice shall be effective upon the date of transmission to the owner of record of the Bond.

Mandatory Sinking Fund Redemption The Bonds maturing on \_\_\_\_\_ are subject to mandatory redemption (by lot, as selected by the Registrar) on \_\_\_\_ 1 and \_\_\_\_\_ in each of the years \_\_\_\_\_ through \_\_\_\_\_ at a redemption price of 100% of the principal amount thereof to be redeemed, plus accrued interest thereon to the redemption date in the following principal amounts:

\_\_\_\_\_ Term Bond  
Mandatory Sinking Fund Date    Principal Amount  
\$

(maturity)

Selection of Bonds for Redemption Bonds subject to redemption will be selected in such order of maturity as the Issuer may direct. If less than all of the Bonds of a single maturity are to be redeemed, the Issuer will notify DTC of the particular amount of such maturity to be redeemed prior to maturity. DTC will determine by lot the amount of each Participant's interest in such maturity to be redeemed and each Participant will then select by lot the beneficial ownership interests in such maturity to be redeemed. All prepayments shall be at a price of par plus accrued interest.

Any notice of redemption may contain a statement that the redemption is conditioned upon the receipt by the Paying Agent of funds on or before the date fixed for redemption sufficient to pay the redemption price of the Bonds so called for redemption, and that if funds are not available, such redemption shall be cancelled by written notice to the owners of the Bonds called for redemption in the same manner as the original redemption notice was sent.

### **Source of Security for the Bonds**

These Bonds are general obligations of the Issuer. The Bonds are payable from general ad valorem property taxes, without limitation of amount, levied against all taxable property of that portion of the District.

## **BONDHOLDERS' RISKS**

### **Secondary Market**

There can be no guarantee that there will be a secondary market for the Bonds or, if a secondary market exists, that such Bonds can be sold for any particular price. Occasionally, because of general market conditions or because of adverse history of economic prospects connected with a particular issue, and secondary marketing practices in connection with a particular Bond or Bonds issue are suspended or terminated. Additionally, prices of bond or note issues for which a market is being made will depend upon then prevailing circumstances. Such prices could be substantially different from the original purchase price of the Bonds.

### **Ratings Loss**

Standard & Poor's Group ("S&P's") has assigned a rating of "\_\_\_" to the Bonds. Generally, a rating agency bases its rating on the information and materials furnished to it and on investigations, studies and assumptions of its own. There is no assurance that the rating will continue for any given period of time, or that such rating will not be revised, suspended or withdrawn, if, in the judgment of S&P's, circumstances so warrant. A revision, suspension or withdrawal of a rating may have an adverse effect on the market price of the Bonds.

Rating agencies are currently not regulated by any regulatory body. Future regulation of rating agencies could materially alter the methodology, rating levels, and types of ratings available, for example, and these changes, if ever, could materially affect the market value of the Bonds.

### **Forward-Looking Statements**

This Official Statement contains statements relating to future results that are "forward-looking statements" as defined in the Private Securities Litigation Reform Act of 1995. When used in this Official Statement, the words "estimate," "forecast," "intend," "expect" and similar expressions identify forward-looking statements. Any forward-looking statement is subject to uncertainty. Accordingly, such statements are subject to risks that could cause actual results to differ, possibly materially, from those contemplated in such forward-looking statements. Inevitably, some assumptions used to develop forward-looking statements will not be realized or unanticipated events and circumstances may occur. Therefore, investors should be aware that there are likely to be differences between forward looking statements and the actual results. These differences could be material and could impact the availability of funds of the Issuer to pay debt service when due on the Bonds.

### **Tax Matters, Bank Qualification and Loss of Tax Exemption**

As discussed under the heading "Tax Matters" herein, the interest on the Bonds could become includable in gross income for purposes of federal income taxation retroactive to the date of delivery of the Bonds, as a result of acts or omissions of the

Issuer in violation of its covenants in the Resolution. Should such an event of taxability occur, the Bonds would not be subject to a special prepayment and would remain outstanding until maturity or until prepaid under the prepayment provisions contained in the Bonds, and there is no provision for an adjustment of the interest rate on the Bonds.

The Issuer will designate the Bonds as “qualified tax-exempt obligations” under the exception provided in Section 265(b)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), which affords banks and certain other financial institutions more favorable treatment of their deduction for interest expense than would otherwise be allowed under Section 265(b)(2) of the Code and represents that the reasonably anticipated amount of tax-exempt governmental or 501(c)(3) obligations which will be issued in calendar year 2015 will not exceed \$10 million. However, the Issuer’s failure to comply with the requirements of this Code Section could cause the Bonds not to be “qualified tax-exempt obligations” and banks and certain other financial institutions would not receive more favorable treatment of their deduction for interest expense than would otherwise be allowed under Section 265(b)(2) of the Code.

It is possible that legislation will be proposed or introduced that could result in changes in the way that tax exemption is calculated, or whether interest on certain securities are exempt from taxation at all. Prospective purchasers should consult with their own tax advisors regarding any pending or proposed federal income tax legislation. The likelihood of any pending or proposed federal income tax legislation being enacted or whether the proposed terms will be altered or removed during the legislative process cannot be reliably predicted.

It is also possible that actions of the Issuer after the closing of the Bonds will alter the tax status of the Bonds, and, in the extreme, remove the tax exempt status from the Bonds. In that instance, the Bonds are not subject to mandatory prepayment, and the interest rate on the Bonds does not increase or otherwise reset. A determination of taxability on the Bonds, after closing of the Bonds, could materially adversely affect the value and marketability of the Bonds.

#### **DTC-Beneficial Owners**

Beneficial Owners of the Bonds may experience some delay in the receipt of distributions of principal of and interest on the Bonds since such distributions will be forwarded by the Paying Agent to DTC and DTC will credit such distributions to the accounts of the Participants which will thereafter credit them to the accounts of the Beneficial Owner either directly or indirectly through indirect Participants. Neither the Issuer nor the Paying Agent will have any responsibility or obligation to assure that any such notice or payment is forwarded by DTC to any Participants or by any Participant to any Beneficial Owner.

In addition, since transactions in the Bonds can be effected only through DTC Participants, indirect participants and certain banks, the ability of a Beneficial Owner to pledge the Bonds to persons or entities that do not participate in the DTC system, or otherwise to take actions in respect of such Bonds, may be limited due to lack of a physical certificate. Beneficial Owners will be permitted to exercise the rights of registered Owners only indirectly through DTC and the Participants. See “THE BONDS– Book-Entry Only System.”

#### **Other Factors**

An investment in the Bonds involves an element of risk. In order to identify risk factors and make an informed investment decision, potential investors should be thoroughly familiar with this entire Official Statement (including the Appendices hereto) in order to make a judgment as to whether the Bonds are an appropriate investment.

#### **Pending Federal Tax Legislation**

From time to time, legislative proposals are pending in Congress that would, if enacted, alter or amend one or more of the federal tax matters described herein in certain respects or would adversely affect the market value of the Bonds. It cannot be predicted whether or in what forms any of such proposals, either pending or that may be introduced, may be enacted and there can be no assurance that such proposals will not apply to the Bonds.

#### **Summary**

The foregoing is intended only as a summary of certain risk factors attendant to an investment in the Bonds. In order for potential investors to identify risk factors and make an informed investment decision, potential investors should become thoroughly familiar with this entire Official Statement and the Appendices hereto.

## LITIGATION

The District encounters litigation occasionally, as a course of business, however, no litigation currently exists that is not believed to be covered by current insurance carriers and no litigation has been proposed that questions the validity of these bonds.

## ACCOUNTANT

The accrual-basis financial statements of the Issuer included as APPENDIX D to this Official Statement have been examined by Van Maanen, Sietstra, Meyer & Nikkel to the extent and for the periods indicated in their report thereon. Such financial statements have been included herein without permission of said CPA, and said CPA expresses no opinion with respect to the Bonds or the Official Statement.

## UNDERWRITING

The Bonds are being purchased, subject to certain conditions, by \_\_\_\_ (the "Underwriter"). The Underwriter has agreed, subject to certain conditions, to purchase all, but not less than all, of the Bonds at an aggregate purchase price of \$ \_\_\_\_\_ plus accrued interest to the Closing Date.

The Underwriter may offer and sell the Bonds to certain dealers (including dealers depositing the Bonds into unit investment trusts, certain of which may be sponsored or managed by the Underwriter) at prices lower than the initial public offering prices stated on the cover page. The initial public offering prices of the Bonds may be changed, from time to time, by the Underwriter.

The Underwriter intends to engage in secondary market trading of the Bonds subject to applicable securities laws. The Underwriter is not obligated, however, to repurchase any of the Bonds at the request of the holder thereof.

## THE PROJECT

Proceeds of this issue will be used to provide for the current refunding of 2016 through 2025 maturities, inclusive, and a portion of the 2026 maturity of the Issuer's General Obligation School Bonds, Series 2007, dated January 10, 2007, as well as pay for costs of issuance of the Bonds.

## SOURCES AND USES OF FUNDS \*

Sources of Funds		
	Bond Proceeds	\$
	Reoffering Premium	
Total Sources of Funds		\$
Uses of Funds		
	Refunding Deposit	\$
	Costs of Issuance	
	Underwriter's Discount	
	Surplus	
Total Uses of Funds		\$

\* Preliminary, subject to change

## TAX MATTERS

### Tax Exemption

Federal tax law contains a number of requirements and restrictions that apply to the Bonds, including investment restrictions, periodic payments of arbitrage profits to the United States, requirements regarding the proper use of Bond proceeds and facilities financed with Bond proceeds, and certain other matters. The School has covenanted to comply with all requirements that must be satisfied in order for the interest on the Bonds to be excludable from gross income for federal income tax purposes. Failure to comply with certain of such covenants could cause interest on the Bonds to become includable in gross income for federal income tax purposes retroactively to the date of issuance of the Bonds.

Subject to the School's compliance with the above-referenced covenants, under present law, in the opinion of Bond Counsel, the interest on the Bonds is excludable from gross income for federal income tax purposes and interest on the Bonds is not an

item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations; however, with respect to corporations (as defined for federal income tax purposes), such interest is included in adjusted current earnings for the purpose of determining the alternative minimum tax imposed on such corporations.

Prospective purchasers of the Bonds should be aware that ownership of the Bonds may result in collateral federal income tax consequences to certain taxpayers, including, without limitation, corporations subject to the branch profits tax, financial institutions, certain insurance companies, certain S corporations, individual recipients of Social Security or Railroad Retirement benefits and taxpayers who may be deemed to have incurred (or continued) indebtedness to purchase or carry tax-exempt obligations. Bond Counsel will not express any opinion as to such collateral tax consequences. Prospective purchasers of the Bonds should consult their tax advisors as to collateral federal income tax consequences.

The interest on the Bonds is not exempt from present Iowa income taxes. Ownership of the Bonds may result in other state and local tax consequences to certain taxpayers. Bond Counsel expresses no opinion regarding any such collateral consequences arising with respect to the Bonds. Prospective purchasers of the Bonds should consult their tax advisors regarding the applicability of any such state and local taxes.

#### Qualified Tax Exemption Obligations

Neither the School nor any entities issuing obligations on behalf of the School has, as of the date of this Preliminary Official Statement, issued any obligations in calendar year 2015. Other than the Bonds, neither the School nor other entities issuing obligations on behalf of the School reasonably expect to issue additional obligations during the calendar year 2015.

The School will designate the Bonds as qualified tax-exempt obligations under Section 265(b)(3) of the Code.

#### Discount and Premium Bonds

The initial public offering price of certain Bonds may be less than the amount payable on such Bonds at maturity ("Discount Bonds"). Owners of Discount Bonds should consult with their own tax advisors with respect to the determination of accrued original issue discount on Discount Bonds for income tax purposes and with respect to the state and local tax consequences of owning and disposing of Discount Bonds. It is possible that, under applicable provisions governing determination of state and local income taxes, accrued interest on Discount Bonds may be deemed to be received in the year of accrual even though there will not be a corresponding cash payment.

The initial public offering price of certain Bonds may be greater than the amount of such Bonds at maturity ("Premium Bonds"). Purchasers of the Premium Bonds should consult with their own tax advisors with respect to the determination of amortizable bond premium on Premium Bonds for income tax purposes and with respect to the state and local tax consequences of owning and disposing of Premium Bonds.

#### Other Tax Advice

In addition to the income tax consequences described above, potential investors should consider the additional tax consequences of the acquisition, ownership, and disposition of the Bonds. For instance, state income tax law may differ substantially from state to state, and the foregoing is not intended to describe any aspect of the income tax laws of any state. Therefore, potential investors should consult their own tax advisors with respect to federal tax issues and with respect to the various state tax consequences of an investment in Bonds.

#### Audits

The Internal Revenue Service (the "Service") has an ongoing program of auditing tax-exempt obligations to determine whether, in the view of the Service, interest on such tax-exempt obligations is includable in the gross income of the owners thereof for federal income tax purposes. It cannot be predicted whether or not the Service will commence an audit of the Bonds. If an audit is commenced, under current procedures the Service may treat the School as a taxpayer and the bondholders may have no right to participate in such procedure. The commencement of an audit could adversely affect the market value and liquidity of the Bonds until the audit is concluded, regardless of the ultimate outcome.

#### Reporting and Withholding

Payments of interest on, and proceeds of the sale, redemption or maturity of, tax-exempt obligations, including the Bonds, are in certain cases required to be reported to the Service. Additionally, backup withholding may apply to any such payments to any bond owner who fails to provide an accurate Form W-9 Request for Taxpayer Identification Number and Certification, or a substantially identical form, or to any bond owner who is notified by the Service of a failure to report any interest or dividends required to be shown on federal income tax returns. The reporting and backup withholding requirements do not affect the excludability of such interest from gross income for federal tax purposes.

### Tax Legislation

Legislation affecting tax-exempt obligations is regularly considered by the United States Congress and may be considered by the Iowa legislature. Court proceedings may also be filed, the outcome of which could modify the tax treatment. There can be no assurance that legislation enacted or proposed, or actions by a court, after the date of issuance of the Bonds will not have an adverse effect on the tax status of interest or other income on the Bonds or the market value or marketability of the Bonds. These adverse effects could result, for example, from changes to federal or state income tax rates, changes in the structure of federal or state income taxes (including replacement with another type of tax), or repeal (or reduction in the benefit) of the exclusion of interest on the Bonds from gross income for federal or state income tax purposes for all or certain taxpayers.

Some legislative proposals may carry retroactive effective dates, that, if enacted, could alter or amend the tax matters referred to in this section or affect the market value of the Bonds. It cannot be predicted whether or in what form any such proposal might be enacted or whether, if enacted, it would apply to the Bonds. Prospective purchasers of the Bonds should consult their own tax advisors regarding any pending or proposed tax legislation. Bond Counsel expresses no opinion regarding any pending or proposed federal or state tax legislation.

### The Opinion

The FORM OF LEGAL OPINION, in substantially the form set out in APPENDIX B to this Preliminary Official Statement, will be delivered at closing.

Bond Counsel's opinion is not a guarantee of a result, or of the transaction on which the opinion is rendered, or of the future performance of parties to the transaction, but represents its legal judgment based upon its review of existing statutes, regulations, published rulings and court decisions and the representations and covenants of the School described in this section. No ruling has been sought from the Service with respect to the matters addressed in the opinion of Bond Counsel and Bond Counsel's opinion is not binding on the Service, nor does the rendering of the opinion guarantee the outcome of any legal dispute that may arise out of the transaction. Bond Counsel assumes no obligation to update its opinion after the issue date to reflect any further action, fact or circumstance, or change in law or interpretation, or otherwise.

### Enforcement

In the event of a default in the payment of principal of or interest on the Bonds, there is no provision for acceleration of maturity of the principal of the Bonds. Consequently, the remedies of the owners of the Bonds (consisting primarily of an action in the nature of mandamus requiring the School and certain other public officials to perform the terms of the resolution for the Bonds) may have to be enforced from year to year.

The owners of the Bonds cannot foreclose on property within the boundaries of the School or sell such property in order to pay the debt service on the Bonds. In addition, the enforceability of the rights and remedies of owners of the Bonds may be subject to limitation as set forth in Bond Counsel's opinion. The opinion will state, in part, that the obligations of the School with respect to the Bonds may be subject to bankruptcy, insolvency, reorganization, moratorium and other similar laws affecting creditors' rights heretofore or hereafter enacted to the extent constitutionally applicable, to the exercise of judicial discretion in appropriate cases and to the exercise by the State and its governmental bodies of the police power inherent in the sovereignty of the State and to the exercise by the United States of America of the powers delegated to it by the Constitution of the United States of America.

### Bond Counsel Review

Bond Counsel has not examined, nor attempted to examine or verify, any of the financial or statistical statements or data contained in this Preliminary Official Statement, and will express no opinion with respect thereto.

## **FINANCIAL ADVISOR**

The Issuer has retained Piper Jaffray & Co. as financial advisor (the "Financial Advisor") in connection with the issuance of the Bonds. The Financial Advisor has not been engaged, nor has it undertaken, to independently verify the accuracy of the Official Statement. The Financial Advisor is not a public accounting firm and has not been engaged by the Issuer to compile, review, examine or audit any information in the Official Statement in accordance with accounting standards.

## **CONTINUING DISCLOSURE**

In order to permit the Underwriter in the primary offering of the Bonds to comply with paragraph (b)(5) of Rule 15c2-12 promulgated by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as amended (the "Rule"), the Issuer will covenant and agree, for the benefit of the registered holders or beneficial owners from time to time of the outstanding Bonds, in the Bond Resolution and pursuant to a Continuing Disclosure Certificate, to provide reports of specified information and notice of the occurrence of certain events, if material, as hereinafter described (the "Disclosure Covenants"). The information to be provided on an annual basis, and the events as to which notice is to be given, if material,



is summarized below under the caption “**APPENDIX C - Form of Continuing Disclosure Certificate**” herein for more information. During the last five (5) years, the Issuer believes it has complied in all material respects, with the previous undertakings entered into pursuant to the Rule.

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I have reviewed the information contained within the Official Statement of the Urbandale Community School District, State of Iowa, and to the best of our knowledge, information and belief said Official Statement does not contain any material misstatements of fact nor omissions of any material fact which is necessary to make the statements and information herein, in light of the circumstances under which they were made, not misleading regarding the issuance of \$5,805,000\* General Obligation School Refunding Bonds, Series 2015.

URBANDALE COMMUNITY SCHOOL DISTRICT, STATE OF IOWA

/s/ Shelly Clifford  
Chief Financial Officer

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\* Preliminary, subject to change

**APPENDIX A - INFORMATION ABOUT THE ISSUER  
URBANDALE COMMUNITY SCHOOL DISTRICT, IOWA  
DISTRICT OFFICIALS**

<b>PRESIDENT</b>	Chris Gunnare
<b>BOARD MEMBERS</b>	Cate Newberg, Vice President Aaron Applegate Graham Giles Adam Obrecht Kyle Kruidenier Mark Wierson
<b>SUPERINTENDENT</b>	Doug Stilwell, Ed. D.
<b>DISTRICT SECRETARY</b>	Shelly Clifford
<b>DISTRCT ATTORNEY</b>	Dickinson Mackaman Tyler & Hagen PC, Des Moines, Iowa
<b>DISTRCT ATTORNEY</b>	Ahlers & Cooney PC, Des Moines, Iowa

**CONSULTANTS**

<b>BOND COUNSEL</b>	Ahlers & Cooney PC Des Moines, Iowa
<b>FINANCIAL ADVISOR</b>	Piper Jaffray & Co. Des Moines, Iowa
<b>PAYING AGENT</b>	Wells Fargo Bank Des Moines, Iowa

## General Information

The Urbandale Community School District is located in northwestern metropolitan Des Moines area, and includes much of the City of Urbandale within its boundaries. The District encompasses 8 square miles and serves approximately 21,250 people.

## District Facilities

Presented below is a recap of the existing facilities of the District:

<u>Building</u>	<u>Construction Date</u>	<u>Grades Served</u>
High School	2006-09	9-12
Metro West Learning Academy		9-12
Middle School	1974, 1991, 2002, 2012	6-8
Jensen Elementary	1963, 1967, 1975, 1991	1-5
Karen Acres Elementary	1964, 1975, 1991	1-5
Olmsted Elementary	1952, 1953, 1956, 1965, 1969, 1991, 1996, 2001	PK-5
Rolling Green Elementary	1968, 1969, 1991	1-5
Valerius Elementary	1963, 1975, 1991	1-5
Webster Elementary	2007, 2010	K-5

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Source: Urbandale CSD

## Enrollment

Total enrollment in the District in the Fall of the past six school years has been as follows:

<u>Count Date</u>	<u>Fiscal Year</u>	<u>Enrollment</u>
October-14	2015-16	3,350.18
October-13	2014-15	3,375.6
October-12	2013-14	3,386.8
October-11	2012-13	3,332.0
October-10	2011-12	3,359.8
October-09	2010-11	3,302.0

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Source: Iowa Department of Education

## Open Enrollment

The District has and may have in the future certain students enrolling into or enrolling out of the District. Presented below are open enrollment results for the periods outlined:

<u>Fiscal Year</u>	<u>Enrolled In</u>	<u>Enrolled Out</u>	<u>Net</u>
2015-16	721.50	173.40	548.10
2014-15	716.4	157.0	559.4
2013-14	662.6	166.3	496.3
2012-13	613	160	453
2011-12	571.3	171.0	399.7
2010-11	560.1	151.8	408.3

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Source: Iowa Department of Education

## Staff

Presented below is a list of the District's 748 employees.

Administrators:	22	Media Specialists:	3
Teachers:	302	Nurses:	5
Teacher Aids:	291	Guidance:	9
Custodians:	31	Secretaries:	27
Food Service:	30	Transportation:	2
Other:	21	Maintenance:	5

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Source: Urbandale CSD

## District Funds

The District is organized and operates pursuant to Chapter 274 of the Code. The District maintains various funds. Presented below is a description of those funds.

### The General Fund

The General Fund receives those revenues of the District not specifically required to be deposited in other funds. General fund revenues are obtained from ad-valorem taxation in the District, State foundation aid payments, and minimal federal sources. In addition, revenues generated as miscellaneous revenues including, but not limited to, general fund investment income, tuition income are deposited in the general fund. The bulk of the general fund revenues are derived from local and State foundation aid sources.

The District receives a mix of property tax and State foundation aid based on a formula which takes into account District enrollment, District property valuations and District costs per pupil. The description of the formula is found in Chapter 257.1 of the Code and reads as follows:

"For a budget year, each school district in the State is entitled to receive foundation aid in an amount per pupil equal to the difference between the amount per pupil of foundation property tax in the district, and the combined district cost per pupil, whichever is less."

The Code allowed for an "State Percentage of Growth," defined as ". . . the amount by which State cost per pupil and district cost per pupil will increase from one budget year to the next" which is calculated on or before October 1 of each year by the Department of Management of the State.

Presented below is the State percentage of growth the District has received (in total dollars) for the period indicated:

<u>Fiscal Year</u>	<u>Allowable Growth</u>
2015	\$352,051
2014	1,173,659
2013	197,657
2012	340,037
2011	472,595

Source: Urbandale CSD and Iowa Department of Management

Presented below is the District's per pupil cost for the period indicated:

<u>Fiscal Year</u>	<u>District Per Pupil Cost</u>	<u>State Average Per Pupil Cost</u>
2015	\$6,366	\$6,366
2014	6,121	6,121
2013	6,001	6,001
2012	5,883	5,883
2011	5,883	5,883

Source: Urbandale CSD and Iowa Department of Management

The District has generated a revenue mix in the operating fund as follows:

<u>Fiscal Year</u>	<u>Property Tax Revenues</u>	<u>State Aid Revenues</u>
2015	\$13,474,656	\$18,921,483
2014	13,751,327	18,117,448
2013	13,204,991	17,175,593
2012	13,436,725	16,879,293
2011	13,089,240	15,132,849

Source: Urbandale CSD and Iowa Department of Management

## **Additional General Fund State and Local Revenues**

### Instructional Support:

Districts are allowed to fund additional educational programs or enhanced current programs under the instructional support program, which allows a district to generate 10% of the total regular program district cost for the budget year. These revenues can be locally generated from either ad valorem taxation, income surtax or both. In addition, revenues are appropriated by the State and provided to each district depending

on formula. The District can participate in the instructional support program by generating local revenues after either (i) scheduling and holding an election on the proposed funding, programs, and mix of funding, which requires 50% approval of those voting at a special district election and allows the program to be funded for a period of ten years; or (ii) after scheduling and holding two hearings on the programs and mix of funding, which can then be implemented after a 28-day period during which voters of the District can force an election, for a period of five years.

Presented below is a summary of the instructional support levy for the periods indicated:

<u>Fiscal Year</u>	<u>ISL Property Tax</u>	<u>ISL State Aid</u>	<u>ISL Income Surtax</u>
2015	\$1,647,352	\$0	\$0
2014	1,592,939	0	0
2013	1,543,367	0	0
2012	1,549,433	0	0
2011	1,538,902	45,085	0

Source: Urbandale CSD and Iowa Department of Management

Management Levy:

A District can levy for certain costs relating to payment of employee benefits, tort insurance and early retirement outside of the General Operating Levy. These revenues are generated through a property tax, and there is no limitation on the tax rate or amount. Presented below is the management fund levies for the period indicated:

<u>Fiscal Year</u>	<u>Management Levy</u>
2015	\$809,999
2014	809,999
2013	584,997
2012	700,001
2011	699,999

Source: Urbandale CSD and Iowa Department of Management

Educational Improvement Program

The District can schedule and hold an election on funding the educational improvement program if the District's per pupil cost is in excess of 110% of the State average per pupil cost, which takes 50% approval and is funded by a combination of property tax and income surtax. The District does not levy for the Educational Improvement Program

Cash Reserve Levy

The District can certify a cash reserve levy as a part of its general fund levy but in addition to the property tax levied as a part of each of the above general fund levies. This levy covers cash-flow needs and funds programs when the above revenue sources are reduced. This is levied annually at the discretion of the Board of Directors. The District has levied the following in cash reserve for the period indicated:

<u>Fiscal Year</u>	<u>Regular Cash Reserve</u>	<u>Cash Reserve - SBRC</u>
2015	\$675,000	\$1,206,809
2014	250,000	1,850,514
2013	300,000	1,634,879
2012	930,000	1,061,333
2011	1,000,000	705,700

Source: Urbandale CSD and Iowa Department of Management

**The Schoolhouse Fund**

Physical Plant & Equipment Levies

The District can, at Board discretion, annually levy on ad valorem tax of \$.33 per \$1,000 of assessed valuation for certain capital, land costs etc. In addition, upon voter approval, the District can institute a property tax or property tax income surtax that generates \$1.34 per \$1,000 of assessed valuation. The District has historically levied the Board discretionary Physical Plant and Equipment Levy. On February 3, 2015, the voters in the District authorized the use of the voted PPEL of up to \$1.34 per \$1,000 for 10 years. This levy will begin in Fiscal Year 2016.

### Debt Service Levy

The debt service levy is an ad valorem tax levied for the payment of bonds and interest and is approved at a special election of the District with minimum of 60% in favor of the proposal. Principal and interest on the Bonds will be paid from this levy.

### Capital Projects Fund

This fund is used to account for the revenues received from the statewide school infrastructure sales, services and use tax revenues.

### **Historic and Potential State and Federal Actions that impact current and future District Budgets**

The District's operating budget is subject to change based on events outside of its control, including State and Federal funding. There may be changes in funding that are unknown or unanticipated at this time. Presented below is a discussion of some of the known changes that might impact the District's operating budget:

#### State Funding

After the appropriation of State Aid (and after the adoption of the District's budget for a particular fiscal year), the Governor and the General Assembly have the ability to rescind all or a portion of the appropriation. Certain areas of the State's budget are exempt from these potential cuts, however, K-12 and community college funding are not exempt from rescission. Historically, rescissions were imposed in an "across-the-board" fashion, and all state funding was reduced in a percentage format. This had the potential to impact schools with low valuation per pupil much greater than schools with high per pupil valuations. In the 2002 General Assembly, the formula for rescission was altered for K-12 funding, such that all future rescissions, if any, would be applied to K-12 education on a "per-pupil" basis.

Historically, the Governor has rescinded state aid since 1980, presented below are the most recent cuts and the fiscal years affected:

<u>Fiscal Year</u>	<u>Percentage Rescission</u>
2010	10.0%
2009	1.5
2004	2.5
2002	4.3

Source: Iowa Department of Management; Historic Funding and school aid files; aid and levy worksheets

Note – reduction in state aid impacts only the general fund operating account of a district. The revenues pledged for the repayment of these Bonds are not impacted in any way by reductions in State Aid.

#### Federal Funding

Federal legislation with respect to student achievement in future years may result in sanctions that could have financial implications for the general fund operating budget. The "No Child Left Behind" act of 2001 applies sanctions to under-performing schools that, if the school remains under-performing (as defined by the act) allows the parents of pupils in the school to move to another school, transferring their funding to the new school. This act applies to individual school facilities and does not necessarily apply to school districts, however, the revenue impact to a school district could be material if the school district has a school facility that under-performs and starts to lose enrollment.

#### GASB 45

In June 2004, the Governmental Accounting Standards Board ("GASB") issued GASB 45, which address how state and local governments are required to account for and report their costs and obligations related to other post employment benefits ("OPEB"), defined to include post retirement healthcare benefits. GASB 45 Accounting and Financial Reporting by Employers for Postemployment Benefits Other Than Pension establishes financial reporting standards designed to measure, recognize and display OPEB costs. OPEB costs would become measurable on an accrual basis of accounting, and contribution rates (actuarially determined) would be prescribed for funding such costs. The provisions of GASB 45 do not require governments to fund their OPEBs. The Issuer may establish its OPEB liability at zero as of the beginning of the initial year of implementation; however the unfunded actuarial liability is required to be amortized over future periods. In accordance with the requirements of GASB 45, the Issuer's financial statements must comply with these provisions no later than the fiscal year ending June 30, 2010.

Consistent with Iowa Code section 509A.13, the Issuer offers post-retirement health and dental benefits are available to all fulltime employees of the Issuer who retire before attaining age 65. The group health insurance plan provided to full time Issuer employees allows retirees to continue medical coverage until they reach age 65. Although retirees pay 100% of the "cost of coverage", the pre-age 65 group of retirees is grouped with the active employees when determining the cost of coverage. The computation creates an implicit rate subsidy that would not exist if the cost of the coverage for this group (pre-age 65 retirees) was computed separately and paid 100% by that group.

The District has two voluntary early retirement plans in effect at June 30, 2014. Eligibility for both plans is dependent on the employee's age and years of full-time continuous service to the District. Full time service is defined as at least thirty (30) hours per week. The employee must

have been continuously employed on a regular contract or letter of assignment, and part-time years may not be accumulated to equal a full-time year. Years of service as a substitute employee do not count as a year of service. Any annuities offered on early retirement plans are calculated on base salary only, (excluding longevity, teacher compensation supplements, flex spending, car allowance, extra duty, shift differential, overtime pay, or TSA allowances.) All applications for voluntary early retirement were subject to approval by the Board of Education.

The first plan was offered during fiscal year ending June 30, 2011. To be eligible for the benefits under the 2011 plan, an employee needed to have completed at least fifteen (15) years of full-time continuous service to the District and must have reached the age of fifty-five on or before June 30 in the calendar year in which early retirement commences. Early retirement benefits offered on the plan included an annuity benefit equal to 15% of base salary, payable over two (2) years; and single insurance coverage until the employee is eligible for Medicare, limited to a maximum premium cost of \$600 per month. Early retirement annuity benefits are paid in two equal installments beginning in January following the start of retirement. The second payment is made the following July.

Plan Description - The District operates a retiree benefit plan which provides medical and prescription drug benefits for retirees and their spouses. There are 406 active and 33 retired members in the plan. Employees must be age 55 or older at retirement and must have been employed full time by the District for a minimum of 15 continuous years prior to the retirement year. "Full-time" service is defined as at least 30 hours per week. Years of service as a substitute employee shall not count as a year of service. The employee must have been employed on a regular contract. Part-time years may not be accumulated to equal a full-time year. This plan was discontinued after June 30, 2011. Subsequent Voluntary Early Retirement Programs did not include medical or prescription drug benefits, but any eligible District retiree may elect to remain on District insurance plans at their own expense.

The medical/prescription drug coverage is provided through an insurance program administered by Wellmark. Retirees under age 65 pay the same premium for the medical and prescription drug benefit as active employees, which results in an implicit subsidy and an OPEB liability.

Funding Policy – the contribution requirements of plan members are established and may be amended by the District. The district currently finances the retiree benefit plan on a pay-as-you-go basis.

Annual OPEB Costs and Net OPEB Obligation - The District's annual OPEB costs is calculated based on the annual required contribution of the District (ARC), an amount actuarially determined in accordance with GASB Statement No. 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed 30 years.

The following table shows the components of the District's annual OPEB cost for June 30, 2014, the amount actually contributed to the plan and changes in the District's net OPEB obligation:

Annual Required Contribution	\$228,000
Interest on net OPEB obligation	22,000
Adjustment to annual required contribution	(18,745)
Annual OPEB costs (expense)	231,255
Contributions made	(272,000)
Increase in net OPEB obligation	(40,745)
Net OPEB obligation – beginning of year	487,745
Net OPEB obligation – end of year	447,000

For calculation of the net OPEB obligation, the actuary has set the transition day as of July 1, 2009. The end of the year net OPEB obligation was calculated by the actuary as the cumulative difference between the actuarially determined funding requirements and the plans actual contributions for the year ended June 30, 2014.

For the year ended June 30, 2014, the District contributed \$6,730 per employee. Active members and most retirees were not required to contribute.

The District's annual OPEB costs, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation as of June 30, 2014 are summarized as follows:

Fiscal Year ended	Annual OPEB Cost	Percentage of Annual OPEB cost contributed	Net OPEB obligation
June 30, 2010	\$834,000	68.35%	\$370,000
June 30, 2011	835,555	68.22	635,555
June 30, 2012	398,000	113.32	582,555
June 30, 2013	397,190	123.87	487,745
June 30, 2014	231,255	117.75	447,000

Funded Status and Funding Progress – As of July 1, 2013, the most recent actuarial valuation date for the period July 1, 2013 through June 30, 2014, the actuarial accrued liability was \$2,125,000, with no actuarial value of assets, resulting in an unfunded actuarial accrued liability (UAAL) of \$2,125,000. The covered payroll (annual payroll of active employees covered by the plan) was \$22,845,386, and the ratio of the UAAL to the covered payroll was 9.3%. As of June 30, 2014, there were no trust fund assets.

Actuarial Methods and Assumptions – Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Actuarially determined amounts are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding process presented above, will present multi year trend information about whether other actuarial value of plan assets is increasing or decreasing over time relative to the actuarial liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the plan as understood by the employer and the plan members and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

As of July 1, 2013, actuarial valuation date, the unit credit actuarial cost method was used. The actuarial assumptions include a 4.5% discount rate based on the District’s funding policy. The projected annual medical trend rate is 10%. The ultimate medical trend rate is 5%. The medical trend rate is reduced 0.5% per year until reaching the 5% ultimate trend rate.

Mortality rates are from the RP2000 Group Annuity Mortality Table, applied on a gender-specific basis. Annual retirement and termination probabilities were developed from the retirement probabilities from the IPERS Actuarial Valuation Report as of June 30, 2013 and applying the termination factors used in IPERS Actuarial Report as of June 30, 2013.

Projected claim costs of the medical plan are \$695 per month for retirees less than age 65 and \$834 per month for retirees who have attained age 65. The salary increase rate was assumed to be 4% per year. The UAAL is being amortized as a level percentage of projected payroll expense on an open basis over 30 years.

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Source: District’s 2014 Independent Audited Financial Statement

**Investment of Public Funds**

The District invests its funds pursuant to Chapter 12B of the Code. Presented below is the District’s investing activities as of December 31, 2014.

<u>Type of Investment</u>	<u>Amount Invested</u>
Local Bank Money Market	\$11,583,909
Local Bank Deposit Accounts	5,151,320
Local Bank Time CD’s	0
ISJIT Money Market	260,425
ISJIT Time CD’s	1,005,000
TELF Money Market	2,002,301
Cash with fiscal agent	9,801
Investment with fiscal agent	12,594,710

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Source: Urbandale CSD

**Anticipatory Warrants**

The District has not issued anticipatory warrants in the past five years.

**Pensions**

The Issuer contributes to the Iowa Public Employees’ Retirement System (“IPERS”), which is a state-wide multiple-employer cost-sharing defined benefit pension plan administered by the State of Iowa. IPERS provides retirement and death benefits which are established by State statute to plan members and beneficiaries. All full-time employees of the Issuer are required to participate in IPERS. Employees who retire at age 65 (or anytime after age 58 with 30 or more years of service) are entitled to full monthly benefits. IPERS offers five options for distribution of retirement benefits. Prior to July 1, 2012, benefits become fully vested after completing four years of service or after attaining age 55 and after July 1, 2012 benefits become fully vested after completing seven years of service or after attaining age 65.



IPERS plan members are required to contribute a percentage of their annual salary, in addition to the Issuer being required to make annual contributions to IPERS. Contribution amounts are set by State statute. The Issuer's share, payable from the applicable funds of the Issuer, is provided by an annual levy of taxes without limit or restriction as to rate or amount against all the taxable property of the Issuer. All contributions are on a current basis. See "APPENDIX D — AUDITED FINANCIAL STATEMENTS" for additional information on IPERS.

The following table sets forth the contributions made by the Issuer and employees to IPERS for the period indicated. The Issuer has always made their full statutorily required contributions to IPERS. The Issuer cannot predict the levels of funding that will be required in the future.

<u>Fiscal Year</u>	<u>Amount Contributed by Issuer</u>	<u>% of Payroll paid by Issuer</u>	<u>% of Payroll paid by Employee</u>
2010	1,567,916	6.65	4.30
2011	1,613,610	6.95	4.50
2012	1,968,505	8.07	5.38
2013	2,211,352	8.67	5.78
2014	2,436,538	8.93	5.95

Source: The District's Independent Auditor's Reports for Fiscal Year Ending June 30, 2014.

The fund is administered by the Board with administration costs paid from income derived from invested funds. IPERS has an unfunded actuarial liability and unrecognized actuarial loss. The following table sets forth certain information about the funding status of IPERS that has been extracted from the Actuarial Valuation Report of IPERS for fiscal years noted below (the "Reports"). A complete copy of the Reports can be obtained by visiting IPERS website at: <http://www.ipers.org/> or by writing to IPERS at P.O. Box 9117, Des Moines, Iowa 50306-9117.

<u>Fiscal Year Ended June 30</u>	<u>Actuarial Value of Assets [a]</u>	<u>Actuarial Accrued Liability [b]</u>	<u>Unfunded Actuarial Accrued Liability Actuarial Value [b] - [a]</u>	<u>Funded Ratio {Actuarial Value} [a] / [b]</u>	<u>Covered Payroll [c]</u>	<u>UAL as a % of Covered Payroll (Actuarial Value) [(b-a) / [c]]</u>
2010	21,537,458,560	26,468,419,650	4,930,961,090	81.37	6,571,182,005	75.04
2011	22,575,309,199	28,257,080,114	5,681,770,915	79.89	6,574,872,719	86.42
2012	23,530,094,461	29,446,197,486	5,916,103,025	79.91	6,786,158,720	87.18
2013	24,711,096,187	30,498,342,320	5,787,246,133	81.02	6,880,131,134	84.12
2014	26,460,428,085	32,004,456,088	5,544,028,003	82.68	7,099,277,280	78.09

Source: IPERS

The Reports outline the assumptions made in the above valuations.

Bond Counsel, the Issuer and the Financial Advisor undertake no responsibility for and make no representations as to the accuracy or completeness of the information available from the IPERS discussed above or included on the IPERS website, including, but not limited to, updates of such information on the State Auditor's website or links to other Internet sites accessed through the IPERS website.

### Population

Presented below are population figures for the periods indicated for the city of Urbandale:

<u>Year</u>	<u>Population</u>
2010	39,463
2005- Special	35,904
2000	29,072
1996 - Special	27,565
1990	23,500
1985 - Special	19,443
1980	17,869
1975 - Special	16,410
1970	14,434
1965 - Special	10,310
1960	5,821

Source: U.S. Census

## Population by Age

Presented below are the 2010 Census figures according to age group for the City of Urbandale, Polk County and the State of Iowa:

<u>Age Group</u>	<u>City of Urbandale</u>	<u>Polk County</u>	<u>State of Iowa</u>
Under 19 years of age	28.0%	28.1%	26.9%
20 to 24 years of age	4.4	6.7	7.0
25 to 44 years of age	28.9	29.5	24.5
45 to 64 years of age	26.9	24.9	26.7
65 to 85 years of age	10.0	9.2	12.4
85 and over	1.8	1.6	2.3
Median Age	37.8	34.7	38.1

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Source: U.S. Census

## Major Employers

Some of the more prominent employers within the City of Urbandale include:

<u>Employer</u>	<u>Type of Business</u>	<u>Approximate Employees</u>
Marsh McLennan	Insurance	1100
Citigroup	Banking	600
Wells Fargo Financial	Banking	530
U.S. Postal Services	Government	500
Urbandale CSD	Education	450
Iowa Home Health Care	Health Services	400
Continental Western Insurance	Insurance	340
Allied Group	Insurance	300
Compressor Controls	Parts sales (valves)	300
Rain and Hail	Insurance	300
Pepsi-Cola Bottling Co.	Beverages	240
Yellow Freight	Dispatching	240
MidAmerican Energy	Utilities	350
First Data's/Donnelly	Product Fulfillment	200
Ziegler	Heavy equipment	200
Print to Mail	Printing	180
Lennox	Heating and AC	175
Western PCS	Communications	150
Nation's Bank	Commercial Banking	100

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SOURCE: Iowa Manufacturers Directory; Urbandale Area Chamber of Commerce; GDC Development Alliance

## Unemployment Statistics

The State of Iowa Department of Job Service reports unemployment unadjusted rates as follows (November 2014):

National Average:	5.80%
State of Iowa:	4.30
Des Moines MSA:	3.80

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Source: Iowa Workforce Development

## Historical Employment Statistics

Presented below are the historical unemployment rates for the years indicated for Des Moines MSA and the State of Iowa.

<u>Calendar Year</u>	<u>Des Moines MSA</u>	<u>State of Iowa</u>
2013	4.60%	4.60%
2012	5.30	5.20
2011	5.90	5.90
2010	6.70	6.70
2009	5.60	6.00

Source: Iowa Workforce Development

## Retail Sales

Presented below are retail sales statistics for the City of Urbandale, for the period indicated:

<u>Year Ended</u>	<u>Retail Sales</u>	<u># of Permits</u>
2014*	\$672,013,925	1,018
2013*	\$630,794,708	1,023
2012*	619,399,037	1,015
2011*	605,922,097	989
2010*	591,433,940	1,001

\* Reported as of June 30

## Median Family Income

Polk County had an estimated median family income of \$58,096, compared to \$51,129 for the State of Iowa. The following table represents the distribution of family incomes for the Counties according to the 2008-2012 American Community Survey 5 year estimated table:

<u>Household Income</u>	<u>Number of Households</u>	<u>Percent of Households</u>
Under \$10,000	9165	5.4
10,000 to 14,000	7413	4.3
15,000 to 24,999	16014	9.4
25,000 to 34,999	17130	10.0
35,000 to 49,999	23403	13.7
50,000 to 74,999	33826	19.8
75,000 to 99,999	24522	14.3
100,000 to 149,999	25255	14.7
150,000 to 199,999	7891	4.6
200,000 or more	6608	3.9

Source: U.S. Census

## Legislation

It can be anticipated that, from time to time, legislative proposals may be considered by the Iowa General Assembly that would, if enacted, alter or amend one or more of the tax matters described herein. It cannot be predicted whether or in what forms any of such proposals may be enacted, and there can be no assurance that such proposals will not apply to valuation, assessment or levy procedures for the levy of taxes by the Issuer.

During the 2013 legislative session, the Iowa General Assembly enacted Senate File 295 (the "Act"), which the Governor signed into law on June 12, 2013. Among other things, the Act (i) reduces the maximum annual taxable value growth percent, due to revaluation of existing residential and agricultural property, from the current 4% to 3%, (ii) assigns a "rollback" (the percentage of a property's value that is subject to tax) to commercial, industrial and railroad property of 95% for the 2013 assessment year and 90% for the 2014 assessment year and all years thereafter, (iii) creates a new property tax classification for multi-residential properties (apartments, nursing homes, assisted living facilities and certain other rental property) that begins in the 2015 assessment year, and assigns a declining rollback percentage to such properties for each subsequent year until the residential rollback percentage is reached in the 2022 assessment year, after which the rollback

percentage for such properties will be equal to the residential rollback percentage each assessment year, and (iv) exempts a specified portion of the assessed value of telecommunication properties.

The Act includes a standing appropriation to replace some of the tax revenues lost by local governments, including tax increment districts, resulting from the new rollback for commercial and industrial property. Prior to fiscal year 2018, the appropriation is a standing unlimited appropriation, but beginning in fiscal year 2018 the standing appropriation cannot exceed the actual 2017 appropriation amount. The appropriation does not replace losses to local governments resulting from the Act's provisions that reduce the annual revaluation growth limit for residential and agricultural properties to 3% from 4%, the gradual transition for multi-residential properties from the commercial rollback percentage (100% of market value) to the residential rollback percentage (currently 53% of market value), or the reduction in the percentage of telecommunications property that is subject to taxation.

Given the wide scope of the statutory changes, and the State's discretion in establishing the annual replacement amount that is appropriated each year commencing in fiscal 2018, the impact of the Act on the Issuer's future property tax collections is uncertain and the Issuer has not attempted to quantify the financial impact of the Act's provisions on the Issuer's future operations. It has been projected by Moody's Investor Service that local governments in Iowa are likely to experience modest reductions in property tax revenues starting in fiscal 2015 as a result of the Act, with sizeable reductions possible starting in fiscal 2018. According to Moody's, local governments that may experience disproportionately higher revenue losses include regions that have a substantial commercial base, a large share of multi-residential developments (such as college towns), or significant amounts of telecommunications property. The general operating fund levy of school districts, including the Issuer, may not be affected by the Act because of the way the statutory school funding formula operates. The Act does apply to levies which are outside the school funding formula, including the Physical Plant and Equipment levy which is used to pay principal and interest on the Bonds.

However, Iowa Code section 76.2 provides that when an Iowa political subdivision issues general obligation bonds: "The governing authority of a political subdivision specified in section 76.1, subsection 1, before issuing bonds shall, by resolution, provide for the assessment of an annual levy upon all the taxable property in the political subdivision sufficient to pay the interest and principal of the bonds within a period named not exceeding the applicable period of time specified in section 76.1. A certified copy of this resolution shall be filed with the county auditor or the auditors of the counties in which the political subdivision is located; and the filing shall make it a duty of the auditors to enter annually this levy for collection from the taxable property within the boundaries of the political subdivision until funds are realized to pay the bonds in full. The levy shall continue to be made against property that is severed from the political subdivision after the filing of the resolution until funds are realized to pay the bonds in full."

### Property Tax Assessment

In compliance with section 441.21 of the Code of Iowa, as amended, the State Director of Revenue annually directs all county auditors to apply prescribed statutory percentages to the assessments of certain categories of real property. The final values, called Actual Valuation, are then adjusted by the County Auditor. Assessed or Taxable Valuation subject to tax levy is then determined by the application of State determined rollback percentages, principally to residential and commercial property.

Beginning in 1978, the State required a reduction in Actual Valuation to reduce the impact of inflation on its residents. The resulting value is defined as the Assessed or Taxable Valuation. The rollback percentages for residential, agricultural and commercial valuations are as follows:

<u>Fiscal Year</u>	<u>Residential Rollback</u>	<u>Ag. Land &amp; Buildings</u>	<u>Commercial</u>
2015-16	55.7335	44.7021	90.0000
2014-15	54.4002	43.3997	95.0000
2013-14	52.8166	59.9334	100.0000
2012-13	50.7518	57.5411	100.0000
2011-12	48.5299	69.0152	100.0000
2010-11	46.9094	66.2715	100.0000
2009-10	45.5893	93.8568	100.0000
2008-09	44.0803	90.1023	99.7312
2007-08	45.4460	100.0000	100.0000

Source: Iowa Workforce Development

Property is assessed on a calendar year basis. The assessments finalized as of January 1 of each year are applied to the following fiscal year. For example, the assessments finalized on January 1, 2013 are used to calculate tax liability for the tax year starting July 1, 2014 through June 30, 2015. Presented herein is the historic property valuations of the Issuer by class of property.

## Property Valuations

Actual Valuation						
Valuation as of January	2014	2013	2012	2011	2010	2009
Fiscal Year	<u>2015-16</u>	<u>2014-15</u>	<u>2013-14</u>	<u>2012-13</u>	<u>2011-12</u>	<u>2010-11</u>
Residential:	1,368,190,961	1,346,072,157	1,343,257,511	1,329,019,500	1,361,016,000	1,354,639,770
Agricultural Land:	1,585,700	1,606,700	1,334,660	1,323,980	1,172,600	1,170,440
Ag Buildings:	164,000	166,500	156,600	190,000	134,370	65,570
Commercial:	316,552,003	311,631,045	310,679,166	309,117,010	350,436,810	353,155,110
Industrial:	10,411,971	10,438,019	10,507,344	12,989,220	14,403,110	14,781,170
Personal RE:	0	0	0	0	0	0
Railroads:	0	0	330,284	263,645	226,393	189,235
Utilities:	3,070,221	3,537,051	3,981,827	4,448,140	4,261,112	4,026,324
Other:	0	0	0	0	0	0
<b>Total Valuation:</b>	<b>1,699,974,856</b>	<b>1,673,451,472</b>	<b>1,670,247,392</b>	<b>1,657,351,495</b>	<b>1,731,650,395</b>	<b>1,728,027,619</b>
Less Military:	2,005,716	2,074,240	2,122,392	2,189,064	2,240,920	2,272,404
<b>Net Valuation:</b>	<b>1,697,969,140</b>	<b>1,671,377,232</b>	<b>1,668,125,000</b>	<b>1,655,162,431</b>	<b>1,729,409,475</b>	<b>1,725,755,215</b>
TIF Valuation:	75,446,085	84,253,269	87,719,039	95,581,000	73,741,000	62,117,710
Utility Replacement:	83,002,433	68,319,393	83,879,665	81,051,727	78,958,242	76,533,485
Taxable Valuation						
Valuation as of January	2014	2013	2012	2011	2010	2009
Fiscal Year	<u>2015-16</u>	<u>2014-15</u>	<u>2013-14</u>	<u>2012-13</u>	<u>2011-12</u>	<u>2010-11</u>
Residential:	761,986,689	726,311,926	702,423,119	664,088,480	649,394,380	627,727,160
Agricultural Land:	708,842	697,299	799,907	761,820	809,290	775,620
Ag Buildings:	73,313	72,259	93,856	109,330	92,740	43,450
Commercial:	277,868,491	292,681,402	310,679,166	309,117,010	350,436,810	353,155,110
Industrial:	8,979,641	9,724,354	10,507,344	12,989,220	14,403,110	14,781,170
Personal RE:	0	0	0	0	0	0
Railroads:	0	0	330,284	263,645	226,393	189,235
Utilities:	3,070,221	3,537,051	3,981,827	4,448,140	4,261,112	4,026,324
Other:	0	0	0	0	0	0
<b>Total Valuation:</b>	<b>1,052,687,197</b>	<b>1,033,024,291</b>	<b>1,028,815,503</b>	<b>991,777,645</b>	<b>1,019,623,835</b>	<b>1,000,698,069</b>
Less Military:	2,005,716	2,074,240	2,122,392	2,189,064	2,240,920	2,272,404
<b>Net Valuation:</b>	<b>1,050,681,481</b>	<b>1,030,950,051</b>	<b>1,026,693,111</b>	<b>989,588,581</b>	<b>1,017,382,915</b>	<b>998,425,665</b>
TIF Valuation:	75,446,085	84,253,269	87,719,039	95,581,000	73,741,000	62,117,710
Utility Replacement:	56,664,035	54,809,747	54,747,946	54,601,221	55,365,808	51,976,515

	Valuation	Actual Valuation w/ Utilities	% Change in Actual Valuation	Taxable Valuation w/ Utilities	% Change in Taxable Valuation
	2014	1,856,417,658	1.78%	1,182,791,601	1.09%
	2013	1,823,949,894	-0.86%	1,170,013,067	0.07%
	2012	1,839,723,704	0.43%	1,169,160,096	2.58%
	2011	1,831,795,158	-2.67%	1,139,770,802	-0.59%
	2010	1,882,108,717	0.95%	1,146,489,723	3.05%
	2009	1,864,406,410	2.11%	1,112,519,890	2.55%

Source: Iowa Department of Management

## Tax Rates

Presented below are the taxes levied by the District for the fund groups as presented, for the period indicated:

Fiscal Year	Operating Fund	Management Fund	Board PPEL	Voter PPEL	Play Ground	Debt Service	School House	Total Levy
2015	12.30109	0.74602	0.33000	0.00000	0.13500	4.04284	0.00000	17.55495
2014	12.60523	0.74900	0.33000	0.00000	0.13500	3.85560	0.00000	17.67483
2013	12.64616	0.56024	0.33000	0.00000	0.13500	3.96724	0.00000	17.63864
2012	12.52551	0.65253	0.33000	0.00000	0.13500	3.99286	0.00000	17.63590
2011	12.46117	0.66641	0.33000	0.00000	0.13500	4.05000	0.00000	17.64258
2010	14.56820	0.87011	0.33000	0.00000	0.13500	0.36303	0.00000	16.26634

Source: Iowa Department of Management

## Historic Tax Rates

Presented below are the tax rates by taxing entity for residents of the City of Urbandale:

Fiscal Year	City	School	College	State	Assessor	Ag Extens	Hospital	County	Transit	Total Levy Rate
2015	9.72000	17.55495	0.65724	0.00330	0.27750	0.04061	3.11769	7.16880	0.59700	39.13709
2014	9.57000	17.67483	0.69120	0.00300	0.27822	0.03945	2.99567	6.94381	0.53200	38.72818
2013	9.62000	17.63864	0.58466	0.00300	0.24382	0.03866	2.97819	6.80992	0.45200	38.36889
2012	9.52000	17.63590	0.59018	0.00300	0.24628	0.03696	2.92193	6.80992	0.30200	38.06617
2011	9.32000	17.64258	0.56008	0.00300	0.27848	0.03631	2.92111	6.81833	0.28480	37.86469
2010	9.22000	16.26634	0.56778	0.00300	0.30104	0.03752	2.80423	6.82855	0.27104	36.29950

Source: Iowa Department of Management

## Tax Collection History

Presented below are the actual ad-valorem tax levies and collections for the periods indicated:

Fiscal Year	Amount Levied	Amount Collected	Percentage Collected
2015	19,547,513	In Collection	In Collection
2014	19,600,966	\$19,581,000	99.90%
2013	18,828,825	\$17,860,974	94.86%
2012	19,237,662	19,115,166	99.36%
2011	18,803,881	18,375,953	97.72%
2010	16,860,131	16,830,253	99.82%

Source: Urbandale CSD

## Largest Taxpayers

Set forth in the following table are the persons or entities which represent the 2013 largest taxpayers within the Issuer, as provided by the Auditors Offices of each of said counties. No independent investigation has been made of and no representation is made herein as to the financial condition of any of the taxpayers listed below or that such taxpayers will continue to maintain their status as major taxpayers in the District. The District's tax levy is uniformly applicable to all of the properties included in the table, and thus taxes expected to be received by the District from such taxpayers will be in proportion to the assessed valuations of the properties. The total tax bill for each of the properties is dependent upon the tax levies of the other taxing entities which overlap the properties.:

<u>Taxpayer</u>	<u>2014 Taxable Valuation</u>	<u>Percent of Total</u>
Mid-American	56,662,397	4.79%
Homemakers Plaza Inc	22,941,000	1.94%
Berkley Holdings Corp	15,727,140	1.33%
112th Street LC	12,210,030	1.03%
Merle Hay Mall Ltd	11,332,800	0.96%
KC Real Estate LC	10,980,000	0.93%
IRET-3900 Urbandale LLC	10,935,000	0.92%
Hy-Vee Inc	9,162,000	0.77%
William C Knapp LC	8,773,137	0.74%
AM Anderson Properties LC	7,330,500	0.62%
Total of Top 10 Taxpayers:		14.04%

## Direct General Obligation Debt

Presented below is the principal and interest on the District's outstanding general obligation bonds, presented by fiscal year and issue,

<u>Fiscal Year</u>	<u>7/25/06</u>	<u>1/10/07</u>	<u>Series A</u> <u>5/1/10</u>	<u>Series B</u> <u>5/1/10</u>	<u>12/1/11</u>	<u>1/1/12</u>	<u>Estimated</u> <u>4/2/15</u>	<u>Total</u> <u>Principal</u>	<u>Total</u> <u>Interest</u>	<u>Total</u> <u>P&amp;I</u>
2015	710,000	250,000		1,115,000		550,000		2,625,000	1,876,900	4,501,900
2016				1,110,000	220,000	1,415,000		2,745,000	1,488,698	4,233,698
2017				1,085,000	670,000	1,035,000		2,790,000	1,424,845	4,214,845
2018				1,070,000	1,025,000	735,000		2,830,000	1,369,979	4,199,979
2019				1,055,000	1,040,000	820,000		2,915,000	1,310,171	4,225,171
2020				1,195,000	1,060,000	735,000		2,990,000	1,242,196	4,232,196
2021				1,235,000	1,085,000	750,000		3,070,000	1,167,535	4,237,535
2022				1,240,000	1,100,000	760,000		3,100,000	1,085,006	4,185,006
2023				1,295,000	1,130,000	780,000		3,205,000	996,481	4,201,481
2024				1,315,000	1,160,000	820,000		3,295,000	901,641	4,196,641
2025				0	1,190,000	35,000	1,200,000	2,425,000	812,123	3,237,123
2026				0	320,000	1,565,000	615,000	2,500,000	752,638	3,252,638
2027			3,710,000	250,000				3,960,000	686,220	4,646,220
2028			3,865,000				145,000	4,010,000	517,920	4,527,920
2029			4,030,000				165,000	4,195,000	347,375	4,542,375
2030			790,000				690,000	1,480,000	160,910	1,640,910
2031							710,000	710,000	103,280	813,280
2032							735,000	735,000	79,850	814,850
2033							760,000	760,000	54,860	814,860
2034							785,000	785,000	28,260	813,260
Totals:	710,000	250,000	12,395,000	11,965,000	10,000,000	10,000,000	5,805,000	51,125,000	16,406,888	67,531,888

Source: Urbandale CSD

## School Infrastructure Sales, Services and Use Tax Revenue Bonds

Presented below is the principal and interest on the Issuer's outstanding School Infrastructure Sales, Services and Use Tax Revenue Bonds.

Fiscal Year	P & I 1-Apr-09
2015	2,109,173
2016	2,106,891
2017	2,107,960
2018	2,112,173
2019	2,109,323
2020	2,111,604
2021	2,109,904
2022	2,108,099
2023	2,107,099
2024	2,110,099
2025	2,109,349
2026	2,107,861
2027	2,106,856
2028	2,109,719
2029	2,107,594
2030	1,109,025
Totals	32,742,726

Source: Urbandale CSD

### Debt Limit

The amount of general obligation debt a political subdivision of the State of Iowa can incur is controlled by the constitutional debt limit, which is an amount equal to 5% of the actual value of property within the corporate limits, taken from the last County Tax list. The District's debt limit, based upon said valuation, amounts to the following:

Actual Value of Property, 2014:	1,856,417,658
X	0.05
Statutory Debt Limit:	92,820,883
Total General Obligation Debt:	51,125,000
Total Lease Purchases:	
Total Loan Agreements:	
Capital Leases:	
Total Debt Subject to Limit:	51,125,000
Percentage of Debt Limit Obligated:	55.08%

It has not been determined whether the Issuer's School Infrastructure Sales, Services & Use Tax Revenue Bonds, outstanding in the amount of \$22,360,000 do or do not count against the constitutional debt limit. If the Bonds do count against the constitutional debt limit, the amount of debt subject to the debt limit would be \$73,485,000, or 79.17% of the statutory debt limit.

Source: Iowa Department of Management



## Overlapping & Underlying Debt

Presented below is a listing of the overlapping and underlying debt outstanding of Issuers within the Issuer.

<u>Taxing Authority</u>	<u>Outstanding Debt</u>	<u>2013 Taxable Valuation</u>	<u>Taxable Value Within Issuer</u>	<u>Percentage Applicable</u>	<u>Amount Applicable</u>
City of Grimes	17,853,681	512,817,679	792,034	0.15%	\$27,575
City of Urbandale	55,850,000	2,612,571,434	1,169,292,508	44.76%	24,996,441
Urbandale - Sanitary Sewer	0	2,399,174,684	1,054,656,946	43.96%	0
Urbandale-Windsor Heights - Sanitary Sewer	0	385,067,482	92,673,254	24.07%	0
Polk County	254,765,238	20,922,162,763	1,170,013,067	5.59%	14,247,029
Des Moines Area Community College	75,515,000	39,086,798,088	1,170,013,067	2.99%	2,260,444
AEA #11 - Heartland	51,870	39,086,798,088	1,170,013,067	2.99%	1,553

Total Overlapping & Underlying Debt: \$41,533,041

Source: Iowa Department of Management

### FINANCIAL SUMMARY

Actual Value of Property, 2014:	\$1,856,417,658
Taxable Value of Property, 2014:	1,182,791,601
Direct General Obligation Debt:	\$51,125,000
Overlapping Debt:	0
Direct & Overlapping General Obligation Debt:	\$51,125,000
Population, 2010 US Census:	20,971
Direct Debt per Capita:	\$2,437.89
Total Debt per Capita:	\$2,437.89
Direct Debt to Taxable Valuation:	4.32%
Total Debt to Taxable Valuation:	4.32%
Direct Debt to Actual Valuation:	2.75%
Total Debt to Actual Valuation:	2.75%
Actual Valuation per Capita:	\$88,523
Taxable Valuation per Capita:	\$56,401

Source: Iowa Department of Management

## APPENDIX B- FORM OF LEGAL OPINION

We hereby certify that we have examined a certified transcript of the proceedings of the Board of Directors of the Urbandale Community School District in the County of Polk , State of Iowa, and acts of administrative officers of the School District (the "Issuer"), relating to the issuance of General Obligation School Refunding Bonds, Series 2015, dated April 2, 2015, in the denominations of \$5,000 or multiples thereof, in the aggregate amount of \$ \_\_\_\_\_ (the "Bonds").

We have examined the law and certified proceedings and other papers as we deem necessary to render this opinion as bond counsel.

As to questions of fact material to our opinion, we have relied upon representations of the Issuer contained in the Resolution authorizing issuance of the Bonds (the "Resolution") and in the certified proceedings and other certifications of public officials furnished to us, without undertaking to verify the same by independent investigation.

Based on our examination and in reliance upon the certified proceedings and other certifications described above, we are of the opinion, under existing law, as follows:

1. The Issuer is duly created and validly existing as a body corporate and politic and political subdivision of the State of Iowa with the corporate power to adopt and perform the Resolution and issue the Bonds.
2. The Bonds are valid and binding general obligations of the Issuer.
3. All taxable property in the territory of the Issuer is subject to ad valorem taxation without limitation as to rate or amount to pay the Bonds. Taxes have been levied by the Resolution for the payment of the Bonds and the Issuer is required by law to include in its annual tax levy the principal and interest coming due on the Bonds to the extent the necessary funds are not provided from other sources.
4. Interest on the Bonds is excludable from gross income for federal income tax purposes and is not an item of tax preference for purposes of the federal alternative minimum tax imposed on individuals and corporations; however, such interest is taken into account in determining adjusted current earnings for the purpose of computing the alternative minimum tax imposed on certain corporations. The opinion set forth in the preceding sentence is subject to the condition that the Issuer comply with all requirements of the Internal Revenue Code of 1986, as amended, that must be satisfied subsequent to the issuance of the Bonds in order that the interest thereon be, and continue to be, excludable from gross income for federal income tax purposes. The Issuer has covenanted to comply with all such requirements. Failure to comply with certain of such requirements may cause interest on the Bonds to be included in gross income for federal income tax purposes retroactively to the date of issuance of the Bonds.

We express no opinion regarding the accuracy, adequacy, or completeness of the official statement or other offering material relating to the Bonds. Further, we express no opinion regarding tax consequences arising with respect to the Bonds other than as expressly set forth herein.

The rights of the owners of the Bonds and the enforceability of the Bonds are limited by bankruptcy, insolvency, reorganization, moratorium, and other similar laws affecting creditors' rights generally, and by equitable principles, whether considered at law or in equity.

This opinion is given as of the date hereof, and we assume no obligation to revise or supplement this opinion to reflect any facts or circumstances that may hereafter come to our attention, or any changes in law that may hereafter occur.

AHLERS & COONEY, P.C.

## APPENDIX C- CONTINUING DISCLOSURE CERTIFICATE

### CONTINUING DISCLOSURE CERTIFICATE

This Continuing Disclosure Certificate (the "Disclosure Certificate") is executed and delivered by the Urbandale Community School District, State of Iowa (the "Issuer"), in connection with the issuance of \$ \_\_\_\_\_ General Obligation School Refunding Bonds, Series 2015 (the "Bonds") dated April 2, 2015. The Bonds are being issued pursuant to a Resolution of the Issuer approved on \_\_\_\_\_, 2015 (the "Resolution"). The Issuer covenants and agrees as follows:

SECTION 1. Purpose of the Disclosure Certificate. This Disclosure Certificate is being executed and delivered by the Issuer for the benefit of the Holders and Beneficial Owners of the Bonds and in order to assist the Participating Underwriters in complying with S.E.C. Rule 15c2-12(b)(5).

SECTION 2. Definitions. In addition to the definitions set forth in the Resolution, which apply to any capitalized term used in this Disclosure Certificate unless otherwise defined in this Section, the following capitalized terms shall have the following meanings:

"Annual Financial Information" shall mean financial information or operating data of the type included in the final Official Statement, provided at least annually by the Issuer pursuant to, and as described in, Sections 3 and 4 of this Disclosure Certificate.

"Beneficial Owner" shall mean any person which (a) has the power, directly or indirectly, to vote or consent with respect to, or to dispose of ownership of, any Bonds (including persons holding Bonds through nominees, depositories or other intermediaries), or (b) is treated as the owner of any Bonds for federal income tax purposes.

"Business Day" shall mean a day other than a Saturday or a Sunday or a day on which banks in Iowa are authorized or required by law to close.

"Dissemination Agent" shall mean the Issuer or any Dissemination Agent designated in writing by the Issuer and which has filed with the Issuer a written acceptance of such designation.

"Holders" shall mean the registered holders of the Bonds, as recorded in the registration books of the Registrar.

"Listed Events" shall mean any of the events listed in Section 5(a) of this Disclosure Certificate.

"Municipal Securities Rulemaking Board" or "MSRB" shall mean the Municipal Securities Rulemaking Board, 1900 Duke Street, Suite 600, Alexandria, VA 22314.

"National Repository" shall mean the MSRB's Electronic Municipal Market Access website, a/k/a "EMMA" ([emma.msrb.org](http://emma.msrb.org)).

"Participating Underwriter" shall mean any of the original underwriters of the Bonds required to comply with the Rule in connection with offering of the Bonds.

"Rule" shall mean Rule 15c2-12(b)(5) adopted by the Securities and Exchange Commission under the Securities Exchange Act of 1934, as the same may be amended from time to time.

"State" shall mean the State of Iowa.

#### SECTION 3. Provision of Annual Financial Information.

(a) Annually, the Issuer shall, or shall cause the Dissemination Agent to, provide to the National Repository an Annual Financial Information filing consistent with the requirements of Section 4 of this Disclosure Certificate. The Annual Financial Information shall be filed not later than April 15 following the close of the Issuer's fiscal year (which currently is June 30), commencing with the report for fiscal year 2014/2015. The Annual Financial Information filing must be submitted in such format as is required by the MSRB (currently in "searchable PDF" format). The Annual Financial Information filing may be submitted as a single document or as separate documents comprising a package. The Annual Financial Information filing may cross-reference other information as provided in Section 4 of this Disclosure Certificate; provided that the audited financial statements of the Issuer may be submitted separately from the balance of the Annual Financial Information filing and later than the date required above for the filing of the Annual Financial Information if they are not available by that date. If the Issuer's fiscal year changes, it shall give notice of such change in the same manner as for a Listed Event under Section 5(c).

(b) If the Issuer is unable to provide to the National Repository the Annual Financial Information by the date required in subsection (a), the Issuer shall send a notice to the Municipal Securities Rulemaking Board, if any, in substantially the form attached as Exhibit A.

- (c) The Dissemination Agent shall:
  - (i) each year file Annual Financial Information with the National Repository; and
  - (ii) (if the Dissemination Agent is other than the Issuer), file a report with the Issuer certifying that the Annual Financial Information has been filed pursuant to this Disclosure Certificate, stating the date it was filed.

SECTION 4. Content of Annual Financial Information. The Issuer's Annual Financial Information filing shall contain or incorporate by reference the following:

(a) The last available audited financial statements of the Issuer for the prior fiscal year, prepared in accordance with generally accepted accounting principles promulgated by the Financial Accounting Standards Board as modified in accordance with the governmental accounting standards promulgated by the Governmental Accounting Standards Board or as otherwise provided under State law, as in effect from time to time, or, if and to the extent such financial statements have not been prepared in accordance with generally accepted accounting principles, noting the discrepancies therefrom and the effect thereof. If the Issuer's audited financial statements for the preceding years are not available by the time Annual Financial Information is required to be filed pursuant to Section 3(a), the Annual Financial Information filing shall contain unaudited financial statements of the type included in the final Official Statement, and the audited financial statements shall be filed in the same manner as the Annual Financial Information when they become available.

(b) A table, schedule or other information of the type contained in the final Official Statement under the caption "Enrollment", "Property Valuations", "Tax Rates", "Historic Tax Rates", "Tax Collection History", "Largest Taxpayers", "Direct Debt", "Overlapping & Underlying Debt", "Debt Limit", and "Financial Summary".

Any or all of the items listed above may be included by specific reference to other documents, including official statements of debt issues of the Issuer or related public entities, which have been filed with the National Repository. The Issuer shall clearly identify each such other document so included by reference.

#### SECTION 5. Reporting of Significant Events.

(a) Pursuant to the provisions of this Section, the Issuer shall give, or cause to be given, notice of the occurrence of any of the following events with respect to the Bonds in a timely manner not later than 10 Business Days after the day of the occurrence of the event:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements relating to the Bonds reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax-exempt status of the Series Bonds, or material events affecting the tax-exempt status of the Bonds;
- (7) Modifications to rights of Holders of the Bonds, if material;
- (8) Bond calls (excluding sinking fund mandatory redemptions), if material, and tender offers;
- (9) Defeasances of the Bonds;
- (10) Release, substitution, or sale of property securing repayment of the Bonds, if material;
- (11) Rating changes on the Bonds;
- (12) Bankruptcy, insolvency, receivership or similar event of the Issuer;

(13) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and

(14) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

(b) Whenever the Issuer obtains the knowledge of the occurrence of a Listed Event, the Issuer shall determine if the occurrence is subject to notice only if material, and if so shall as soon as possible determine if such event would be material under applicable federal securities laws.

(c) If the Issuer determines that knowledge of the occurrence of a Listed Event is not subject to materiality, or determines such occurrence is subject to materiality and would be material under applicable federal securities laws, the Issuer shall promptly, but not later than 10 Business Days after the occurrence of the event, file a notice of such occurrence with the Municipal Securities Rulemaking Board through the filing with the National Repository.

SECTION 6. Termination of Reporting Obligation. The Issuer's obligations under this Disclosure Certificate shall terminate upon the legal defeasance, prior redemption or payment in full of all of the Bonds or upon the Issuer's receipt of an opinion of nationally recognized bond counsel to the effect that, because of legislative action or final judicial action or administrative actions or proceedings, the failure of the Issuer to comply with the terms hereof will not cause Participating Underwriters to be in violation of the Rule or other applicable requirements of the Securities Exchange Act of 1934, as amended. If such termination occurs prior to the final maturity of the Bonds, the Issuer shall give notice of such termination in the same manner as for a Listed Event under Section 5(c).

SECTION 7. Dissemination Agent. The Issuer may, from time to time, appoint or engage a Dissemination Agent to assist it in carrying out its obligations under this Disclosure Certificate, and may discharge any such Agent, with or without appointing a successor Dissemination Agent. The Dissemination Agent shall not be responsible in any manner for the content of any notice or report prepared by the Issuer pursuant to this Disclosure Certificate. The initial Dissemination Agent shall be the Issuer.

SECTION 8. Amendment; Waiver. Notwithstanding any other provision of this Disclosure Certificate, the Issuer may amend this Disclosure Certificate, and any provision of this Disclosure Certificate may be waived, provided that the following conditions are satisfied:

(a) If the amendment or waiver relates to the provisions of Section 3(a), 4, or 5(a), it may only be made in connection with a change in circumstances that arises from a change in legal requirements, change in law, or change in the identity, nature or status of an obligated person with respect to the Bonds, or the type of business conducted;

(b) The undertaking, as amended or taking into account such waiver, would, in the opinion of nationally recognized bond counsel, have complied with the requirements of the Rule at the time of the original issuance of the Bonds, after taking into account any amendments or interpretations of the Rule, as well as any change in circumstances; and

(c) The amendment or waiver either (i) is approved by the Holders of the Bonds in the same manner as provided in the Resolution for amendments to the Resolution with the consent of Holders, or (ii) does not, in the opinion of nationally recognized bond counsel, materially impair the interests of the Holders or Beneficial Owners of the Bonds.

In the event of any amendment or waiver of a provision of this Disclosure Certificate, the Issuer shall describe such amendment in the next Annual Financial Information filing, and shall include, as applicable, a narrative explanation of the reason for the amendment or waiver and its impact on the type (or in the case of a change of accounting principles, on the presentation) of financial information or operating data being presented by the Issuer. In addition, if the amendment relates to the accounting principles to be followed in preparing financial statements, (i) notice of such change shall be given in the same manner as for a Listed Event under Section 5(c), and (ii) the Annual Financial Information filing for the year in which the change is made will present a comparison or other discussion in narrative form (and also, if feasible, in quantitative form) describing or illustrating the material differences between the financial statements as prepared on the basis of the new accounting principles and those prepared on the basis of the former accounting principles.

SECTION 9. Additional Information. Nothing in this Disclosure Certificate shall be deemed to prevent the Issuer from disseminating any other information, using the means of dissemination set forth in this Disclosure Certificate or any other means of communication, or including any other information in any Annual Financial Information filing or notice of occurrence of a Listed Event, in addition to that which is required by this Disclosure Certificate. If the Issuer chooses to include any information in any Annual Financial Information filing or notice of occurrence of a Listed Event in addition to that which is specifically required by this Disclosure Certificate, the Issuer shall have no obligation under this Certificate to update such information or include it in any future Annual Financial Information filing or notice of occurrence of a Listed Event.

SECTION 10. Default. In the event of a failure of the Issuer to comply with any provision of this Disclosure Certificate, any Holder or Beneficial Owner of the Bonds may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the Issuer to comply with its obligations under this Disclosure Certificate. Direct, indirect,

consequential and punitive damages shall not be recoverable by any person for any default hereunder and are hereby waived to the extent permitted by law. A default under this Disclosure Certificate shall not be deemed an event of default under the Resolution, and the sole remedy under this Disclosure Certificate in the event of any failure of the Issuer to comply with this Disclosure Certificate shall be an action to compel performance.

SECTION 11. Duties, Immunities and Liabilities of Dissemination Agent. The Dissemination Agent shall have only such duties as are specifically set forth in this Disclosure Certificate, and the Issuer agrees to indemnify and save the Dissemination Agent, its officers, directors, employees and agents, harmless against any loss, expense and liabilities which it may incur arising out of or in the exercise or performance of its powers and duties hereunder, including the costs and expenses (including attorneys' fees) of defending against any claim of liability, but excluding liabilities due to the Dissemination Agent's negligence or willful misconduct. The obligations of the Issuer under this Section shall survive resignation or removal of the Dissemination Agent and payment of the Bonds.

SECTION 12. Beneficiaries. This Disclosure Certificate shall inure solely to the benefit of the Issuer, the Dissemination Agent, the Participating Underwriters and Holders and Beneficial Owners from time to time of the Bonds, and shall create no rights in any other person or entity.

Date: \_\_\_\_\_ day of \_\_\_\_\_, 2015.

URBANDALE COMMUNITY SCHOOL DISTRICT,  
STATE OF IOWA

By: \_\_\_\_\_  
President

ATTEST:

By: \_\_\_\_\_  
Secretary of the Board of Directors

EXHIBIT A

NOTICE TO NATIONAL REPOSITORY OF FAILURE  
TO FILE ANNUAL FINANCIAL INFORMATION

Name of Issuer: Urbandale Community School District, Iowa.

Name of Bond Issue: \$ \_\_\_\_\_ General Obligation School Refunding Bonds, Series 2015

Dated Date of Issue: April 2, 2015

NOTICE IS HEREBY GIVEN that the Issuer has not provided Annual Financial Information with respect to the above-named Bonds as required by Section 3 of the Continuing Disclosure Certificate delivered by the Issuer in connection with the Bonds. The Issuer anticipates that the Annual Financial Information will be filed by \_\_\_\_\_.

Dated: \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

URBANDALE COMMUNITY SCHOOL DISTRICT,  
STATE OF IOWA

By: \_\_\_\_\_

Its: \_\_\_\_\_

Code No. 804

### FINANCIAL ACCOUNTING SYSTEM

The *Uniform Financial Accounting for Iowa School Districts and Area Education Agencies* shall be used as the system for financial accounting for the District. Revenues and expenditures shall be promptly classified in the accounting system by proper fund and subaccount.

Financial records of the District shall be maintained in accordance with generally accepted accounting principles (GAAP) as required or modified by law. District monies shall be received and expended from the appropriate fund and/or account. The funds and accounts of the District shall include, but not be limited to:

Governmental fund type:

- General Fund
- Special revenue fund
  - Management levy fund
  - ~~--Physical plant and equipment levy fund~~
  - Public education and recreation levy fund
  - Student activity fund
- Capital projects fund
- ~~--Physical plant and equipment levy fund~~
- Debt service fund

Proprietary fund type:

- Enterprise fund
  - School nutrition fund
  - Child care fund
  - Community education fund (if not included in PERL fund)
  - Building trades fund
- Internal service fund

Fiduciary funds:

- Trust or agency funds
  - Expendable trust funds
  - Nonexpendable trust funds
  - Agency funds
  - Pension trust funds

Governmentwide Funds:

- Governmental long-term fixed assets fund
- Governmental long-term debt/liability fund

As necessary the Board may, by resolution, create additional funds within the governmental, proprietary and fiduciary fund types. The resolution shall state the type of fund, name of the fund and purpose of the fund.

The general fund is used primarily for the education program. Special revenue funds are used to account for monies restricted to a specific use by law. Proprietary funds account for operations of the school district operated similar to private business, and they account for the costs of providing goods and services provided by one department to other departments on a cost reimbursement basis. Fiduciary funds are used to account for monies or assets held by the District on behalf of, or in trust for, another entity. The governmentwide funds are the accounting records for fixed assets and long-term debt.

**Comment [KLM1]:** The appropriate financial/accounting personnel at the District should review this policy to ensure it is updated as appropriate for the District and is otherwise complete and accurate.

**Comment [KLM2]:** Iowa Chart of Account Coding indicates the PPEL fund is now coded as a capital projects fund, along with capital projects from GO bonds and local option/statewide sales and service tax. Consider whether these latter funds should also be listed in this policy.



Code No. 804

**FINANCIAL ACCOUNTING SYSTEM**

Date of Revision:

February 12, 2007, 20154

0106312701084481

Legal References:

11.6, Chapter 12C, 256.9(18), 278.1, 279.41, 279.42,  
279.52, 283A.5, 291.6, 291.7, 297.10, 297.22, 297.36,  
298.3, 298.4, 298.10, 298.13, Chapter 298A, 300.2,  
473.20, Code of Iowa; 281 I.A.C. 12.3(1)

## INVESTMENTS

District funds in excess of current needs shall be invested in compliance with this policy and in compliance with law. The goals of the District's investment portfolio in order of priority are:

- To provide safety of the principal;
- To maintain the necessary liquidity to match expected liabilities; and
- To obtain a reasonable rate of return

The responsibility for conducting investment transactions resides with the District's Secretary-Treasurer. Only the Secretary-Treasurer and those authorized by resolution may invest public funds. When investing or depositing public funds, the Secretary-Treasurer shall exercise the care, skill, prudence and diligence under the circumstances then prevailing that a prudent person acting in a like capacity and familiar with such matters would use to meet the goals of the investment program.

District funds are monies of the District, including operating funds. "Operating funds" of the District are funds which are reasonably expected to be used during a current budget year or within fifteen months of receipt. When investing operating funds, the investments must mature within three hundred and ninety-seven days or less. When investing funds other than operating funds, the investments must mature according to the need for the funds.

The Board authorizes the Secretary-Treasurer to invest funds in excess of current needs in the following investments.

- Interest-bearing savings, money market, and checking accounts at the District's authorized depositories;
- Iowa Schools Joint Investment Trust Program (ISJIT);
- The Education Liquidity Fund (TELF);
- Obligations of the United States government, its agencies and instrumentalities;
- Certificates of deposit and other evidences of deposit at federally insured Iowa depository institutions; and
- Repurchase agreements in which underlying collateral consists of investments in government securities. The District must take delivery of the collateral either directly or through an authorized custodian. Reverse repurchase agreements are not authorized investments.

It shall be the responsibility of the Secretary-Treasurer to oversee the investment portfolio in compliance with this policy and the law.

The records of investment transactions made by or on behalf of the District are public records and are the property of the District whether in the custody of the District or in the custody of a fiduciary or other third party.



## INVESTMENTS

It shall be the responsibility of the Secretary-Treasurer to bring to the Board of Directors for review and approval any contract with any outside person to invest District funds, to advise on investments, to direct investments, to act in a fiduciary capacity or to perform other services to the Board for review and approval. The Secretary-Treasurer shall also provide the Board with information about and verification of the outside person's fiduciary bond. Contracts with outside persons shall include a clause requiring the outside person to notify the District within thirty days of any material weakness in internal structure or regulatory orders or sanctions against the outside person regarding the services being provided to the District and to provide the documents necessary for the performance of the investment portion of the District audit. The compensation of the outside persons shall not be based on the performance of the investment portfolio.

The Secretary-Treasurer shall be responsible for reporting to and reviewing with the Board at its regular meetings the investment portfolio's performance, transaction activity and current investments including the percent of the investment portfolio by type of investment and by issuer and maturities. The report shall also include trend lines by month over the last year and year-to-year trend lines regarding the performance of the investment portfolio. It shall also be the responsibility of the Secretary-Treasurer to obtain the information necessary to ensure that the investments and the outside persons doing business with the District meet the requirements outlined in this policy.

It shall be the responsibility of the Superintendent to deliver a copy of this policy to the District's depositories, auditor and outside parties assisting with or facilitating investment of the funds of the District.

It shall also be the responsibility of the Superintendent, in conjunction with the Secretary-Treasurer, to develop a system of investment practices and internal controls over the investment practices. The investment practices shall be designed to prevent losses, to document the officers' and employees' responsibility for elements of the investment process and address the capability of the management.

Date of Revision:

~~October 24, 1994~~, 2015-

~~54572501085773~~

Legal References:

11.2, 11.6, 11.11, 12.62, Chapter 12B, Chapter 12C,  
22.1, 279.29, 502.701, Code of Iowa

**TAX-EXEMPT OBLIGATIONS POST-ISSUANCE COMPLIANCE**

1. Compliance Coordinator:
  - a) The Treasurer ("Coordinator") shall be responsible for monitoring post-issuance compliance.
  - b) The Coordinator will maintain a copy of the transcript of proceedings in connection with the issuance of any tax-exempt obligations. Coordinator will obtain such records as are necessary to meet the requirements of this policy.
  - c) The Coordinator shall consult with bond counsel, IRS publications and such other resources as are necessary to understand and meet the requirements of this policy.
  - d) Training and education of Coordinator will be sought and implemented upon the occurrence of new developments and upon the hiring of new personnel to implement this policy.

2. Financing Transcripts. The Coordinator shall confirm the proper filing of an 8038 Series return, and maintain a transcript of proceedings for all tax-exempt obligations issued by the School District, including but not limited to all tax-exempt bonds, notes and lease-purchase contracts. Each transcript shall be maintained until eleven (11) years after the tax-exempt obligation it documents has been retired.

3. Proper Use of Proceeds. The Coordinator shall review the resolution authorizing issuance for each tax-exempt obligation issued by the School District, and shall:

- a) obtain a computation of the yield on such issue from the School District's financial advisor;
- b) create a separate Project Fund (with as many sub-funds as shall be necessary to allocate proceeds among the projects being funded by the issue) into which the proceeds of issue shall be deposited;
- c) review all requisitions, draw schedules, draw requests, invoices and bills requesting payment from the Project Fund;
- d) determine whether payment from the Project Fund is appropriate, and if so, make payment from the Project Fund (and appropriate sub-fund if applicable);
- e) maintain records of the payment requests and bank statements showing payment transactions~~corresponding cancelled checks showing payment;~~
- f) maintain records showing the earnings on, and investment of, the Project Fund;



**TAX-EXEMPT OBLIGATIONS POST-ISSUANCE COMPLIANCE**

- g) ensure that investments acquired with proceeds are purchased at fair market value;
- h) identify bond proceeds or applicable debt service allocations that must be invested with a yield-restriction and monitor the investments of any yield-restricted funds to ensure that the yield on such investments does not exceed the yield to which such investments are restricted.

4. Timely Expenditure and Arbitrage/Rebate Compliance. The Coordinator shall review the Tax-Exemption Certificate (or equivalent) for each tax-exempt obligation issued by the School District and the expenditure records provided in Section 3 of this policy, above, and shall:

Comment [KLM1]: Should this be "3"? Clarify as appropriate.

- a) monitor and ensure that proceeds of each such issue are spent within the temporary period set forth in such certificate;
- b) if the School District does not meet the "small issuer" exception for said obligation, monitor and ensure that the proceeds are spent in accordance with one or more of the applicable exceptions to rebate as set forth in such certificate;
- c) not less than 60 days prior to a required expenditure date confer with bond counsel if the School District will fail to meet the applicable temporary period or rebate exception expenditure requirements of the Tax-Exemption Certificate; and
- d) in the event the School District fails to meet a temporary period or rebate exception:
  - i. procure a timely computation of any rebate liability and, if rebate is due, file a Form 8038-T and arrange for payment of such rebate liability;
  - ii. arrange for timely computation and payment of "yield reduction payments" (as such term is defined in the Code and Treasury Regulations), if applicable.

5. Proper Use of Bond Financed Assets. The Coordinator shall:

- a) maintain appropriate records and a list of all bond financed assets. Such records shall include the actual amount of proceeds (including investment earnings) spent on each of the bond financed assets;

**TAX-EXEMPT OBLIGATIONS POST-ISSUANCE COMPLIANCE**

- b) with respect to each bond financed asset, the Coordinator will monitor and confer with bond counsel with respect to all proposed:
  - i. management contracts,
  - ii. service agreements,
  - iii. research contracts,
  - iv. naming rights contracts,
  - v. leases or sub-leases,
  - vi. joint venture, limited liability or partnership arrangements,
  - vii. sale of property; or
  - viii. any other change in use of such asset;
- c) maintain a copy of the proposed agreement, contract, lease or arrangement, together with the response by bond counsel with respect to the proposal for at least three (3) years after retirement of all tax-exempt obligations issued to fund all or any portion of bond financed assets; and
- d) In the event the School District takes an action with respect to a bond financed asset, which causes the private business tests or private loan financing test to be met, the Coordinator shall contact bond counsel and ensure timely remedial action under IRS Regulation Sections 1.141-12.

6. General Project Records. For each project financed with tax-exempt obligations, the Coordinator shall maintain, until three (3) years after retirement of the tax-exempt obligations or obligations issued to refund those obligations, the following:

- a) appraisals, demand surveys or feasibility studies,
- b) applications, approvals and other documentation of grants,
- c) depreciation schedules,
- d) contracts respecting the project.

7. Continuing Disclosure. The Coordinator shall assure compliance with each continuing disclosure certificate and annually, per continuing disclosure agreements, file audited annual financial statements and other information required by each continuing disclosure agreement. The Coordinator will monitor material events as described in each continuing disclosure agreement and assure compliance with material event disclosure. Events to be reported shall be reported promptly, but in no event not later than ten (10) Business Days after the day of the occurrence of the event, and shall include, but not be limited to:

- a) Principal and interest payment delinquencies;
- b) Non-payment related defaults, if material;
- c) Unscheduled draws on debt service reserves reflecting financial difficulties;

**TAX-EXEMPT OBLIGATIONS POST-ISSUANCE COMPLIANCE**

- d) Unscheduled draws on credit enhancements relating to the bonds reflecting financial difficulties;
- e) Substitution of credit or liquidity providers, or their failure to perform;
- f) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax-exempt status of the bonds, or material events affecting the tax-exempt status of the bonds;
- g) Modifications to rights of Holders of the Bonds, if material;
- h) Bond calls (excluding sinking fund mandatory redemptions), if material, and tender offers;
- i) Defeasances of the bonds;
- j) Release, substitution, or sale of property securing repayment of the bonds, if material;
- k) Rating changes on the bonds;
- l) Bankruptcy, insolvency, receivership or similar event of the Issuer;
- m) The consummation of a merger, consolidation, or acquisition involving the Issuer or the sale of all or substantially all of the assets of the Issuer, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material; and
- n) Appointment of a successor or additional trustee or the change of name of a trustee, if material.

Date of Adoption:

January 9, 2012 . 2015-

Legal References:

Chapter 296, Code of Iowa

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URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

## DISTRICT PURCHASES; PREFERENCES

### Prior Approval.

All purchases of goods and services by District personnel or students shall be approved in advance by authorized administrators and business office personnel.

### Requisitions.

Any District employee or student desiring to purchase goods or services for the District shall file a requisition with the appropriate administrator for approval.

### Credit/Procurement Cards.

District personnel may be issued credit/procurement cards for certain purchases authorized by the District business office. Employees using credit/procurement cards shall be required to follow the established policy and procedures for their use.

### Purchase Orders.

Any goods or services to be purchased by District personnel or students, except those purchased by credit/procurement cards or pursuant to a valid written contract, shall be procured only after at least two authorized employees (including at least one authorized business office employee) have approved the purchase order. The appropriate building administrator must also approve the purchase order if the purchase is for the administrator's building. The list of employees authorized to sign purchase orders shall be listed in the business procedures manual.

### Receipt of Goods.

All goods shall be processed through the building office. The building secretary shall certify to the business office the receipt of all goods. No invoice shall be paid without evidence of receipt of the goods.

### Preference.

Except as otherwise required by law, it shall be the policy of the Board of Directors to purchase products and services from locally owned enterprises within the District community which offer the goods and services if the cost and other considerations are relatively equal. Except as otherwise required by law, the District shall give preference to purchasing Iowa products and purchasing from Iowa-based businesses if the bids submitted are comparable in cost and products meet the required specifications and can be secured without additional cost over other products. Other statutory purchasing preferences may also apply.

**Comment [KLM1]:** Iowa Code Chapter 73 was amended in 2011 to delete the preference given to Iowa labor in the constructing or building of public improvements or works.

### Coordinated Purchases.

When practical, the District will endeavor to coordinate and combine purchases with other governmental bodies to take advantage of volume price breaks.



**DISTRICT PURCHASES; PREFERENCES**

**Contributions Towards Purchases by Parent-Teacher Organizations, Parent-Teacher Associations, Foundations and Booster Clubs.**

District parent-teacher organizations or associations, foundations and booster clubs may agree to contribute towards the acquisition or improvement of District facilities and grounds or towards the purchase of equipment for the District as mutually agreed in advance between the organization and the Board of Directors. The District shall prepare or cause to be prepared any necessary specifications, bid proposals, and contracts for the improvements or purchases in accordance with Iowa law and in accordance with this policy and Policy 814 on bidding procedures. The organization, association, foundation or club shall provide the funds directly to the District for the acquisition or improvement as agreed to with the Board of Directors in advance of the District contracting with the vendor or contractor.

Date of Revision:

April 19, 2010 , ~~20145-~~

0406315401085794

Legal References:

19B.8, Chapter 23A.3, Chapter 26, 72.3, Chapter 73, 73A.21, 274.1, 279.8, 279.28, 279.29, 279.30, 279.32, 279.35, 279.36, 291.6, 291.7, 291.8, 291.12, 721.2(2), Code of Iowa; 261 I.A.C. Chapter 54; 281 I.A.C. 12.3(1), 43.25

**BIDS**

**Public Improvement.** Before the District enters into any contract for any public improvement ~~to cost at least with an estimated total cost of more than \$100,000~~ with an estimated total cost of more than the statutory competitive bid threshold, the Board shall adopt proposed plans and specifications and proposed form of contract and ~~hold a public hearing~~ hold a public hearing following a public hearing thereon. The procedures of Policy 218 shall apply, with ~~at least ten days' notice to be given~~ published at least four days, but not more than twenty days, before the hearing. In addition, the Board shall advertise for bids as required by the statutes of the State of Iowa. The Board will award the contract to the lowest responsive, responsible bidder. Resident bidders shall be given preference if required by law.

Before the District enters into any contract for any public improvement ~~to cost at least with an estimated total cost of more than the statutory competitive quotation threshold or more but not in excess of \$100,000, more than the statutory competitive bid threshold~~, the Board shall follow quotation procedures as required by the statutes of Iowa, including adopting proposed plans and specifications, and proposed form of contract. In addition, the Board shall make a good faith effort to obtain quotes from at least two contractors regularly engaged in such work, shall provide contractors an opportunity to inspect the site, and shall designate the time, place and manner for filing quotes. The District may also submit a quote to use its own employees. The Board shall record the quotes in Board meeting minutes and award the contract to the lowest responsive, responsible contractor.

These procedures need not be followed if emergency repairs are necessary to ~~prevent the closing of~~ ensure the continued use of a school or school facility, and the administrator of the Area Education Agency issues a certificate to that effect.

**Services, Supplies and Equipment** ~~Equipment, Supplies and Materials~~. Purchase of services, supplies, and equipment ~~equipment, supplies and materials~~ costing less than \$15,000 shall be governed by the rules and regulations set forth in the business procedures manual. Before the District purchases services, supplies, or equipment ~~equipment or supplies or materials~~ costing \$15,000 or more but less than \$25,000, the District shall advertise for bids or obtain written quotes from at least two vendors. If only one vendor quote can or is obtained, the purchase shall first be approved by the Superintendent with notice to the Board of Directors. Purchases of \$25,000 or more shall be by advertised bid or written quotes and shall require Board approval. Purchases of buses shall be by bid and shall require Board approval. Purchases of similar ~~items~~ supplies should be assumed to be aggregated at arriving at dollar figures and not broken into smaller segments to avoid the intent of this policy. Contracts will be awarded to the lowest responsive bidder ~~contractor based upon total cost considerations, including, but not limited to, the cost of the goods and services being purchased, availability of service or repair, delivery date, the targeted small business procurement goals, prior record of the bidder~~ contractor, and other factors deemed relevant by the District (including any applicable statutory purchasing preferences). The District reserves the right to negotiate terms with a contractor as it deems appropriate.

Comment [KML1]: Consider whether to include "services" throughout this section.

**Cooperative Purchasing.** The District shall cooperate with other governmental entities in making purchases. In such cases, the procedures of ~~814~~ this policy need not be followed if the other entity has utilized bidding or other comparative purchase procedures.

**Award.** In all cases, the District retains the right to reject any or all bids and quotations or any part thereof, and to enter into the contract(s) deemed to be in the best interests of the District.

Code No. 814

**BIDS**

Date of Revision:

April 19, 2010, 20154

0406349701085799

Legal References:

23A.3, Chapter 26, 72.3, Chapter 73, 73A.21, 278.1,  
279.28, 285.10, 297.7, 297.8, 297.22, 301.1, 362.3,  
Chapter 573, 721.2, Code of Iowa; 281 I.A.C. 43.25,  
43.26

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**PAYROLL PERIODS**

**Licensed Employees.** All salary checks for licensed employees ~~and for the Director of Business Services~~ shall be issued on the 20th day of each month. If the 20th falls on a Saturday, Sunday, holiday or recess, the checks will be issued on the last day the business office is open prior to this date. No exceptions will be made.

**Classified Employees.** All salary checks for classified employees ~~except for the Director of Business Services~~ shall be issued on the 10th and 25th day of each month. If the 10th or 25th falls on a Saturday, Sunday, holiday or recess day, the checks will be issued on the last day the business office is open prior to this date.

All employees under contract shall be paid in accordance with provisions of their signed contract.

Date of Revision:

~~January 24, 2005~~, 2015-

54573401085816

Legal References:

20.9, 91A.3, 279.8, Code of Iowa \_\_\_\_\_

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS



### DISTRICT RECORDS

District records shall be housed in the administrative offices of the District or in another secure location. The Secretary shall cause to be kept and preserved District records for the periods of time listed below:

<u>Record</u>	<u>Length of Preservation</u>
a. Secretary's financial records	Permanently
b. Treasurer's financial records	Permanently
c. Annual budget and financial reports	Permanently
d. Minutes of open Board meetings	Permanently
<del>e. Tape recordings of open Board meetings</del>	<del>One year</del>
<del>fe. Minutes and recordings of closed Board meetings</del>	<del>One year</del>
gf. Results of school elections	Permanently
hg. School bonds and coupons	<del>Ten</del> Eleven years after maturity
ih. Annual report	Permanently
ji. Annual audit reports	Permanently
kj. Record of payment of judgments against the District	Twenty years
lk. Written contracts	Ten years
ml. Cancelled warrants, checks, bank statements, bills, invoices and other related records	Five years
nm. Employment applications	Two years
on. Records regarding number of hours worked, pay rates, deductions, payroll records	Three years
po. Record of medical exams used to monitor exposure to hazardous materials	Duration of employment plus 30 years.

## DISTRICT RECORDS

<del>ep.</del>	Permanent personnel files	Permanently
<del>eq.</del>	Permanent student records	Permanently
<del>er.</del>	Program grants	According to grant requirements
<del>es.</del>	School meal program accounts/records	Three years after submission of final claim for reimbursement for fiscal year.
<del>et.</del>	Real property records including deeds and abstracts	Permanently

The Secretary of the Board shall not be required to preserve original paper copies of ~~Board of Directors' District~~ records permanently, but is authorized, after electronically storing the record, to destroy, by burning or shredding, any paper records. ~~A properly authenticated reproduction of any electronically stored record~~ An electronic record which accurately reflects the information set forth in the paper record after it was first generated in its final form, and which remains accessible for later reference, meets the same legal requirements for retention as the original paper record.

In the event any federal or state agency requires that a record be retained for a period of time longer than that specified in this policy for audit purposes or otherwise, the record shall be retained beyond the specified period for as long is required for the resolution of the issue by the agency.

Date of Revision:

~~January 24, 2005~~, 2015-

0106323001085817

Legal References:

Chapter 22, 21.5, 91A.6, 279.8, 291.6, 291.7, 291.8, 291.10, 291.14, 554D.119, 614.1, Code of Iowa; 281 I.A.C. 12.3(1), 12.3(2), 12.3(4), 12.3(8), 12.4(11), 41.35, 41.624, 7 CFR 210.23, 29 CFR 1910.1020.

**PETTY CASH ACCOUNTS**

The Board of Directors authorizes the central office and each school building to have a petty cash fund. Reimbursement of petty cash funds shall be made upon submission to the business office of proper receipts and records to substantiate the expenditures of petty cash moneys. All expenditures of petty cash funds shall be charged to the appropriate expenditure budget account.

The amount of the petty cash fund and supervision will be the responsibility of the Chief Financial Officer~~Superintendent~~.

Date of Revision:

~~January 24, 2005~~, 2015-

54573701085824

Legal References:

279.8, 280.14, Code of Iowa

URBAN DALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS



**CREDIT/PROCUREMENT CARDS**

The District may obtain credit/procurement cards for use by District ~~and~~ employees to pay for actual and necessary expenses incurred in the performance of work-related duties. Actual and necessary expenses incurred in the performance of work-related duties may include, but not be limited to, materials and supplies, fuel for school district transportation vehicles used for transporting students to and from school and for school-sponsored events, payment of fees or other costs related to professional development of employees, and other expenses required by employees in the performance of their duties. The cards shall not be used for cash advances. The cards shall not be used for purchasing goods for personal use. The use of District credit/procurement cards is to provide users with an effective and efficient way to simplify and expedite the process of paying numerous vendors for approved purchases while ensuring compliance with purchasing policies.

~~The Board must approve obtaining credit cards and shall approve the limits of the credit cards. The Superintendent and the Director of Business Services~~ Chief Financial Officer shall administer the use~~have control~~ of ~~the~~District credit/procurement cards, and no employee shall use the cards without prior approval.

Any official or employee using a District credit/procurement card shall ~~immediately~~ submit to the ~~District business office~~Director of Business Services ~~the credit card charge slip along with the~~ original receipts for the purchases showing the date of the transaction, the vendor, the items purchased, the cost of the items and any other detail. Receipts must be printed for purchases made via the Internet with payment by credit/procurement card also showing the details of the purchase. District officials must insure that the District is not inadvertently charged for sales taxes. Failure to provide a proper receipt may make the employee responsible for expenses incurred. In exceptional circumstances, the Superintendent or Board may allow a claim without proper receipt. Written documentation explaining the exceptional circumstances shall be maintained as part of the District's record of the claim.

The Chief Financial Officer is responsible for developing administrative forms and procedures regarding use of a District credit/procurement card.

Date of Revision:

April 15, 2013, 2015-

0106328701085827

Legal References:

279.8, 721.2(5), Code of Iowa



## REIMBURSEMENT FOR EXPENSES

Mileage.—School officials and personnel will be reimbursed for authorized use of their personal automobiles at a mileage rate determined by the Board of Directors. This will not include travel between their homes and their normal work sites. School employees must make a request each time the personal automobile is to be used or the Superintendent must approve routine reimbursable trips. The employee must file an expense voucher to receive reimbursement, showing the miles driven, the destination and the purpose for the trip. A monthly expense voucher may be filed by employees authorized to routinely make trips. School officials and personnel shall have personal liability insurance on their vehicles.

Other Expenses. School officials and personnel will also be reimbursed actual and necessary expenses incurred for attendance at professional meetings, conferences and other activities authorized by the administration or Board of Directors. An expense voucher shall be submitted to receive reimbursement, with original supporting documentation attached, e.g. hotel/motel bills, meals receipts, taxi service, parking bills. No alcoholic beverages or personal telephone calls or other items for personal use shall be reimbursable. Air transportation may be paid directly or reimbursed by the District. If an official or employee drives his/her personal automobile out of state rather than using air transportation, the person shall be reimbursed for mileage and for additional hotel/motel and meals expenses arising because of travel time at the lesser of (1) actual expenses or (2) the costs of common carrier transportation (coach class of air travel).

Hotel/motel, meal and other expenses will be reimbursed only for the period of time for attendance at the activity, which may include for the evening of the day of the close of the activity if travel back on that evening is not reasonably available or if there is a savings from a flight the next day. If an official or employee stays longer for personal reasons, the person will not be reimbursed for personal expenses or for any travel expenses saved the District as the result of the longer stay. The mode of transportation selected for employee travel for District-related business shall be at the most reasonable rate and be the most efficient available.

### Meals

Meal expenses will be reimbursed only when incurred with overnight travel for District-related business. Meals within the state will be reimbursed at a rate not to exceed \$35.00 per day. For travel for less than a full day, meal rates will not exceed \$5.00 for breakfast, \$11.00 for lunch, and \$19.00 for dinner. Out-of-state meal reimbursement will be limited to \$65 per day. All per diem amounts include tips and detailed receipts must be submitted. Payment is based on actual cost.

### Hotel

Double occupancy is encouraged when feasible and appropriate. The District will reimburse only for the time spent during attendance at the meeting or conference. Hotel receipts and/or bills must be attached to the travel reimbursement form.

### Taxis, Limos, Busses

Usual charges for these services will be reimbursed. Receipts must be attached to the reimbursement form.

### Airfare

Travelers must arrange for the most economical airfare available. Only coach fare will be reimbursed. Receipts and ticket stubs must be attached to reimbursement form.

Automobile

The District will reimburse for the authorized use of personal vehicles for District business at the maximum rate allowed by the Internal Revenue Service for the actual number of miles driven.

Other Authorized Expenses

Rental cars, parking, business telephone calls and other miscellaneous items will be reimbursed provided proper receipts are attached to the reimbursement form.

Unauthorized Expenses

Personal items such as alcoholic beverages, entertainment, personal telephone calls, laundry, or dry cleaning are not authorized expenses and therefore, will not be reimbursed.

Date of Adoption:

October 24, 1994, 2015.

Legal References:

70A.9, 70A.10, 70A.11, 279.8, 279.32, Code of Iowa

0106330501085906

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS



### EXPENDITURES FOR PUBLIC PURPOSES

The Board of Directors recognizes and supports the principle that District funds are to be expended only for legitimate public purposes and not for private personal gain for which services of comparable value have not been rendered to the District. The Board of Directors, therefore, believes it is important to designate those expenditures for officers, directors, employees, and volunteers, which are in addition to salaries and benefits authorized and/or specified in Code 400 and legitimate expense reimbursements, which serve a legitimate public purpose.

The Board of Directors authorizes the expenditure of District funds for District officers, directors, employees, and volunteers for the following purposes, as these are commonly-granted benefits for employees and volunteers in public and private organizations which aid in recruitment of personnel, promotes improvement of staff morale and cooperation, and assists in building a commitment to the District, thus assisting in creating a more productive learning environment:

- Mementos for employees for recognition of every five-years of service to the District, with the mementos not to exceed \$50.00 each in cost to the District.
- A retirement appreciation function once per year to recognize retiring employees with the cost not to exceed \$10.00 per attendee.
- A recognition item upon the retirement of an employee, with the recognition item not to exceed \$75.00 in cost to the District.
- A recognition item upon the end of service by a Board member not to exceed \$25.00 each in cost to the District.
- A recognition item for the president of the Board of Directors upon completion of service as president, not to exceed \$25.00 in cost to the District.
- Staff welcome and appreciation breakfast or lunch which Board members and employees attend (a limited number of invited community members may be invited also), once per school year, to recognize employee contributions and to promote communication between Board members, administrators, and other staff members, with the cost of the breakfast to the District not to exceed \$10.00 per attendee.
- Meals for licensed interviewees (and if the interviewee is an administrative candidate, the interviewee's spouse) and members of the interview committee accompanying the interviewee at the time of an interview not to exceed \$10.00 per attendee if the interview extends over lunch and/or dinner.
- Meals on-site during staff-development (in-service) meetings, committee meetings, and meetings hosted at Urbandale with the costs of the meals to the District not to exceed \$10.00 per attendee. This is to promote a more efficient day so that staff members and attendees do not leave the premises.

Comment [KLM1]: This is unclear and should be clarified as appropriate.

Code No. 829

**EXPENDITURES FOR PUBLIC PURPOSES**

- Light meals may also be served to Board members, the administrators, and other school personnel required to be present at Board meetings if the meetings are called prior to 7:00 p.m., or if they go unusually long, in order to enable the Board to continue with business without interruption, with the cost to the District not to exceed ~~\$120.00~~ \$129.00 per attendee.
- A volunteer appreciation function which Board members, employees, and volunteers may attend once a year to recognize the contributions of volunteers with the cost not to exceed \$10.00 per attendee and where tokens of appreciation may be given to volunteers not to exceed \$10.00 per volunteer in cost to the District.

The Board of Directors also authorizes the expenditure of District funds for coffee and soft drinks in the school buildings. Coffee, soft drinks, light refreshments, such as cookies, may also be made available at Board and committee meetings to promote a welcoming environment and as a common courtesy for individuals who travel to the District building for attendance at District meetings and conferences.

No District funds will be used to pay the cost of any alcoholic beverage and no alcoholic beverage will be available on school grounds.

Date of Adoption:

February 26, 2001, 20145-

0106330801085942

Legal References:

Iowa Constitution Article III, Section 31; 279.8,  
721.2(5), Code of Iowa

Code No. 832

**Comment [KLM1]:** We have added a policy regarding disposal of District personal property to the 900 series, to follow the policy regarding disposal of District real property.

**RESERVEDDISPOSAL OF DISTRICT PERSONAL PROPERTY**

**DISPOSAL OF DISTRICT PERSONAL PROPERTY**

The Superintendent shall recommend to the Board the disposal of personal property of the District that no longer is useful or necessary for the educational program. If the property is usable and has a value of \$5,000 or less, the Board shall adopt the procedure for disposing of the property. For sales of such property, the Board shall advertise the procedure for two consecutive weeks in a newspaper. If the property is valued at more than \$5,000, the Board shall adopt a procedure for disposing of the property and shall hold a public hearing on the proposal. Whenever any furnishings, equipment, or supplies have been declared obsolete, the Board of Directors shall sell or dispose of such furnishings, equipment, or supplies at the best price possible in accordance with law. If the personal property has a value of not more than \$5,000, the Board shall determine the procedures for the sale or other disposition of the property. Notice of a sale of personal property shall be published in the newspaper at least once for two consecutive weeks while notice of any other disposition of personal property (non-sale) shall be published in the newspaper at least once. If the property has a value of more than \$5,000, the Board shall pass a resolution outlining the sale and setting a public hearing on the sale. The public hearing shall be held after publication of the notice for the hearing as required by law. The Secretary of the Board shall credit such receipts from the sale of personal property to the fund which was used to account for the acquisition of the property. If the fund for acquisition is unknown or the fund no longer exists then the proceeds from any sale of the personal property shall be placed in the general fund.

**Comment [KL2]:** It is up to the District where it believes this policy regarding disposal of District personal property is most properly placed. If you want to keep it in the 800 series, as you have indicated, then we have added the language back in for this, as previously provided by Danielle in her review of the 900 series (see policy 915.1).

Date of Adoption:

April 19, 2010, ~~2015-~~

0106338301085958

Legal References:

279.22, Code of Iowa ~~279.22, Code of Iowa~~

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS



**BUILDINGS AND SITES**  
**ARTICLE 900**

- 901 STATEMENT OF GUIDING PRINCIPLES
- 902 SCHOOL FACILITIES SURVEYS
- 903 SELECTION OF AN ARCHITECT AND/OR ENGINEER
- 904 SITE SPECIFICATIONS
- 905 EDUCATIONAL SPECIFICATIONS FOR BUILDINGS
- 906 PRELIMINARY BUILDING SPECIFICATIONS
- 907 FINAL BUILDING SPECIFICATIONS
- 908 FINANCING SITE ACQUISITIONS AND CONSTRUCTION
- 909 MAINTENANCE SCHEDULE
- 910 REQUESTS FOR IMPROVEMENTS
- 911 EMERGENCY REPAIRS
- 912 USE OF CONTRACT SERVICES
- 913 ENERGY EFFICIENCY AND CONSERVATION
- 914 ASBESTOS
- 915 DISPOSAL OF SCHOOL SITES AND BUILDINGS
- 915.1 DISPOSAL OF PERSONAL PROPERTY**
- 916 TOBACCO PROHIBITED
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- 919 WARNING SYSTEM AND EMERGENCY PLANS
- 920 BOMB THREATS
- 921 NAMING OF DISTRICT'S FACILITIES AND EVENTS
- 922 ENVIRONMENTAL PROTECTION AND RESOURCE CONSERVATION
- 923 BUILDING SECURITY
- 924 PARKING AND TRAFFIC REGULATIONS

**BUILDINGS AND SITES  
ARTICLE 900**

The Board of Directors of the Urbandale Community School District reviewed all of the policies in Article 900, Buildings and Sites, on the following dates:

October 30, 1989  
November 28, 1994  
February 23, 1998  
February 26, 2001  
January 24, 2005  
April 19, 2010  
January , 2015

**NOTE:** If changes were made to the text of a policy, a date of revision is shown. If changes were made only to Legal References, no new date of revision was shown.

*Filing Instructions: File this page immediately behind the Table of Contents in Article 900.*

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

01059085

STATEMENT OF GUIDING PRINCIPLES

~~The primary purpose of the school building program is~~ It is the policy of the Board of Directors of the Urbandale Community School District to provide facilities that aid in fulfilling the mission statement and enhance the educational goals and objectives of the ~~Urbandale Community School~~ District.

The Board of Directors shall have final responsibility for the selection, purchase, lease and disposal of school sites, for the purchase, lease, construction, remodeling, and disposal of school buildings, for the approval of plans, ~~and~~ specifications, forms of contracts and estimated total cost and budget of improvement projects for the authorization and acceptance of bids, for the payment for work performed on contractual agreements, and for final acceptance or rejection of work done. Unless the Board votes otherwise on a specific project, the Board grants authorization to the Superintendent, or his/her designee to approve change orders up to \$5,000. The Board of Directors will be subsequently notified of any authorized change orders. The Board of Directors will be notified in advance of change orders totaling \$5,000, but less than \$10,000. Change Orders in excess of \$10,000 shall first be approved by the Board of the Directors.

The Superintendent shall be responsible for organizing and coordinating the efforts of the various individuals and groups to best achieve the established educational objectives in the building program and for making resulting recommendations to the Board of Directors.

Date of Revision:

~~April 19, 2010~~, 2014

01059088

Legal References:

Chapter 26, 72.3, 73.3, Chapter 100, Chapter 103A, Chapter 104A, Chapter 278, 279.8, 279.9, 279.11, 279.26, ~~279.28, 279.39, 279.41, 279.42,~~ 279.44, 279.48, 279.49, 279.52, 279.64, 279.A9, 280.14, 292.2, Chapter 296, Chapter 297, Chapter 298A, 298.2, 298.3, 298.18, 298.234, Chapter 300, Chapter 423E, Chapter 573, Code of Iowa, Chapter 423 F



**SCHOOL FACILITIES SURVEYS**

It shall be the policy of the Board of Directors, upon the recommendation of the Superintendent, and when deemed advisable, to contract for the services of consultants and other resource personnel for the study of particular problems or needs associated with sites and buildings of the District.

Date of Revision:

January 24, 2005

Legal References:

279.8, 297.7, Code of Iowa

**SELECTION OF AN ARCHITECT AND/OR ENGINEER**

It shall be the responsibility of the Superintendent to provide the Board of Directors with suggested methods and appropriate criteria for the selection of an architect or engineer. The Board of Directors shall select the architect and/or engineer and shall approve any contract with the selected architect or engineer. The architect and/or engineer may be selected for a single project or for a series of projects.

*Date of Revision:*

April 19, 2010, 2014

*Legal References:*

26.3, 26.4, 26.14, 72.5, 297.7, 542B.1, 544A.1, 544B.2  
Code of Iowa

01059170

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**SITE SPECIFICATIONS**

The Board of Directors shall accept as its minimum standards such site specifications as issued by the Iowa Department of Education. The Board of Directors may adopt additional standards over and above the site specifications issued by the Iowa Department of Education as it deems necessary and beneficial to the District.

Date of Adoption:

October 30, 1989

01059174

Legal References:

Chapter 103A, Chapter 104A, ~~297.1-297.7,~~  
~~297.15-279.19, Code of Iowa~~

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**EDUCATIONAL SPECIFICATIONS FOR BUILDINGS**

The Board of Directors, the administrative and instructional staff, and other staff members shall assist the architect and/or engineer selected by the Board of Directors in developing educational specifications for building projects. Citizens may also be asked to aid in this process. The educational specifications shall provide the architect or engineer with an inventory of program requirements, a statement of functional program relationships, specification of the number and character of classrooms, a description of needed specialized instructional facilities, the educational requirements for such areas as the library, outside site activities, gymnasium, cafeteria, auditorium, administrative offices, staff and student service facilities, public service or community service facilities and any other pertinent information which will be of significance.

Date of Revision:

October 30, 1989

01059176

Legal References:

Chapter 26, Chapter 100, Chapter 103A, Chapter  
104A, 279.49, 297.7, 473.13A, 542B.16, 544A.28,  
Code of Iowa

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**PRELIMINARY BUILDING SPECIFICATIONS**

The architect or engineer shall proceed with preparation of the preliminary plans and specifications after receiving authorization from the Board of Directors. The Superintendent shall provide the architect or engineer with educational specifications, financial data, and other pertinent information necessary to his/her planning. The architect or engineer shall make revisions to the plans until a consensus of opinion is reached and approval is given by the Board of Directors.

Date of Revision:

November 28, 1994

01059177

Legal References:

Chapter 26, Chapter 200, Chapter 103A, Chapter  
104A, 279.49, 279.7, 474.13A, 542B.16, 544A.28,  
Code of Iowa

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**FINAL BUILDING SPECIFICATIONS**

The architect or engineer shall proceed with preparation of the final working drawings, specifications, ~~and~~ contract documents, and estimate of cost after receiving authorization from the Board of Directors. The Superintendent, staff members and the Board of Directors shall continue to provide information and decisions necessary for the architect or engineer to finalize the plans. Before plans and specifications are formally adopted a public hearing shall be noticed and held in accordance with the Iowa law.

It shall be the responsibility of the architect or engineer to obtain approval of the final plans by the State Fire Marshall, local building authorities, and all other local and state regulatory bodies, and of the Board of Directors before releasing the plans for bid purposes.

Date of Revision:

~~February 10, 2003~~, 2014

01059181

Legal References:

Chapter 26, Chapter 100, Chapter 103A, Chapter 104A, 279.49, 279.13A, 542B.16, 544A.28, Code of Iowa

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**FINANCING SITE ACQUISITIONS AND CONSTRUCTION**

The Board of Directors shall determine the sources of financing construction, remodeling, improvements, leasing, and purchases as provided by the Code of Iowa. Possibilities include the issuance of bonds, the issuance of loan agreements, and levies authorized by law. The Board may also utilize money received from gifts, grants, sales tax revenues, and money derived from the lease or sale of schoolhouses and/or sites.

Date of Revision:

April 19, 2010

01059187

Legal References:

26.6, 278.1, 279.26, 279.39, 279.41, 279.42, 279.48, 279.52, 279.53, 280.14, 283A.9, Chapter 292, 296.1, 296.6, 297.1, 297.9, 297.10, 297.12, 297.22, 297.36, 298.2, 298.3, 298.7, 298.18, 298.19, 298.20, 298.21, 298A.4, 298A.5, 298A.9, 298A.10, 298A.13, 300.1, Chapter 423E, 473.20, 423F, 473.20A, 565.6, Code of Iowa; 281 I.A.C. Chapter 96

**MAINTENANCE SCHEDULE**

It is the policy of the Board of Directors to require inspection of buildings and sites for reconstruction, repair and maintenance. The Superintendent shall develop and administer a comprehensive maintenance schedule for the general care and housekeeping of all buildings, equipment, and grounds of the District. This schedule shall include provisions establishing the proper lines of authority in administering such schedule.

*Date of Revision:*

~~April 19, 2010~~, 2014

*Legal References:*

279.8, 280.14, 297.8, 298.3, Code of Iowa

01059188

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS



**REQUESTS FOR IMPROVEMENTS**

Provisions for procedures in making requests for improvements and/or repairs for all District property shall at all times, except in cases of emergency, follow the proper lines of authority and the proper sequence of organization as outlined in the District maintenance schedule.

Date of Revision:

October 30, 1989

Legal References:

279.8, 280.14, 297.8, Code of Iowa

### **EMERGENCY REPAIRS**

When an emergency arises in the maintenance or operation of any District property that directly affects the learning environment and/or safety and welfare of personnel and students, the following actions shall be taken:

- (1) Insure the safety and welfare of the students.
- (2) Insure the safety and welfare of the personnel.
- (3) Report such emergency condition to the appropriate administrator and/or maintenance staff for correction or to outside authorities.

If an emergency repair is in excess of the competitive bid or quotation threshold, and is necessary to keep the school building open, the District may seek an emergency repair certificate from the AEA administrator.

Date of Revision:

October 30, 1989, 2014

Legal References:

279.8, 280.14, 297.8, 298.3, Code of Iowa

01059198

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**USE OF CONTRACT SERVICES**

The Superintendent shall use his/her judgment as conditions dictate as to the use of District maintenance personnel or contracting for a special service in the maintenance of the District's grounds, buildings, and equipment. The Board may approve contracting for management services from an outside company or agency to assist in operating an efficient and effective maintenance program.

Date of Revision:

January 24, 2005

Legal References:

Chapter 28E, 279.8, 280.14, Code of Iowa

**ENERGY EFFICIENCY AND CONSERVATION**

The District shall continually audit its energy consumption and shall take steps to insure that the District's facilities are operated as energy efficiently as possible. The District shall file, on appropriate forms, with the economic development authority, the results of an energy audit of the buildings owned and leased by the District as required by law.

Prior to constructing or renovating a District building having 20,000 or more square feet of usable floor space heated and/or cooled by a mechanical or electrical system, a life cycle cost analysis done in compliance with state law shall be conducted for the facility. The life cycle cost analysis shall be approved by the Board prior to letting contracts.

Date of Adoption:

~~October 30, 1989~~, 2014

Legal References:

279.8, 279.44, Chapter 470, 473.13A, 473.19, 473.20, 473.20A, Code of Iowa

01059206

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

## ASBESTOS

Friable and non-friable asbestos containing materials will be maintained in good condition and appropriate precautions will be followed when the material is disturbed for any reason. If there is a need to ~~replace asbestos wrapped pipes or boiler covering, these will be replaced with non-asbestos containing materials~~ remove asbestos containing materials, they will be replaced with non-asbestos containing materials. Any asbestos abatement or removal work will be performed by qualified and properly licensed individuals or entities. Each school building will maintain a copy of the asbestos management plan and related records, as applicable.

The District will implement the rules of AHERA and will provide the necessary funding to implement the response actions as required. The District will appoint and train as necessary the appropriate person as required in the rules.

Date of Adoption:

October 30, 1989, 2014

01059213

Legal References:

Chapter 88B, 279.52, 298.3, Code of Iowa; 40 C.F.R  
Parts 61 and 763; 29 C.F.R. Part 1926

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

## DISPOSAL OF SCHOOL SITES AND BUILDINGS

The Superintendent shall recommend to the Board of Directors the sale or other disposal of school sites and buildings when it is judged that a site or building is no longer necessary for the operation of the educational program. The Board of Directors shall set the terms for the sale or disposal of the site or building.

If the Board desires to sell, lease for more than one year, or otherwise dispose of real property, the Board ~~shall hold a public hearing prior to disposing of the property. The Board may dispose of a student-constructed building and the property on which it is located without first holding a hearing or taking bids~~ pass a resolution outlining the proposed disposition and shall publish notice of and hold a public hearing on the disposal of the property prior to any final Board action. However, no public hearing is required for the lease of a portion of an existing school building or for the sale or disposal of a student-constructed building and the property on which it is located. Proceeds from the sale or disposition of a student-constructed building shall be placed in the District's student construction fund. Moneys remaining in the student construction fund after the Board discontinues the student construction program shall first be used to reimburse the fund or funds from which the student construction program's start-up costs were paid. Remaining moneys after reimbursement shall be transferred by Board resolutions to the general fund.

The Secretary of the Board shall credit the proceeds from the sale of District real property to the fund which was used to account for the acquisition of the property. If the fund for acquisition is unknown or the fund no longer exists in the District then the proceeds from the sale shall be credited to the physical plant and equipment levy fund. The proceeds from the lease of real property for more than a year shall be credited to the general fund.

Date of Revision:

February 23, 1998, 2014

Legal References:

278.1, 280.14, 297.15-297.25, Code of Iowa

01059074

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS



**DISPOSAL OF PERSONAL PROPERTY**

Whenever any furnishings, equipment, or supplies have been declared obsolete, the Board of Directors shall sell or dispose of such furnishings, equipment, or supplies at the best price possible in accordance with law. If the personal property has a value of not more than \$5,000, the Board shall determine the procedures for the sale or other disposition of the property. Notice of a sale of personal property shall be published in the newspaper at least once for two consecutive weeks while notice of any other disposition of personal property (non-sale) shall be published in the newspaper at least once. If the property has a value of more than \$5,000, the Board shall pass a resolution outlining the sale and setting a public hearing on the sale. The public hearing shall be held after publication of the notice for the hearing as required by law. The Secretary of the Board shall credit such receipts from the sale of personal property to the fund which was used to account for the acquisition of the property. If the fund for acquisition is unknown or the fund no longer exists then the proceeds from any sale of the personal property shall be placed in the general fund.

Date of Revision:

~~August 11, 2014~~ , 2014

Legal References:

278.1, 297.22 Code of Iowa

01059081

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS



**TOBACCO PROHIBITED SMOKE AND TOBACCO FREE POLICY**

No smoking or use of smokeless tobacco products, including e-cigarettes, will be permitted at any time in District buildings, ~~or on school~~ District grounds (including in private vehicles on District grounds), or in District-owned vehicles (regardless of the location of the vehicles). This prohibition applies to both school-sponsored and non-school-sponsored activities and notices to this effect will be displayed in all District buildings and vehicles. Additionally, no smoking or use of smokeless tobacco products, including e-cigarettes, shall be permitted in other locations used for school activities while the school activities are taking place. This applies to school-sponsored and also to nonschool-sponsored activities at any time. No smoking or use of smokeless tobacco products will be permitted in school vehicles at any time, regardless of the location of the vehicles. Notices to this effect will be displayed in all buildings and vehicles.

It shall be the responsibility of all ~~school~~ District personnel and visitors to abide by this policy and to enforce the policy. If, after being asked to abide by this policy, a visitor fails to comply, the visitor will be asked to leave District property or the school activity or event if held off District property. District personnel failing to abide by the policy shall be subject to disciplinary actions. Groups using school property who violate the policy may be refused future use of District property.

Date of Revision:

February 12, 2007 , 2014

Legal References:

Pro-Children Act of 1994, 20 U.S.C. 6081, et seq.;  
Chapter 142B, 279.8, 279.9, Code of Iowa

01054009

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**SCHOOL DISTRICT CURFEW**

No unauthorized person shall remain on school property between the hours of 10:30 p.m. to 6:00 a.m. unless attending a school-sponsored event or unless special permission has been given by the administration or by the Urbandale Board of Directors for such a person or a group of persons to remain on the property. Violators will be subject to trespass laws of the State of Iowa.

Date of Revision:

February 26, 2001

Legal References:

279.8, 716.7, 716.8, Code of Iowa

00545766

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**VANDALISM**

District buildings, sites and property are expected to be treated with respect and care. Vandalism should be promptly reported to the building principal.

Persons who have damaged or destroyed District property may be subject to discipline and may also be reported to law enforcement officials. Persons who are not under the jurisdiction of the District may be reported to law enforcement officials. In addition, persons who have damaged or destroyed District property may be required to make restitution.

Date of Revision:

April 19, 2010

Legal References:

279.8, Chapter 716, Code of Iowa

654493

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**WARNING SYSTEM AND EMERGENCY PLANS**

The District shall maintain a warning system designed to inform students, employees, and visitors in the facilities of an emergency. This system shall be maintained on a regular basis under the maintenance plan.

Students shall be informed of this system. Licensed employees shall be responsible for instructing students on the proper techniques to be followed during an emergency. Fire and tornado drills will be performed annually as required by law. Emergency plans shall include procedures to ensure that those in need of assistance are aided during an emergency, including students and staff with disabilities.

*Date of Revision:*

~~April 19, 2010~~, 2014

01059217

*Legal References:*

109.31, 279.8, Code of Iowa

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

**BOMB THREATS**

As soon as a bomb threat is reported to the administration, the District facility should be cleared immediately. A ~~thorough~~ search will be made by the appropriate school district or law enforcement officials. Employees and students shall remain outside the District facility until it is determined that danger no longer exists.

It shall be the responsibility of the Superintendent to file a report or keep a report of each incident for the school district records. Any person, who knowingly and intentionally makes, circulates or reports a false bomb threat shall be subject to disciplinary action, if under the jurisdiction of the District, and/or will be reported to local law enforcement.

Date of Revision:

February 23, 1998, 2014

Legal References:

279.8, 723.4(5), Code of Iowa

01059219

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS

Code No. 921

Comment [DJH1]: District needs to review.

## NAMING OF DISTRICT FACILITIES AND EVENTS

**Naming of Facilities.** The Board of Directors must approve all names of District facilities. For purposes of this policy, "District facility" shall refer to a District owned or leased site, building, or a room or other facility located upon or within a site or building. Any person or group proposing a name for a District facility must submit a written proposal to the Superintendent, outlining the reasons for the proposed name. If the proposal is to name a District facility after an individual, the proposal must outline specific contributions the individual has made to the nation or to the District community. The Superintendent shall make a recommendation to the Board regarding the proposal and may involve other persons in making the recommendation.

The District is committed to respecting the diverse and multi-cultural characteristics of the District community. Therefore, any name should have broad acceptance in a diverse community.

The District, except for an unusual and extraordinary circumstance, shall not name a District facility after a person currently employed in the District or after a person who was employed in the District during the previous three years.

**Naming of Events or Activities.** The Board of Directors must approve all names of District events or activities that are named after an individual. A proposal to name an event or activity after an individual must outline specific contributions the individual has made to the nation or to the District community. The Superintendent shall make a recommendation to the Board regarding the proposal and may involve other persons in making the recommendation. The District, except for an unusual and extraordinary circumstance, shall not name an event or activity after a person who was employed in the District during the previous three years.

**Other Alternatives.** The Board of Directors recognizes that there may be a desire to commemorate the contributions of an individual through the naming of a District facility, event or activity. However, the Board also recognizes that many staff members and volunteers make a variety of extraordinary contributions. Therefore, the Board strongly suggests that other alternatives, such as the following, be considered:

- Establishing a scholarship with a District foundation, booster club or other organization;
- Landscaping improvements such as trees, stepping stones, or benches;
- Establishing a special purpose fund with a District foundation or booster club or other organization to benefit a program.

Date of Adoption:

April 19, 2010

Legal References:

Chapter 274.1, 279.8, 279.62, Code of Iowa

648588

URBANDALE COMMUNITY SCHOOL DISTRICT BOARD OF DIRECTORS



## ENVIRONMENTAL PROTECTION AND RESOURCE CONSERVATION

The District is committed to the protection of the environment and to resource conservation. This commitment imposes responsibilities upon all members of the District community and includes:

- Preserving natural resources.
- Preventing pollution.
- Reducing waste.
- Improving all aspects of environmental management.

The District will:

1. Comply with all applicable environmental laws and regulations.
2. Effectively communicate the District's environmental and resource conservation commitment to staff, students, and the District community.
3. Promote recycling, reuse and conservation of resources.
4. Safely store and manage fuel, chemicals and waste.
5. Encourage proactive attitudes and behaviors towards environmental protection and resource conservation.
6. Inspect and evaluate environmental performance to help ensure continual improvement.

Date of Revision:

~~April 19, 2010~~, 2014

01059227

Legal References:

279.8, 279.44, Chapter 470, 473.a3A, 473.19, 473.20, 473.20A, Code of Iowa; 281 I.A.C. 12.5



**BUILDING SECURITY**

The Superintendent shall develop a security plan for all District facilities. The plan will include provisions for control of entry into buildings, monitoring of visitors to the buildings, procedures for threat responses, procedures for evacuation of the buildings, surveillance of the buildings and grounds, the use of technology to enhance building security, procedures for cooperation with local emergency and safety officials, and procedures for communications with parents and community members. Said emergency plans shall be kept confidential to the extent authorized by law.

Date of Revision:

April 19, 2010

01059630

Legal References:

Chapter 100.31, 279.8, Code of Iowa

### PARKING AND TRAFFIC REGULATIONS

The Superintendent shall develop and implement rules and regulations relating to the parking and operation of vehicles and bicycles on District grounds by staff, students and visitors. The purpose of the rules and regulations will be to:

- Ensure the safe and orderly flow of traffic;
- Make available parking facilities to designated staff, students and visitors;
- Promote pedestrian, rider and vehicular safety;
- Assure the maneuverability of school buses and vehicles;
- Assure the maneuverability of emergency vehicles; and
- Protect District property.

The rules and regulations will be consistent with motor vehicle and other laws related to vehicular operation and parking of the State of Iowa and of the City of Urbandale.

No person may park a vehicle or bicycle on District grounds for the purpose of displaying the vehicle or bicycle for sale or for the purpose of storage. Any vehicle or bicycle on District property in violation of this policy will/may be removed from District property without prior notice and at the owner's expense.

The use of bicycles, skateboards, sleds, snowboards, automobiles, go-carts, motorcycles, mopeds, motor scooters, snowmobiles and other motorized vehicles and similar recreational devices will not be permitted on District playgrounds, sidewalks, or parking lots unless otherwise specifically permitted by the Superintendent or his/her designee.

**Comment [DJH1]:** Do kids drive these to school?

Date of Revision:

April 19, 2010, 2014

Legal References:

279.8, 279.8A, Code of Iowa

01059235

# URBANDALE COMMUNITY EDUCATION

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## MEMORANDUM

**TO:** DOUG STILWELL, SUPERINTENDENT OF SCHOOLS

**FROM:** ASHLEY BECKER, DIRECTOR OF ADVENTURETIME  
BILL WATSON, DIRECTOR OF ACTIVITIES AND COMMUNITY EDUCATION

**DATE:** FEBRUARY 16, 2015

**SUBJECT:** 2015-2016 PRESCHOOL OPTION ADDITIONS

Please accept this memorandum requesting approval of these additional options for Pre-School for the 2015-2016 school year.

This includes:

Option 5: 3 Year Old Pre-School Students – a \$600.00 rate for those electing the Pre-School / Wrap Around Care only option with no before and after school care.

Option 5: 4 Year Old Pre-School Students – a \$400.00 rate for those electing the Pre-School only option with no before and after school care (with Statewide Voluntary Pre-School).

Option 6: 4 Year Old Pre-School Students – a \$600.00 rate for those electing the Pre-School only option with no before and after school care (without Statewide Voluntary Pre-School).

<b>2015 Summer Rates</b>			
<b>Program</b>	<b>Hours</b>	<b>Registration Fee</b>	<b>Weekly Rate</b>
Summer	6:30 AM-6:00 PM	\$40.00	\$170.00
<b>2015-2016 Adventuretime 3 Year Old Pre-School Rates</b>			
<b>Program</b>	<b>Hours</b>	<b>Registration Fee</b>	<b>Monthly Rate</b>
Option 1	9:00 AM- 11:30 AM	\$40.00	\$375.00
Option 2	1:00 PM-3:30 PM	\$40.00	\$375.00
Option 3	Before Care 6:30 AM-9:00 AM, Pre-School 9:00 AM-11:30 AM, Wrap Around Care 11:30 AM-3:30 PM, After Care 3:30 PM-6:00 PM	\$40.00	\$800.00
Option 4	Before Care 6:30 AM-9:00 AM, Wrap Around Care 9:00 AM-1:00 PM, Pre-School 1:00 PM-3:30 PM, After Care 3:30 PM-6:00 PM	\$40.00	\$800.00
Option 5	Pre-School / Wrap Around Care 9:00AM – 3:30PM	\$40.00	\$600.00
<b>2015-2016 Adventuretime 4 Year Old Pre-School Rates</b>			
<b>Program</b>	<b>Hours</b>	<b>Registration Fee</b>	<b>Monthly Rate</b>
Option 1	9:00 AM-11:30 AM	\$40.00	With State Wide Voluntary Dollars \$0
Option 2	9:00 AM-11:30 AM	\$40.00	Without State Wide Voluntary Dollars \$375.00
Option 3	Before Care Available 6:30 AM-9:00 AM, Pre-School 9:00 AM-3:30 PM, After Care Available 3:30 PM-6:00 PM	\$40.00	With Statewide Voluntary Pre-School \$600.00
Option 4	Before Care Available 6:30 AM-9:00 AM, Pre-School 9:00 AM-3:30 PM, After Care Available 3:30 PM-6:00 PM	\$40.00	Without Statewide Voluntary Pre-School \$800.00
Option 5	Pre-School 9:00AM – 3:30PM	\$40.00	With Statewide Voluntary Pre-School \$400.00
Option 6	Pre-School 9:00AM – 3:30PM	\$40.00	Without Statewide Voluntary Pre-School \$600.00
<b>2015-2016 Adventuretime Before and After Kindergarten - 5th Grade Rates</b>			
<b>Program</b>	<b>Hours</b>	<b>Registration Fee</b>	<b>Monthly Rate</b>
Option 1	Both Before/After School	\$40.00	\$319.00
Option 2	Only Before School	\$40.00	\$242.00
Option 3	Only After School	\$40.00	\$242.00
Option 4	Only After School + Late Start Mornings	\$40.00	\$262.00
<b>2015-2016 All Day Program Rates</b>			
<b>Program</b>	<b>Hours</b>	<b>Registration Fee</b>	<b>Daily Rate</b>
All Day Programs	6:30 AM-6:00 PM	\$0	\$34.00

*Urbandale Community School District*  
*Statement of Current Assets*  
*For the period January 1 through January 31, 2015*

Fund #	Fund Name	Beginning Current Assets Balance	Revenues and other increases	Expenditures and other decreases	Ending Current Assets Balance
<u>Governmental Funds:</u>					
10	General	\$ 5,575,390.68	\$ 2,318,890.68	\$ 3,258,497.03	\$ 4,635,784.33
<u>Special Revenue Funds:</u>					
21	Activity	275,458.13	163,959.22	150,019.58	289,397.77
22	Management	428,260.01	5,132.63	6,286.05	427,106.59
24	PERL	68,582.36	929.09	11,865.23	57,646.22
33	Sales Tax - projects	5,402,750.37	248,779.96	183,324.40	5,468,205.93
33	Sales Tax - restricted	2,112,172.50	18.73	18.73	2,112,172.50
36	PPEL	256,179.83	2,447.62	913.48	257,713.97
40	Debt Service**	14,663,325.08	205,751.07	543,011.27	14,326,064.88
<u>Proprietary Funds:</u>					
<u>Enterprise Funds:</u>					
61	Food Service	1,343,224.51	163,499.87	123,386.55	1,383,337.83
62	Adventuretime	199,578.76	177,974.91	126,494.13	251,059.54
64	Bldg Trades	299,978.21	-	1,250.04	298,728.17
65	Community Educ	48,509.40	18,466.04	14,063.47	52,911.97
<u>Internal Service Funds:</u>					
<u>Self-Insurance Funds:</u>					
71	Health Insurance	1,829,212.05	302,897.09	278,974.50	1,853,134.64
<u>Agency Funds:</u>					
91	Agency	153,451.73	6,432.63	7,122.75	152,761.61
TOTAL		<u>\$ 32,656,073.62</u>	<u>\$ 3,615,179.54</u>	<u>\$ 4,705,227.21</u>	<u>\$ 31,566,025.95</u>

Total all Funds: Ending balances January 31, 2015:

Cash accounts	\$ 10,419,890.75
Investment accounts	6,079,764.11
* Cash in escrow for rev bond reserve	2,112,172.50
** Cash in escrow for debt refinance	12,590,167.15
Inventory accounts	64,031.44
Receivables/Payables	300,000.00
TOTAL CURRENT ASSETS:	<u>\$ 31,566,025.95</u>

Urbandale Community School District

For 01/01/15 - 01/31/15

Revenue Summary Report

FJRES01A

Periods 07 - 07

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
10 GENERAL					
1110 REG PROPERTY TAXES	11,175,000.00	74,945.14	5,740,594.75	5,434,405.25	51.37
1114 INSTR. SUPPORT TAXES	1,570,000.00	10,440.58	682,593.48	887,406.52	43.48
1116 HOMESTEAD CREDIT	265,000.00	.00	180,326.81	84,673.19	68.05
1171 UTILITY REPLACEMENT	800,000.00	.00	341,344.87	458,655.13	42.67
1321 REG TUITION - NOT OE	825,000.00	25,800.00	263,728.33	561,271.67	31.97
1322 SPED TUITION- NOT OE	1,235,000.00	.00	.00	1,235,000.00	.00
1323 OE REG ED TUITION	4,200,000.00	370,222.66	1,022,840.21	3,177,159.79	24.35
1324 SPE ED-OPEN ENROLL	330,000.00	.00	.00	330,000.00	.00
1361 REG TUITION SUM SCHL	5,000.00	.00	625.00	4,375.00	12.50
1411 TRANSP-REG ED PS	60,000.00	61,926.20	61,534.20	-1,534.20	102.56
1510 INVESTMENT INTEREST	3,500.00	103.07	391.23	3,108.77	11.18
1790 OTHER ACT INCOME	6,500.00	.00	130.00	6,370.00	2.00
1910 RENTALS	100,000.00	9,652.50	49,856.59	50,143.41	49.86
1920 CONTRIB & DONATIONS	75,000.00	5,261.31	50,446.13	24,553.87	67.26
1924 CONNECTING KID GRANT	6,500.00	.00	6,216.00	284.00	95.63
1941 TXTBK SALES PS	190,000.00	198,895.74	199,141.81	-9,141.81	104.81
1945 ID CARDS	1,200.00	35.00	620.00	580.00	51.67
1991 SALE OF MATERIALS	1,000.00	.00	13,122.33	-12,122.33	1312.23
1999 MISC REVENUE	60,000.00	2,704.07	82,776.02	-22,776.02	137.96
2211 POLK CO GAMING GRANT	44,500.00	.00	.00	44,500.00	.00
3111 STATE FOUNDATION AID	14,778,103.00	1,462,847.00	7,828,175.00	6,949,928.00	52.97
3113 SPEC ED DEFIC ST AID	25,000.00	.00	.00	25,000.00	.00
3117 4 YR OLD PRESCHL AID	452,231.00	44,984.00	150,784.00	301,447.00	33.34
3121 FOSTER CARE	10,000.00	.00	.00	10,000.00	.00
3202 BT MENTOR/INDUCTION	25,000.00	.00	16,900.00	8,100.00	67.60
3204 SALARY IMPRVMTN PROG	1,878,285.00	187,829.00	632,215.00	1,246,070.00	33.66
3214 AEA FLOW THROUGH	1,378,897.00	.00	.00	1,378,897.00	.00
3216 IOWA EARLY INTERVENT	211,954.00	21,195.00	69,965.00	141,989.00	33.01
3221 TRANSP NON-PUBLIC	100,000.00	.00	.00	100,000.00	.00
3222 TXTBK AID NON-PUBLIC	22,000.00	.00	.00	22,000.00	.00
3261 VOCATIONAL AID	4,300.00	.00	.00	4,300.00	.00
3342 Early Literacy	40,000.00	.00	40,027.70	-27.70	100.07
3373 THR QLY PFDEV CORE	66,214.00	6,621.00	22,069.00	44,145.00	33.33
3376 TEACH QUAL PROF DEVE	155,799.00	15,580.00	51,928.00	103,871.00	33.33
3801 MILITARY CREDIT	4,500.00	.00	4,486.81	13.19	99.71
3803 COMMER & INDUST REPL.	210,000.00	.00	120,940.04	89,059.96	57.59
4501 TITLE I	279,642.00	139,821.00	139,821.00	139,821.00	50.00
4521 SPEC ED PART B	170,635.00	.00	.00	170,635.00	.00
4525 Spec Ed. High Cost Claim	25,000.00	.00	.00	25,000.00	.00
4531 PERKINS TITLE II-C	52,151.00	.00	.00	52,151.00	.00
4542 JUVENILE CRT LIASON	26,154.00	.00	.00	26,154.00	.00
4634 MEDICAID ASSISTANCE	300,000.00	.00	342,203.00	-42,203.00	114.07

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
10 GENERAL					
4643 TL IIA FED TCHR QUAL	53,935.00	.00	2,244.00	51,691.00	4.16
4648 TITLE VI-A ASSESSMNT	22,000.00	15,736.00	15,736.00	6,264.00	71.53
4720 FED GRANT THRU AEA	.00	.00	85,317.50	-85,317.50	.00
5311 COMPENSATION LOSS	.00	.00	11,152.22	-11,152.22	.00
5314 SALE EQUIP/MATERIAL	5,000.00	.00	.00	5,000.00	.00
10 GENERAL	41,250,000.00	2,654,599.27	18,230,252.03	23,019,747.97	44.19
21 STUDENT ACTIVITY					
1510 INVESTMENT INTEREST	.00	5.11	35.40	-35.40	.00
1710 ADMISSION FEES	250,000.00	17,362.00	125,380.56	124,619.44	50.15
1748 CONTEST FEES CHARGED	20,000.00	1,230.00	17,260.00	2,740.00	86.30
1790 OTHER ACT INCOME	250,000.00	142,458.71	300,110.39	-50,110.39	120.04
1791 FUND RAISERS	300,000.00	2,945.70	28,700.42	271,299.58	9.57
21 STUDENT ACTIVITY	820,000.00	164,001.52	471,486.77	348,513.23	57.50
22 MANAGEMENT LEVY					
1110 REG PROPERTY TAXES	750,000.00	5,132.63	385,851.05	364,148.95	51.45
1116 HOMESTEAD CREDIT	11,495.00	.00	10,929.47	565.53	95.08
1171 UTILITY REPLACEMENT	40,000.00	.00	20,701.44	19,298.56	51.75
1989	20,296.00	.00	.00	20,296.00	.00
1999 MISC REVENUE	525.00	.00	99.00	426.00	18.86
3801 MILITARY CREDIT	294.00	.00	272.11	21.89	92.55
3803 COMMER & INDUST REPL.	10,000.00	.00	7,334.61	2,665.39	73.35
22 MANAGEMENT LEVY	832,610.00	5,132.63	425,187.68	407,422.32	51.07
24 PUB ED & REC LEVY					
1110 REG PROPERTY TAXES	139,000.00	929.09	69,823.37	69,176.63	50.23
1116 HOMESTEAD CREDIT	2,072.00	.00	1,964.39	107.61	94.81
1171 UTILITY REPLACEMENT	7,300.00	.00	3,746.15	3,553.85	51.32
3801 MILITARY CREDIT	53.00	.00	49.24	3.76	92.91
3803 COMMER & INDUST REPL.	2,000.00	.00	1,327.28	672.72	66.36
24 PUB ED & REC LEVY	150,425.00	929.09	76,910.43	73,514.57	51.13
33 SALE TAX FUND					
1510 INVESTMENT INTEREST	5,000.00	218.16	1,407.27	3,592.73	28.15
3361 School Infrastr. Supp AMT	3,000,000.00	248,561.80	1,390,076.74	1,609,923.26	46.34
33 SALE TAX FUND	3,005,000.00	248,779.96	1,391,484.01	1,613,515.99	46.31
36 PHY PLANT & EQ LEVY					
1110 REG PROPERTY TAXES	385,000.00	2,447.09	184,950.66	200,049.34	48.04
1116 HOMESTEAD CREDIT	5,113.00	.00	4,871.09	241.91	95.27
1171 UTILITY REPLACEMENT	18,000.00	.00	9,157.25	8,842.75	50.87
1510 INVESTMENT INTEREST	10.00	.53	3.69	6.31	36.90
3801 MILITARY CREDIT	130.00	.00	120.36	9.64	92.58
3803 COMMER & INDUST REPL.	6,000.00	.00	3,244.45	2,755.55	54.07
36 PHY PLANT & EQ LEVY	414,253.00	2,447.62	202,347.50	211,905.50	48.85
40 DEBT SERVICE					



**Urbandale Community School District**

For 01/01/15 - 01/31/15

**Revenue Summary Report**

FJRES01A

Periods 07 - 07

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
<b>40 DEBT SERVICE</b>					
1110 REG PROPERTY TAXES	4,500,000.00	29,978.32	2,265,817.85	2,234,182.15	50.35
1116 HOMESTEAD CREDIT	.00	.00	59,701.05	-59,701.05	.00
1171 UTILITY REPLACEMENT	220,000.00	.00	112,185.37	107,814.63	50.99
1510 INVESTMENT INTEREST	.00	8.37	38.68	-38.68	.00
3801 MILITARY CREDIT	.00	.00	1,474.63	-1,474.63	.00
3803 COMMER & INDUST REPL.	70,000.00	.00	39,747.80	30,252.20	56.78
5233 INTFD TRANS CAP PROJ	.00	175,764.38	1,230,350.66	-1,230,350.66	.00
40 DEBT SERVICE	4,790,000.00	205,751.07	3,709,316.04	1,080,683.96	77.44
<b>61 SCHOOL NUTRITION</b>					
1510 INVESTMENT INTEREST	.00	.87	6.03	-6.03	.00
1611 DAILY SALES	740,000.00	73,576.40	327,227.35	412,772.65	44.22
1612 SALES BREAKFAST	33,000.00	3,087.25	13,750.00	19,250.00	41.67
1621 SALES-ALA CARTE	340,000.00	33,830.60	159,475.60	180,524.40	46.90
1622 ADULT LUNCH	12,000.00	784.55	3,929.85	8,070.15	32.75
1623 ADULT BREAKFAST	.00	6.00	52.00	-52.00	.00
1632 SPECIAL FUNCTIONS	13,000.00	408.06	2,722.18	10,277.82	20.94
1633 FOOD SOLD TO SCHOOL	10,000.00	.00	.00	10,000.00	.00
1999 MISC REVENUE	12,000.00	.00	.00	12,000.00	.00
3251 SCHL LUNCH ASSIST.	14,000.00	1,382.20	8,278.88	5,721.12	59.13
3252 STATE BREAKFAST	1,350.00	144.69	866.07	483.93	64.15
4552 NATL SCHL BREAKFAST	80,000.00	6,193.33	37,893.67	42,106.33	47.37
4553 NATL LUNCH PROGRAM	565,000.00	42,514.00	259,103.68	305,896.32	45.86
4951 FOOD DISTRIBUTION	125,000.00	.00	.00	125,000.00	.00
61 SCHOOL NUTRITION	1,945,350.00	161,927.95	813,305.31	1,132,044.69	41.81
<b>62 CHILD CARE</b>					
1840 CHILD CARE SERVICES	1,650,000.00	164,197.15	1,075,898.62	574,101.38	65.21
1999 MISC REVENUE	4,000.00	.00	995.02	3,004.98	24.88
3312 EMPOWERMENT GRANT	75,000.00	13,777.76	13,777.76	61,222.24	18.37
62 CHILD CARE	1,729,000.00	177,974.91	1,090,671.40	638,328.60	63.08
<b>64 BUILDING TRADES</b>					
1751 STUDENT CONSTRUCTION	373,691.50	.00	.00	373,691.50	.00
1999 MISC REVENUE	252.00	.00	25,010.07	-24,758.07	9924.63
64 BUILDING TRADES	373,943.50	.00	25,010.07	348,933.43	6.69
<b>65 COMMUNITY EDUCATION</b>					
1371 TUITION COMM ED	60,000.00	6,475.04	40,621.74	19,378.26	67.70
1710 ADMISSION FEES	.00	.00	18,192.00	-18,192.00	.00
1810 COMM RECRE	80,000.00	11,835.00	104,842.88	-24,842.88	131.05
1999 MISC REVENUE	25,000.00	156.00	3,760.18	21,239.82	15.04
65 COMMUNITY EDUCATION	165,000.00	18,466.04	167,416.80	-2,416.80	101.46
<b>71 SELF-INSURANCE FUND</b>					
1973 Cobra /Retiree Contr	186,148.00	11,908.98	93,715.66	92,432.34	50.34
1999 MISC REVENUE	3,299,996.00	276,316.83	1,835,000.63	1,464,995.37	55.61

Run Date 02/12/15 05:31 PM

**Urbandale Community School District**

Page No 4

For 01/01/15 - 01/31/15

Revenue Summary Report

FJRES01A

Periods 07 - 07

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

<u>Account No/Description</u>	<u>Budget Amount</u>	<u>Period Amount</u>	<u>Y-T-D Amount</u>	<u>Balance</u>	<u>Percent Received</u>
71 SELF-INSURANCE FUND 71 SELF-INSURANCE FUND	3,486,144.00	288,225.81	1,928,716.29	1,557,427.71	55.33

Run Date 02/12/15 05:29 PM

Urbandale Community School District

Page No 1

For 01/01/15 - 01/31/15

Expenditure Summary Report

FJEXS01A

Periods 07 - 07

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
<b>10 GENERAL</b>						
0101 Reg paraprof	2,521,969.00	.00	226,888.43	1,427,502.35	1,094,466.65	56.60
0109 ADDIT COMPENSATION	.00	.00	.00	1,209.00	-1,209.00	.00
0111 ADMIN. PERS	1,653,185.00	.00	139,621.39	651,406.72	1,001,778.28	39.40
0112 TEMP/SUBSTITUTE	11,094.00	.00	.00	.00	11,094.00	.00
0115 ADMIN ASST EMPLOYEE	272,344.00	.00	24,362.49	144,793.25	127,550.75	53.17
0121 Reg prof educ	17,511,911.00	.00	1,554,121.33	6,380,465.07	11,131,445.93	36.44
0122 PROF: TEMP/SUB	610,289.11	.00	22,001.97	240,007.38	370,281.73	39.33
0125 REGULAR ASSIST EMPLY	1,530.00	.00	.00	.00	1,530.00	.00
0129 ADDIT COMPENSATION	91,967.00	.00	500.00	77,496.15	14,470.85	84.27
0131 PROF-OTHER	476,550.00	.00	51,623.24	223,846.24	252,703.76	46.97
0132 TEMP/SUB EMPLOYEE	12,280.00	.00	1,440.00	1,440.00	10,840.00	11.73
0135 REG ASSIST EMPLY	127,112.00	.00	10,640.79	67,004.27	60,107.73	52.71
0139 ADDIT. COMP	238.00	.00	.00	.00	238.00	.00
0141 REG EMPLOYEE	201,841.00	.00	20,475.16	115,893.86	85,947.14	57.42
0142	49,234.00	.00	4,445.01	36,607.53	12,626.47	74.35
0151 OFFICE/CLERICAL	745,751.00	.00	59,281.04	328,733.81	417,017.19	44.08
0152 TEMP OR SUBSTITUTE	1,868.00	.00	616.30	1,826.20	41.80	97.76
0161 REG EMPLOYEE	235,186.00	.00	23,304.19	105,596.83	129,589.17	44.90
0171 REG EMPLOYEE	30,253.00	.00	3,130.42	15,000.06	15,252.94	49.58
0181 LABORER	80,810.00	.00	6,957.15	36,275.84	44,534.16	44.89
0191 REG EMPLOYEE	987,477.00	.00	95,181.80	497,111.13	490,365.87	50.34
0192 SERV WORK: TEMP/SUB	47,021.00	.00	4,142.60	35,439.55	11,581.45	75.37
0211 DISABILITY INSURANCE	24,330.00	.00	2,027.37	13,743.32	10,586.68	56.49
0213 LIFE INSURANCE	14,930.00	.00	1,221.00	7,381.73	7,548.27	49.44
0220 FICA	1,936,078.00	.00	153,099.18	879,786.28	1,056,291.72	45.44
0231 IPERS	2,349,479.00	.00	185,355.36	1,067,814.53	1,281,664.47	45.45
0239 TSA PD by Employer	20,517.00	.00	1,562.89	10,339.69	10,177.31	50.40
0271 PHYSICALS	883.00	.00	.00	479.81	403.19	54.34
0273 MEDICAL INSURANCE	7,903.00	.00	.00	2,485.52	5,417.48	31.45
0279 INSUR. BENEF.	2,559,670.00	.00	6,730.00	2,566,400.00	-6,730.00	100.26
0292 CLOTHING ALLOWANCE	.00	.00	-47.95	626.41	-626.41	.00
0310 ADMINISTRATIVE SERV	25,000.00	.00	.00	.00	25,000.00	.00
0322 PROFESS ED SERVICES	8,526.00	.00	.00	.50	8,525.50	.01
0323 INSTRUCTIONAL SERVIC	347,532.00	.00	6,099.16	84,194.87	263,337.13	24.23
0324 CONSULTANT	77,988.00	120.00	6,922.29	15,206.54	62,661.46	19.65
0331 STAFF WORKSHOP	86,836.00	3,280.02	10,025.00	66,392.84	17,163.14	80.23
0332 CONTRACTED TRAINING	6,928.00	.00	.00	.00	6,928.00	.00
0341 AUDITOR/ACCOUNTANT	20,375.00	.00	230.28	20,485.28	-110.28	100.54
0342 OTHER PROFESSIONAL	66,768.00	.00	910.00	18,393.50	48,374.50	27.55
0349 OTHER PURC PROF SERV	801,753.00	12,174.04	132,226.71	546,223.27	243,355.69	69.65
0350 TECHNICAL SERVICES	2,304.00	.00	.00	1,212.45	1,091.55	52.62
0355 BANKING FEES	18,421.00	.00	4,997.43	16,116.59	2,304.41	87.49

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Expenditure Summary Report

FJEXS01A

Periods 07 - 07

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
<b>10 GENERAL</b>						
0359 OTHER TECHNICAL SERV	300.00	.00	.00	37.50	262.50	12.50
0411 WATER/SEWER	64,671.00	.00	4,502.86	27,757.23	36,913.77	42.92
0421 GARBAGE COLLECTION	57,439.00	.00	127.50	33,270.05	24,168.95	57.92
0422 SNOW PLOWING	46,814.00	.00	.00	.00	46,814.00	.00
0430 REPAIR AND MAINT SRV	137,345.00	1,079.70	4,338.58	104,109.43	32,155.87	76.59
0432 BUILDING	5,053.00	.00	.00	2,512.47	2,540.53	49.72
0433 EQUIPMENT	17,133.00	51.32	1,550.38	9,448.50	7,633.18	55.45
0434 VEHICLE	9,783.00	.00	70.34	54,653.32	-44,870.32	**
0435 GROUNDS	46,608.00	.00	4,042.02	42,096.28	4,511.72	90.32
0441 RENTAL LAND & BLDG	156,532.00	26,768.00	12,538.19	99,874.00	29,890.00	80.90
0445 POOL EXPENSES	5,670.00	.00	.00	.00	5,670.00	.00
0515 TRANSP PRIVATE CONT	1,069,736.08	1,250.62	85,658.12	517,363.83	551,121.63	48.48
0516 PARENT REIMBURSEMENT	100,000.00	.00	.00	.00	100,000.00	.00
0531 POSTAGE/UPS	21,150.00	.00	1,470.57	13,704.33	7,445.67	64.80
0532 TELEPHONE	98,472.00	.00	9,847.45	53,651.19	44,820.81	54.48
0540 ADVERTISING	35,459.00	2,639.10	1,328.16	8,499.20	24,320.70	31.41
0561 TUITION	102,848.00	.00	250.00	80,438.11	22,409.89	78.21
0566 TUITION COLLEGE/UNIV	170,240.00	.00	.00	83,740.00	86,500.00	49.19
0567 TUITION OPEN ENROLL	830,072.00	3,196.54	216,360.45	455,876.77	370,998.69	55.31
0580 TRAVEL	82,154.00	9,605.43	2,599.96	41,470.54	31,078.03	62.17
0611 OFFICE SUPPL	333,890.00	2,670.76	15,890.67	159,283.24	171,936.00	48.51
0612 INSTR SUPPL	487,431.68	20,473.40	9,492.93	300,970.32	165,987.96	65.95
0613 TESTING SERVICE	200.00	.00	.00	.00	200.00	.00
0615 SOFTWARE	14,814.00	1,200.00	6,123.04	6,348.04	7,265.96	50.95
0618 OTHER GEN SUPPL	131,195.13	189.90	9,438.68	62,523.61	68,481.62	47.80
0621 NATURAL GAS	262,884.00	.00	9,170.01	53,680.90	209,203.10	20.42
0622 ELECTRICITY	464,493.00	.00	30,937.55	277,504.82	186,988.18	59.74
0626 GASOLINE	157,629.00	.00	6,537.21	72,501.09	85,127.91	45.99
0629 OTHER	1,734.00	.00	280.00	1,039.00	695.00	59.92
0641 TEXTBOOKS	203,054.00	2,442.47	26,440.83	201,906.29	-1,294.76	100.64
0642 CONSUMABLE WORKBOOKS	1,440.00	.00	.00	131.04	1,308.96	9.10
0643 LIBRARY BOOKS	25,981.00	3,818.06	1,365.82	14,004.21	8,158.73	68.60
0644 PERIODICALS	1,769.00	.00	.00	1,556.00	213.00	87.96
0652 TECHNOL SOFTWARE	112,369.00	17,733.00	180.19	88,443.02	6,192.98	94.49
0665 LOST OR DAMAGED BOOK	-117.00	.00	326.82	-851.64	734.64	**
0682 PARTS	169,970.00	10,666.14	6,365.27	66,178.42	93,125.44	45.21
0683 MAINTENANCE SUPPLIES	92,447.00	16,481.78	9,253.49	62,440.16	13,525.06	85.37
0684 CLEANING PRODUCTS	111,359.00	1,763.27	18,628.15	97,725.40	11,870.33	89.34
0733 FURNITURE & FIXTURES	22,044.00	.00	375.00	4,928.62	17,115.38	22.36
0734 COMP/TECH HARDWARE	116,148.00	.00	2,413.76	39,492.73	76,655.27	34.00
0739 OTHER EQUIPMENT	67,769.00	.00	.00	4,236.37	63,532.63	6.25
0812 DUES AND FEES	38,752.00	755.00	345.00	39,310.72	-1,313.72	103.39

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Expenditure Summary Report

FJEXS01A

Periods 07 - 07

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
<b>10 GENERAL</b>						
0815 STUDENT ENTRY FEES	11,526.00	758.00	156.00	3,542.99	7,225.01	37.32
0961 AEA FLOW THROUGH	1,317,608.00	.00	.00	.00	1,317,608.00	.00
10 GENERAL	41,250,000.00	139,116.55	3,258,497.03	18,890,336.47	22,220,546.98	46.13
<b>21 STUDENT ACTIVITY</b>						
0121 Reg prof educ	26.00	.00	.00	40.00	-14.00	153.85
0122 PROF: TEMP/SUB	5,597.00	.00	2,460.00	2,460.00	3,137.00	43.95
0129 ADDIT COMPENSATION	36,934.00	.00	2,273.79	11,625.96	25,308.04	31.48
0211 DISABILITY INSURANCE	2.00	.00	.00	.00	2.00	.00
0213 LIFE INSURANCE	1.00	.00	.00	.00	1.00	.00
0220 FICA	2,808.00	.00	102.20	871.94	1,936.06	31.05
0231 IPERS	3,834.00	.00	225.59	1,141.99	2,692.01	29.79
0323 INSTRUCTIONAL SERVIC	17,612.00	370.00	1,815.00	10,943.75	6,298.25	64.24
0324 CONSULTANT	.00	.00	.00	50.00	-50.00	.00
0340 OTHER PROFESSIONAL	59,539.00	3,187.28	3,467.20	29,144.83	27,206.89	54.30
0345 NONEMPLOYEE OFFICIALS	64,812.00	3,499.80	5,913.20	26,275.35	35,036.85	45.94
0515 TRANSP PRIVATE CONT	.00	.00	196.00	196.00	-196.00	.00
0580 TRAVEL	5,099.00	.00	444.45	37,663.41	-32,564.41	**
0618 OTHER GEN SUPPL	434,849.00	8,704.34	120,854.77	366,997.92	59,146.74	86.40
0619 RESALE INVENTORY	110,051.00	.00	252.38	4,328.62	105,722.38	3.93
0739 OTHER EQUIPMENT	7,926.00	.00	11,427.00	11,949.39	-4,023.39	150.76
0812 DUES AND FEES	3,101.00	.00	108.00	3,315.50	-214.50	106.92
0815 STUDENT ENTRY FEES	13,979.00	200.00	480.00	7,813.00	5,966.00	57.32
21 STUDENT ACTIVITY	766,170.00	15,961.42	150,019.58	514,817.66	235,390.92	69.28
<b>22 MANAGEMENT LEVY</b>						
0239 TSA PD by Employer	106,359.00	.00	.00	106,359.00	.00	100.00
0250 UNEMPLOYMENT COMP	15,000.00	.00	3,646.43	8,523.86	6,476.14	56.83
0273 MEDICAL INSURANCE	200,000.00	.00	12,473.51	87,052.78	112,947.22	43.53
0520 INSURANCE	525,000.00	.00	-9,935.00	506,769.00	18,231.00	96.53
22 MANAGEMENT LEVY	846,359.00	.00	6,184.94	708,704.64	137,654.36	83.74
<b>24 PUB ED &amp; REC LEVY</b>						
0111 ADMIN. PERS	84,173.00	.00	7,710.36	47,242.52	36,930.48	56.13
0151 OFFICE/CLERICAL	25,284.00	.00	2,640.31	19,248.59	6,035.41	76.13
0211 DISABILITY INSURANCE	79.00	.00	11.77	74.36	4.64	94.13
0213 LIFE INSURANCE	59.00	.00	6.30	44.10	14.90	74.75
0220 FICA	8,093.00	.00	649.82	4,597.13	3,495.87	56.80
0231 IPERS	9,442.00	.00	824.93	5,842.94	3,599.06	61.88
0239 TSA PD by Employer	.00	.00	21.74	152.18	-152.18	.00
0279 INSUR. BENEF.	7,066.00	.00	.00	6,730.00	336.00	95.24
0450 CONSTRUCTION SERV	.00	.00	.00	6,800.00	-6,800.00	.00
0618 OTHER GEN SUPPL	4,650.00	.00	.00	.00	4,650.00	.00
24 PUB ED & REC LEVY	138,846.00	.00	11,865.23	90,731.82	48,114.18	65.35
<b>33 SALE TAX FUND</b>						

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**Expenditure Summary Report**

FJEXS01A

Periods 07 - 07

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
<b>33 SALE TAX FUND</b>						
0343 ARCHITECT & ENGINEER	.00	.00	.00	50.00	-50.00	.00
0450 CONSTRUCTION SERV	500,000.00	27,448.00	7,560.02	238,122.86	234,429.14	53.11
0734 COMP/TECH HARDWARE	100,000.00	.00	.00	20,977.33	79,022.67	20.98
0739 OTHER EQUIPMENT	.00	.00	.00	1,223.20	-1,223.20	.00
0910 FUND TRANSFER OUT	2,089,532.00	.00	175,764.38	1,230,350.66	859,181.34	58.88
33 SALE TAX FUND	2,689,532.00	27,448.00	183,324.40	1,490,724.05	1,171,359.95	56.45
<b>36 PHY PLANT &amp; EQ LEVY</b>						
0343 ARCHITECT & ENGINEER	5,294.00	.00	84.00	1,567.12	3,726.88	29.60
0732 VEHICLES	13,650.00	.00	.00	.00	13,650.00	.00
0734 COMP/TECH HARDWARE	275,000.00	1,472.76	829.48	260,695.48	12,831.76	95.33
0739 OTHER EQUIPMENT	18,760.00	16,079.80	.00	3,257.62	-577.42	103.08
36 PHY PLANT & EQ LEVY	312,704.00	17,552.56	913.48	265,520.22	29,631.22	90.52
<b>40 DEBT SERVICE</b>						
0831 PRINCIPAL REDEMPTION	15,775,000.00	.00	.00	1,545,000.00	14,230,000.00	9.79
0832 INTEREST	3,200,000.00	.00	543,011.27	2,048,988.10	1,151,011.90	64.03
40 DEBT SERVICE	18,975,000.00	.00	543,011.27	3,593,988.10	15,381,011.90	18.94
<b>61 SCHOOL NUTRITION</b>						
0191 REG EMPLOYEE	631,454.00	.00	55,585.29	306,505.93	324,948.07	48.54
0211 DISABILITY INSURANCE	347.00	.00	30.22	180.83	166.17	52.11
0213 LIFE INSURANCE	458.00	.00	31.50	177.30	280.70	38.71
0220 FICA	46,895.00	.00	3,421.58	26,570.12	20,324.88	56.66
0231 IPERS	58,854.00	.00	4,280.77	32,842.57	26,011.43	55.80
0239 TSA PD by Employer	.00	.00	90.33	361.32	-361.32	.00
0279 INSUR. BENEF.	104,763.00	.00	.00	101,220.00	3,543.00	96.62
0331 STAFF WORKSHOP	4,970.00	.00	837.11	1,438.61	3,531.39	28.95
0355 BANKING FEES	25,427.00	.00	2,224.58	20,181.73	5,245.27	79.37
0432 BUILDING	16,522.00	.00	986.38	10,653.32	5,868.68	64.48
0580 TRAVEL	994.00	.00	87.66	255.43	738.57	25.70
0611 OFFICE SUPPL	31,823.00	.00	92.28	9,534.04	22,288.96	29.96
0615 SOFTWARE	6,311.00	.00	.00	.00	6,311.00	.00
0618 OTHER GEN SUPPL	27,532.00	.00	2,973.05	18,695.63	8,836.37	67.91
0629 OTHER	2,500.00	.00	.00	1,460.83	1,039.17	58.43
0631 PURCHASE FOOD	760,418.00	.00	51,600.46	404,911.91	355,506.09	53.25
0639 COMMODITIES CONSUMED	122,011.00	.00	.00	.00	122,011.00	.00
0684 CLEANING PRODUCTS	10,285.00	.00	680.98	5,709.87	4,575.13	55.52
0739 OTHER EQUIPMENT	.00	.00	464.36	1,930.40	-1,930.40	.00
0790 EQUIP/DEPRECIATION	92,047.00	.00	.00	.00	92,047.00	.00
61 SCHOOL NUTRITION	1,943,611.00	.00	123,386.55	942,629.84	1,000,981.16	48.50
<b>62 CHILD CARE</b>						
0111 ADMIN. PERS	104,118.00	.00	9,148.42	60,752.91	43,365.09	58.35
0115 ADMIN ASST EMPLOYEE	43,660.00	.00	4,700.80	11,058.60	32,601.40	25.33
0121 Reg prof educ	24,588.00	.00	13,211.23	51,479.65	-26,891.65	**

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Urbandale Community School District

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Expenditure Summary Report

FJEXS01A

Periods 07 - 07

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
<b>62 CHILD CARE</b>						
0122 PROF: TEMP/SUB	.00	.00	1,440.00	1,440.00	-1,440.00	.00
0135 REG ASSIST EMPLY	54,412.00	.00	1,133.84	8,186.71	46,225.29	15.05
0151 OFFICE/CLERICAL	.00	.00	3,351.07	28,102.44	-28,102.44	.00
0191 REG EMPLOYEE	1,103,324.00	.00	71,595.52	504,528.43	598,795.57	45.73
0199 ADDIT COMPENSATION	14,968.00	.00	.00	.00	14,968.00	.00
0211 DISABILITY INSURANCE	987.00	.00	75.08	487.22	499.78	49.36
0213 LIFE INSURANCE	757.00	.00	50.85	350.42	406.58	46.29
0220 FICA	101,682.00	.00	7,087.77	54,999.86	46,682.14	54.09
0231 IPERS	121,194.00	.00	8,431.98	65,401.08	55,792.92	53.96
0239 TSA PD by Employer	.00	.00	10.88	76.16	-76.16	.00
0279 INSUR. BENEF.	139,229.00	.00	.00	128,437.00	10,792.00	92.25
0331 STAFF WORKSHOP	2,087.00	.00	.00	2,090.00	-3.00	100.14
0355 BANKING FEES	38,116.00	.00	3,140.58	17,405.24	20,710.76	45.66
0515 TRANSP PRIVATE CONT	9,158.00	.00	455.66	4,666.24	4,491.76	50.95
0580 TRAVEL	469.00	.00	.00	28.34	440.66	6.04
0611 OFFICE SUPPL	2,792.00	.00	.00	67.15	2,724.85	2.41
0612 INSTR SUPPL	.00	.00	102.24	102.24	-102.24	.00
0618 OTHER GEN SUPPL	67,149.50	441.89	2,558.21	37,435.81	29,271.80	56.41
0619 RESALE INVENTORY	274.00	.00	.00	.00	274.00	.00
0812 DUES AND FEES	.00	.00	.00	675.00	-675.00	.00
62 CHILD CARE	1,828,964.50	441.89	126,494.13	977,770.50	850,752.11	53.48
<b>64 BUILDING TRADES</b>						
0450 CONSTRUCTION SERV	343,804.00	12,067.08	1,250.04	108,739.21	222,997.71	35.14
64 BUILDING TRADES	343,804.00	12,067.08	1,250.04	108,739.21	222,997.71	35.14
<b>65 COMMUNITY EDUCATION</b>						
0101 Reg paraprof	6,394.00	.00	.00	3,002.82	3,391.18	46.96
0121 Reg prof educ	37,735.00	.00	2,388.25	35,102.99	2,632.01	93.03
0129 ADDIT COMPENSATION	767.00	.00	.00	700.00	67.00	91.26
0151 OFFICE/CLERICAL	1,866.00	.00	.00	1,388.00	478.00	74.38
0211 DISABILITY INSURANCE	3.00	.00	.00	.73	2.27	24.33
0213 LIFE INSURANCE	4.00	.00	.00	.00	4.00	.00
0220 FICA	4,842.00	.00	182.75	2,844.75	1,997.25	58.75
0231 IPERS	5,765.00	.00	200.94	3,418.91	2,346.09	59.30
0323 INSTRUCTIONAL SERVIC	14,154.00	.00	.00	.00	14,154.00	.00
0345 NONEMPLOYEE OFFICALS	14,850.00	167.00	2,601.50	10,554.50	4,128.50	72.20
0612 INSTR SUPPL	169.00	.00	.00	.00	169.00	.00
0618 OTHER GEN SUPPL	70,333.00	2,944.33	8,690.03	74,580.69	-7,192.02	110.23
0812 DUES AND FEES	414.00	.00	.00	.00	414.00	.00
65 COMMUNITY EDUCATION	157,296.00	3,111.33	14,063.47	131,593.39	22,591.28	85.64
<b>71 SELF-INSURANCE FUND</b>						
0101 Reg paraprof	1,417.00	.00	.00	32.41	1,384.59	2.29
0220 FICA	81.00	.00	.00	2.18	78.82	2.69



Run Date 02/12/15 05:29 PM  
 For 01/01/15 - 01/31/15  
 Periods 07 - 07

**Urbandale Community School District**  
**Expenditure Summary Report**  
 Monthly Report to the Board of Directors

Page No 6  
 FJEXS01A  
 MthlyBdRptByFund/Object

<u>Account No/Description</u>	<u>Adjusted Budget</u>	<u>Y-T-D Encumb</u>	<u>Period Expended</u>	<u>Y-T-D Expended</u>	<u>Available Balance</u>	<u>Percent Used</u>
<b>71 SELF-INSURANCE FUND</b>						
0231 IPERS	126.00	.00	.00	2.89	123.11	2.29
0273 MEDICAL INSURANCE	3,150,838.00	.00	241,874.70	1,594,358.85	1,556,479.15	50.60
0347	.00	.00	37,099.80	50,007.30	-50,007.30	.00
0359 OTHER TECHNICAL SERV	1,286.00	.00	.00	100.00	1,186.00	7.78
<b>71 SELF-INSURANCE FUND</b>	<b>3,153,748.00</b>	<b>.00</b>	<b>278,974.50</b>	<b>1,644,503.63</b>	<b>1,509,244.37</b>	<b>52.14</b>

# *Urbandale Community School District*

## Student Activity Fund Report Fiscal Year to Date through **January 31, 2015**

Account	Administrator	Beg Bal 7/1/14	Year to Date Revenues	Year to Date Expenditures	Intra-Fund Transfers	End Bal 1/31/15
Jensen Activity	Kelley Harrison	\$ 8,804.85	\$ -	\$ 174.05	\$ -	\$ 8,630.80
Jensen Picture	Kelley Harrison	6,217.00	-	-	-	6,217.00
Jensen Memory Book	Kelley Harrison	-	452.70	-	-	452.70
<b>JENSEN TOTAL</b>		<b>\$ 15,021.85</b>	<b>\$ 452.70</b>	<b>\$ 174.05</b>	<b>\$ -</b>	<b>\$ 15,300.50</b>
Karen Acres Activity	Lara Justmann	\$ 7,497.15	\$ -	\$ 501.04	\$ -	\$ 6,996.11
Karen Acres Picture	Lara Justmann	3,702.77	-	-	-	3,702.77
Karen Acres School Store	Lara Justmann	730.86	261.96	195.95	-	796.87
Karen Acres Student Senate	Lara Justmann	810.55	-	82.41	-	728.14
<b>KAREN ACRES TOTAL</b>		<b>\$ 12,741.33</b>	<b>\$ 261.96</b>	<b>\$ 779.40</b>	<b>\$ -</b>	<b>\$ 12,223.89</b>
Olmsted Activity	Elyse Brimeyer	\$ 6,610.57	\$ 1,062.00	\$ 1,875.98	\$ -	\$ 5,796.59
Olmsted Picture	Elyse Brimeyer	0.00	-	-	-	0.00
Olmsted School Store	Elyse Brimeyer	956.87	462.00	390.49	-	1,028.38
<b>OLMSTED TOTAL</b>		<b>\$ 7,567.44</b>	<b>\$ 1,524.00</b>	<b>\$ 2,266.47</b>	<b>\$ -</b>	<b>\$ 6,824.97</b>
Rolling Green Activity	Julia Taylor	\$ 5,112.58	\$ 1,015.00	\$ 1,439.25	\$ -	\$ 4,688.33
Rolling Green Picture	Julia Taylor	925.15	-	-	-	925.15
<b>ROLLING GREEN TOTAL</b>		<b>\$ 6,037.73</b>	<b>\$ 1,015.00</b>	<b>\$ 1,439.25</b>	<b>\$ -</b>	<b>\$ 5,613.48</b>
Valerius Activity	Meredith Mauro	\$ 20,440.81	\$ 241.06	\$ 412.82	\$ -	\$ 20,269.05
Valerius Memory Book	Meredith Mauro	-	220.95	-	-	220.95
Valerius Picture	Meredith Mauro	1,219.37	-	-	-	1,219.37
<b>VALERIUS TOTAL</b>		<b>\$ 21,660.18</b>	<b>\$ 462.01</b>	<b>\$ 412.82</b>	<b>\$ -</b>	<b>\$ 21,709.37</b>
Webster Activity	Greg Carezza	\$ 3,597.01	\$ 304.00	\$ 320.85	\$ -	\$ 3,580.16
Webster Picture	Greg Carezza	1,468.63	-	-	-	1,468.63
Webster School Store	Greg Carezza	290.12	-	-	-	290.12
<b>WEBSTER TOTAL</b>		<b>\$ 5,355.76</b>	<b>\$ 304.00</b>	<b>\$ 320.85</b>	<b>\$ -</b>	<b>\$ 5,338.91</b>
<b>ELEMENTARY BAND</b>	Greg Carezza	<b>\$ 14,021.36</b>	<b>\$ 1,020.15</b>	<b>\$ 7,546.54</b>	<b>\$ -</b>	<b>\$ 7,494.97</b>
<b>WEB CLICKERS</b>		<b>\$ 2,899.45</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,899.45</b>

Account	Administrator	Beg Bal 7/1/14	Year to Date Revenues	Year to Date Expenditures	Intra-Fund Transfers	End Bal 1/31/15
MS Activities	Loren DeKruyf	\$ 1.98	\$ -	\$ 1,216.50	\$ -	\$ (1,214.52)
MS Drama	Loren DeKruyf	1,327.88	376.87	163.00	-	1,541.75
MS Vocal	Bill Watson	28,983.97	5,135.16	6,753.21	-	27,365.92
MS Instrumental	Bill Watson	7,138.06	4,800.16	3,887.47	-	8,050.75
MS Cross Country	Bill Watson	-	-	-	-	-
MS Boys Basketball	Bill Watson	-	2,249.00	1,051.50	-	1,197.50
MS Football	Bill Watson	-	3,486.00	17,871.80	-	(14,385.80)
MS Boys Track	Bill Watson	-	-	263.57	-	(263.57)
MS Boys Cross Country	Bill Watson	-	-	167.50	-	(167.50)
MS Wrestling	Bill Watson	-	1,208.00	456.00	-	752.00
MS Girls Basketball	Bill Watson	-	1,336.00	1,531.50	-	(195.50)
MS Volleyball	Bill Watson	-	3,392.00	1,570.00	-	1,822.00
MS Softball	Bill Watson	-	-	1,272.00	-	(1,272.00)
MS Girls Track	Bill Watson	-	-	263.57	-	(263.57)
MS Girls Cross Country	Bill Watson	-	-	167.50	-	(167.50)
MS Library	Loren DeKruyf	278.43	-	-	-	278.43
MS Student Senate	Loren DeKruyf	5,384.12	223.55	134.55	-	5,473.12
MS interest Earnings	Loren DeKruyf	200.54	20.80	-	-	221.34
MS Memory Book	Loren DeKruyf	930.04	3,675.00	-	-	4,605.04
MS Building Activity	Loren DeKruyf	3,797.79	2,725.48	1,931.53	-	4,591.74
MS I-Movie Club	Loren DeKruyf	0.38	-	-	-	0.38
MS Picture	Loren DeKruyf	1,952.09	-	-	-	1,952.09
<b>MIDDLE SCHOOL TOTAL</b>		<b>\$ 49,995.28</b>	<b>\$ 28,628.02</b>	<b>\$ 38,701.20</b>	<b>\$ -</b>	<b>\$ 39,922.10</b>

HS Activities	Bill Watson	\$ 27,408.91	\$ 42,547.09	\$ 64,465.82	\$ -	\$ 5,490.18
HS Drama	Bill Watson	8,333.03	1,475.16	4,040.74	-	5,767.45
HS Vocal	Bill Watson	57,074.62	33,918.50	87,269.57	-	3,723.55
HS Band	Bill Watson	1,722.63	210,678.86	198,276.27	-	14,125.22
Cheerleading	Bill Watson	-	49.12	698.88	-	(649.76)
Jaywalkers	Bill Watson	6,324.08	15,805.57	24,368.00	-	(2,238.35)
HS Cross Country	Bill Watson	-	-	-	-	-
HS Boys Basketball	Bill Watson	-	7,233.50	4,486.08	-	2,747.42
HS Football	Bill Watson	-	55,540.33	29,933.99	-	25,606.34
HS Boys Soccer	Bill Watson	-	-	-	-	-
HS Baseball	Bill Watson	-	9,130.01	10,476.87	-	(1,346.86)
HS Boy Track	Bill Watson	-	-	761.58	-	(761.58)
HS Boy Cross Country	Bill Watson	-	800.00	620.56	-	179.44
HS Boys Tennis	Bill Watson	-	400.00	-	-	400.00
HS Boy Golf	Bill Watson	-	873.80	1,880.68	-	(1,006.88)
HS Wrestling	Bill Watson	-	15,074.00	5,463.03	-	9,610.97
HS Girls BB	Bill Watson	-	7,238.58	2,809.27	-	4,429.31
HS Girls Volleyball	Bill Watson	-	13,651.00	6,580.50	-	7,070.50
HS Girls Soccer	Bill Watson	-	-	544.97	-	(544.97)
HS Girls Softball	Bill Watson	-	1,983.00	1,382.45	-	600.55
HS GirlsTrack	Bill Watson	-	-	471.28	-	(471.28)
HS Girls Cross Country	Bill Watson	-	400.00	1,552.39	-	(1,152.39)
HS Girls Tennis	Bill Watson	-	1,480.00	-	-	1,480.00
HS Girls Golf	Bill Watson	-	310.00	-	-	310.00
HS Bowling	Bill Watson	-	-	2,009.95	-	(2,009.95)

<b>Account</b>	<b>Administrator</b>	<b>Beg Bal 7/1/14</b>	<b>Year to Date Revenues</b>	<b>Year to Date Expenditures</b>	<b>Intra-Fund Transfers</b>	<b>End Bal 1/31/15</b>
HS Art	Brian Coppess	2,689.53	85.10	-	-	2,774.63
HS Art Club	Brian Coppess	127.00	-	-	-	127.00
HS Cadet Teachers	Brian Coppess	520.17	-	-	-	520.17
HS Deca	Brian Coppess	1,477.88	4,704.16	4,246.52	-	1,935.52
HS Key Club	Brian Coppess	4,321.61	245.75	715.80	-	3,851.56
HS Drug Foundation	Brian Coppess	450.00	-	-	-	450.00
HS German Club	Brian Coppess	2,849.73	931.79	1,105.13	-	2,676.39
HS Special Education	Brian Coppess	500.00	-	-	-	500.00
HS Future Leaders	Brian Coppess	80.55	-	-	-	80.55
HS Industrial Arts	Brian Coppess	3,115.88	457.07	660.00	-	2,912.95
HS Ind, Arts House	Brian Coppess	-	-	-	-	-
HS Jayhawker	Brian Coppess	2,306.47	-	-	-	2,306.47
HS Library	Brian Coppess	6,025.73	-	1,496.14	-	4,529.59
HS Character Counts	Brian Coppess	194.37	-	-	-	194.37
HS Student Senate	Brian Coppess	19,204.31	6,530.76	5,190.58	-	20,544.49
HS Fam Consumer Science	Brian Coppess	13.00	-	-	-	13.00
HS At Risk	Brian Coppess	599.21	-	-	-	599.21
HS Yearbook	Brian Coppess	32,289.48	4,033.00	-	-	36,322.48
HS Roaring Leo Club	Brian Coppess	361.12	-	-	-	361.12
HS Peer Helpers	Brian Coppess	458.73	859.78	280.89	-	1,037.62
HS Tag Activities	Brian Coppess	7,111.44	-	-	-	7,111.44
HS Interest Earnings	Brian Coppess	49.47	14.60	-	-	64.07
HS Spanish Honor Soc.	Brian Coppess	2,428.70	-	-	-	2,428.70
HS Parenting Network	Brian Coppess	849.71	-	-	-	849.71
HS Science Activity	Brian Coppess	173.96	-	-	-	173.96
HS Physics	Brian Coppess	3.55	-	-	-	3.55
HS Memory Book	Brian Coppess	2,645.18	-	-	-	2,645.18
HS School Store	Brian Coppess	2,411.41	-	-	-	2,411.41
HS Building	Brian Coppess	-	1,317.65	1,343.50	-	(25.85)
HS Environmental Club	Brian Coppess	127.13	50.75	45.64	-	132.24
HS Picture	Brian Coppess	1,770.00	-	-	-	1,770.00
HS Japanese Trip	Brian Coppess	616.60	-	-	-	616.60
HS Spanish Trip	Brian Coppess	835.39	-	-	-	835.39
<b>HIGH SCHOOL TOTAL</b>		<b>\$ 197,470.58</b>	<b>\$ 437,818.93</b>	<b>\$ 463,177.08</b>	<b>\$ -</b>	<b>\$ 172,112.43</b>
<b>TOTAL - ALL ACTIVITIES</b>		<b>\$ 332,770.96</b>	<b>\$ 471,486.77</b>	<b>\$ 514,817.66</b>	<b>\$ -</b>	<b>\$ 289,440.07</b>
<b>TOTALS BY ADMINISTRATOR:</b>						
Kelley Harrison	Jensen	\$ 15,021.85	\$ 452.70	\$ 174.05	\$ -	\$ 15,300.50
Lara Justmann	Karen Acres	12,741.33	261.96	779.40	-	12,223.89
Elyse Brimeyer	Olmsted	7,567.44	1,524.00	2,266.47	-	6,824.97
Julia Taylor	Rolling Green	6,037.73	1,015.00	1,439.25	-	5,613.48
Meredith Mauro	Valerius	21,660.18	462.01	412.82	-	21,709.37
Dr. Greg Carezza	Webster	5,355.76	304.00	320.85	-	5,338.91
Dr. Greg Carezza	Elementary Band	14,021.36	1,020.15	7,546.54	-	7,494.97
District Wide	Web-Clickers	2,899.45	-	-	-	2,899.45
Loren DeKruffy	Middle School	13,873.25	7,021.70	3,445.58	-	17,449.37
Dr. Brian Coppess	High School	96,607.31	19,230.41	15,084.20	-	100,753.52
Dr. William Watson	Athletics	136,985.30	440,194.84	483,348.50	-	93,831.64
<b>TOTAL - ALL ACTIVITIES</b>		<b>\$ 332,770.96</b>	<b>\$ 471,486.77</b>	<b>\$ 514,817.66</b>	<b>\$ -</b>	<b>\$ 289,440.07</b>

1	<b>10 - GENERAL</b>		
2	ABC ELECTRICAL SERVICES-	Rewire Dryer at UHS/4848	\$ 92.42
3	ACE HARDWARE	Hardware/623248	\$ 2.16
4	ACE HARDWARE	Hardware/623317	\$ 8.64
5	ACE HARDWARE	Hardware/623318	\$ 33.00
6	ACE HARDWARE	Plumbing/Electrical Supplies for HS/6232	\$ 240.04
7	ACE HARDWARE	Plumbing Supplies/623268	\$ 17.38
8	AHLERS & COONEY, P.C.-	SERVICES	\$ 2,334.50
9	ALLEGRA (WAS THE PRINTING STATION)	Color printing-Gillotti #179874/1/13/15	\$ 72.47
10	ALLEGRA (WAS THE PRINTING STATION)	Color printing-Gillotti #180101/1/22/15	\$ 71.25
11	ALLEGRA (WAS THE PRINTING STATION)	Printing A/O	\$ 35.74
12	ALLEGRA (WAS THE PRINTING STATION)	Printing H.S.	\$ 823.90
13	ALLEGRA (WAS THE PRINTING STATION)	Printing Jensen	\$ 551.89
14	ALLEGRA (WAS THE PRINTING STATION)	Printing Karen Acres	\$ 303.14
15	ALLEGRA (WAS THE PRINTING STATION)	Printing MS	\$ 183.01
16	ALLEGRA (WAS THE PRINTING STATION)	Printing Olmsted	\$ 262.33
17	ALLEGRA (WAS THE PRINTING STATION)	Printing Rolling Green	\$ 404.38
18	ALLEGRA (WAS THE PRINTING STATION)	Printing TAG	\$ 45.26
19	ALLEGRA (WAS THE PRINTING STATION)	Printing Valerius	\$ 342.00
20	ALLEGRA (WAS THE PRINTING STATION)	Printing Webster	\$ 394.06
21	AMSAN	district supplies	\$ 24.26
22	ARAMARK UNIFORM SERVICES-	SERVICES	\$ 231.94
23	BARNES & NOBLE	7 habits of highly effective teens	\$ 242.88
24	BURTON, ANDREW	MILEAGE	\$ 82.98
25	CAM COMMUNITY SCHOOL DISTRICT	OE Tuition 2nd Qtr	\$ 3,196.54
26	CANFIELD, ABBY	MILEAGE	\$ 292.26
27	CAPITAL SANITARY SUPPLY	Brush Drive for Floor Machine	\$ 25.80
28	CAPITAL SANITARY SUPPLY	high school	\$ 611.60
29	CAPITAL SANITARY SUPPLY	high school custodial supplies	\$ 34.56
30	CENTRAL IA CHAPTER OF SHRM	CISHRM Study Group and Materials for Mag	\$ 510.00
31	CENTURYLINK	SERVICES	\$ 437.39
32	CENTURYLINK	SERVICES	\$ 134.70
33	CHEMSEARCH	Drain Cobra Program January 2015	\$ 144.00
34	CLASSROOM DIRECT.COM	Scientific calculator	\$ 412.20
35	CLIVE POWER EQUIPMENT	Parts to repair Webster Snow Blower/5451	\$ 14.12
36	COMBUSTION CONTROL CO-	Repairs to Karen Acres Boiler/11/28/14	\$ 2,807.00
37	COMMUNICATION INNOVATORS INC	Invoice 73035 - Voice/Data repairs/check	\$ 336.97
38	CONTINUUM RETAIL ENERGY(WAS SEMINOLE)-	SERVICES	\$ 4,750.20
39	CONTINUUM RETAIL ENERGY(WAS SEMINOLE)-	SERVICES	\$ 6,527.75
40	CONTINUUM RETAIL ENERGY(WAS SEMINOLE)-	SERVICES	\$ 16,698.87
41	DEPARTMENT OF ADMIN SERVICES	SERVICES	\$ 400.00
42	DES MOINES LOCK SERVICE	Cut Keys/152054	\$ 1.98
43	DES MOINES LOCK SERVICE	Cut Keys for MS Key Drawer/15017	\$ 7.50
44	DES MOINES LOCK SERVICE	Protecta lock/151053-Olmsted Kitchen doo	\$ 44.00
45	DES MOINES PLAYHOUSE	3rd Grade - Performance of "The Miracle	\$ 476.00
46	DES MOINES REGISTER	Ad Run on 1/25 for Associate Principal a	\$ 1,338.85
47	DES MOINES REGISTER	Advertisement for LT Substitute in Socia	\$ 905.25
48	DES MOINES REGISTER	Des Moines Register advertisement for Superint.	\$ 4,646.77
49	DIAMOND OIL COMPANY	SERVICES	\$ 4,775.33
50	DICK BLICK	Blick Scholastic wonder white bright bru	\$ 39.48
51	DICK BLICK	Blick Scholastic wonder white filbert br	\$ 38.64
52	DICK BLICK	Blick Scholastic wonder white round brus	\$ 44.28

URBANDALE COMMUNITY SCHOOL DISTRICT  
 BILLS FOR BOARD OF DIRECTORS  
 February 16, 2015

53	DICK BLICK	Blick Studio Colorless Blender	\$ 21.36
54	DICK BLICK	Blick White Sulphite drawing papers 80lb	\$ 51.90
55	DICK BLICK	Bright white paper 12x18	\$ 41.98
56	DICK BLICK	CThru pick up ruler	\$ 49.75
57	DICK BLICK	Dixon oriole pencils	\$ 12.78
58	DICK BLICK	Drawing paper 9x12	\$ 21.22
59	DICK BLICK	General's All Art Pencil Sharpener	\$ 18.90
60	DICK BLICK	Inovart Printfoam for block printing	\$ 28.71
61	DICK BLICK	Pink pearl eraser box of 12	\$ 12.56
62	DICK BLICK	Prismacolor magic rub erasers	\$ 17.44
63	DICK BLICK	Prismacolor Scholor Art colored pencils	\$ 152.80
64	DICK BLICK	Safe-T Compass	\$ 14.64
65	DICK BLICK	SAFE-T View thru non-shatter ruler	\$ 17.75
66	DICK BLICK	Sculpt-it! Classroom pack	\$ 105.04
67	DICK BLICK	sharpie fine point marker	\$ 86.48
68	DICK BLICK	sharpie fine point set	\$ 20.59
69	DICK BLICK	sharpie ultra fine point	\$ 48.84
70	DICK BLICK	sharpie ultrafine point	\$ 51.84
71	DURHAM SCHOOL SERVICES-	Estimated cost for transportation to DM	\$ 224.18
72	DURHAM SCHOOL SERVICES-	Estimated cost of transportation to Civi	\$ 190.06
73	DURHAM SCHOOL SERVICES-	SERVICES	\$ 96,891.53
74	DURHAM SCHOOL SERVICES-	SERVICES	\$ 87.72
75	DURHAM SCHOOL SERVICES-	SERVICES	\$ 97.47
76	DURHAM SCHOOL SERVICES-	SERVICES-SE	\$ 229.04
77	EGAN SUPPLY CO.	rolling green supplies	\$ 731.40
78	EGAN SUPPLY CO.	supplies for valerius	\$ 53.15
79	ELECTRICAL ENGINEERING & EQUIP	400 watt Ballasts for lot lights/4115299	\$ 102.98
80	ELECTRONIC ENGINEERING CO	Motorola Map Ones UHF 4 channel handheld	\$ 500.00
81	EXCEL MECHANICAL CO INC	Install Reheats at MS Labor/101375	\$ 1,280.00
82	EXCEL MECHANICAL CO INC	Install Reheats at MS Parts	\$ 875.00
83	FAREWAY STORES	items for Foods and Nutrition and Child	\$ 158.19
84	FIRST CHOICE COFFEE SERVICES	Coffee	\$ 79.98
85	FLINN SCIENTIFIC-	I0010 Iodine Solution, 500 ml	\$ 23.90
86	FLINN SCIENTIFIC-	shipping	\$ 8.97
87	GARLAND'S INC (PREV DUNN AND CO)	15 Casters for MS FCS tables/5330845	\$ 117.09
88	GARRISON, KATIE-	SERVICES	\$ 277.95
89	GOPHER SPORT	CREDIT	\$ (613.70)
90	GOPHER SPORT	Double ab wheel	\$ 10.48
91	GOPHER SPORT	endzone ultimate disc	\$ 41.28
92	GOPHER SPORT	Fitpro mesh vest large, blue	\$ 87.36
93	GOPHER SPORT	Fitpro mesh vest large green	\$ 43.68
94	GOPHER SPORT	Fitpro mesh vest large red	\$ 43.68
95	GOPHER SPORT	Fitpro mesh vest large yellow	\$ 43.68
96	GOPHER SPORT	Flag Belt system- medium blue flags	\$ 28.98
97	GOPHER SPORT	Flag Belt System- Medium red flags	\$ 28.98
98	GOPHER SPORT	gopher s1 shuttlecocks	\$ 57.48
99	GOPHER SPORT	heavyrope jump ropes	\$ 44.98
100	GOPHER SPORT	official tchoukball ball	\$ 19.58
101	GOPHER SPORT	outdoor pickle ball	\$ 71.94
102	GOPHER SPORT	pickle ball diller paddle	\$ 125.88
103	GOPHER SPORT	provinyl ball-bearing speed ropes	\$ 317.40
104	GOPHER SPORT	stxball lacrosse set	\$ 145.98

URBANDALE COMMUNITY SCHOOL DISTRICT  
 BILLS FOR BOARD OF DIRECTORS  
 February 16, 2015

105	GOPHER SPORT	stx lacrosse ball	\$ 34.80
106	GOPHER SPORT	tourna grip pro pack	\$ 38.68
107	GOPHER SPORT	uf steel medicine ball corner rack	\$ 193.03
108	GOPHER SPORT	ultrafit slamball medicine ball 15lb	\$ 467.80
109	GRAINGER INC-	1DYJ5 Sign Post	\$ 587.94
110	GRAINGER INC-	Barriers for Loading Docks as Recommende	\$ 364.73
111	GRAINGER INC-	Barriers for Loading Docks as Recommende	\$ 729.46
112	GRAINGER INC-	Barriers for Loading Docks as Recommende	\$ 729.46
113	GRAINGER INC-	Barriers for Loading Docks as Recommende	\$ 1,094.19
114	GRAINGER INC-	Utility Knife/1227318149	\$ 14.28
115	GREATER IOWA CREDIT UNION	Withholdings 02/10/2015	\$ 83.60
116	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 19.80
117	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 154.33
118	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 2.25
119	HEARTLAND AEA 11	SERVICES/SUPPLIES	\$ 7.75
120	HEARTLAND AEA 11	SUPPLIES/SERVICES	\$ 78.02
121	HEARTLAND AEA 11	SUPPLIES/SERVICES	\$ 11.83
122	HEARTLAND TECHNOLOGY SOLUTIONS-	Labor fee to re-align topcase keyboard c	\$ 110.00
123	HEARTLAND TECHNOLOGY SOLUTIONS-	Repair labor on iMac 11-18095	\$ 110.00
124	HERFF JONES	DIPLOMAS	\$ 1,478.02
125	HIGGINS PLAZA SERVICE	Repair heater blower on Vehicle 05-28115	\$ 137.48
126	HOUGHTON PROPERTIES	Lease For Metro West 7/1/14-6/30/15	\$ 6,692.00
127	HYVEE FOOD STORE - URBANDALE	Food for both semesters of Cultural issu	\$ 85.13
128	HYVEE FOOD STORE - URBANDALE	items for child growth	\$ 21.20
129	HYVEE FOOD STORE - URBANDALE	items for Child Growth	\$ 11.24
130	HYVEE FOOD STORE - URBANDALE	items for foods	\$ 34.63
131	HYVEE FOOD STORE - URBANDALE	items for foods classes	\$ 67.33
132	HYVEE FOOD STORE - URBANDALE	items for Foods classes	\$ 34.53
133	HYVEE FOOD STORE - URBANDALE	SE Food and other classroom supplies L3	\$ 11.67
134	HYVEE FOOD STORE - URBANDALE	SE Room Food and other classroom supplie	\$ 57.57
135	HYVEE FOOD STORE - URBANDALE	SUPPLIES	\$ 34.13
136	INFOSNAP, INC-	Registration Service Fee 3/5/15 - 6/30/	\$ 15,400.00
137	INFOSNAP, INC-	Spanish Reistration Service Fee 3/5/15 -	\$ 1,000.00
138	IOWA ASSOCIATION-SCHOOL BOARDS-	Board Presidents' Workshop	\$ 90.00
139	IOWA ASSOCIATION-SCHOOL BOARDS-	Delegate Assembly - Guest Lunch Doug Sti	\$ 25.00
140	IOWA ASSOCIATION-SCHOOL BOARDS-	IASB Annual Convention 2014 - Adam Obrec	\$ 185.00
141	IOWA ASSOCIATION-SCHOOL BOARDS-	IASB Annual Convention 2014 - Graham Gil	\$ 185.00
142	IOWA ASSOCIATION-SCHOOL BOARDS-	IASB Annual Convention Registration Fee	\$ 185.00
143	IOWA ASSOCIATION-SCHOOL BOARDS-	School Finance Boot Camp 201	\$ 90.00
144	IOWA ASSOCIATION-SCHOOL BOARDS-	School Finance Boot Camp 301	\$ 90.00
145	IOWA COMMUNICATIONS NETWORK	SERVICES	\$ 817.08
146	IOWA DEPARTMENT OF REVENUE	Withholdings 02/10/2015	\$ 118.76
147	IOWA DIRECT EQUIP & APPRAISAL	Height Adjusters for Baskets/1893	\$ 292.00
148	IOWA WATER MANAGEMENT-	Contracted Monthly Testing/IN3951	\$ 435.00
149	IRON MOUNTAIN RECORDS MANAGEMENT-	SERVICES	\$ 54.82
150	ISFIS	SERVICES	\$ 200.00
151	ISU QUIZ BOWL CLUB	Registration for ISU Quiz Bowl	\$ 100.00
152	JIM SHIPLEY & ASSOCIATES-	Classroom Coaching at UMS and UHS Jan. 1	\$ 3,130.03
153	JIM SHIPLEY & ASSOCIATES-	Classroom Coaching at UMS and UHS Jan. 1	\$ 3,130.02
154	JOHNSON CONTROLS-	Damper Motors, linkage and mounts for HS	\$ 1,192.25
155	JOHNSON CONTROLS-	Shipping for 7362501001	\$ 10.00
156	JOHNSON CONTROLS-	Shipping for 7363295001	\$ 10.00



URBANDALE COMMUNITY SCHOOL DISTRICT  
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157	JOHNSON CONTROLS-	VA-7152-1001 For HS South Gym/7362501001	\$ 684.45
158	JOHNSTON COMMUNITY SCHOOLS	OE COncurrent Enrollment	\$ 737.96
159	KARAIIDOS, SHAWN	MILEAGE	\$ 59.47
160	LAMPO GROUP, THE	9781936948123 Student text	\$ 119.94
161	LAMPO GROUP, THE	shipping	\$ 11.99
162	LINK ASSOCIATES-	Services For JP 12/1/14-12/31/14	\$ 302.91
163	LINN COUNTY SHERIFF	Withholdings 02/10/2015	\$ 223.48
164	MAIL SERVICES, LLC-	SERVICES	\$ 1,125.60
165	MCGRAW HILL EDUCATION	Everyday Math Replacement Items	\$ 97.11
166	MCGRAW HILL EDUCATION	shipping and handling	\$ 13.83
167	MENARDS	Double Sided Tape/98349	\$ 6.97
168	MENARDS	Epoxy for Gym Floor Repair/99417	\$ 9.24
169	MENARDS	Locking door knob for P.E. room	\$ 25.99
170	MENARDS	Vent extender Pipe for Webster/99137	\$ 6.38
171	MENARDS	Yellow Paint for HS Lot/98308	\$ 19.98
172	METHODIST OCCUPATIONAL HEALTH -	SERVICES	\$ 745.85
173	METRO WEST LEARNING CENTER-	Invoice 16301 TW Services 1/12,1/13,1/14	\$ 1,710.00
174	METRO WEST LEARNING CENTER-	Invoice 16340 TW Services 1/20/15 Only T	\$ 285.00
175	METRO WEST LEARNING CENTER-	Invoice 16389 TW Services For 1/26,1/28,	\$ 1,686.25
176	METRO WEST LEARNING CENTER-	Invoice #16475 TW Services On 2/2,2/3,2/	\$ 1,615.00
177	MIDAMERICAN ENERGY-	HIGH SCHOOL	\$ 454.53
178	MIDAMERICAN ENERGY-	HIGH SCHOOL	\$ 14,707.55
179	MIDAMERICAN ENERGY-	JENSEN	\$ 1,203.27
180	MIDAMERICAN ENERGY-	JENSEN	\$ 1,275.36
181	MIDAMERICAN ENERGY-	KAREN ACRES	\$ 1,200.23
182	MIDAMERICAN ENERGY-	KAREN ACRES	\$ 1,974.48
183	MIDAMERICAN ENERGY-	METRO WEST	\$ 374.48
184	MIDAMERICAN ENERGY-	METRO WEST	\$ 296.92
185	MIDAMERICAN ENERGY-	MIDDLE SCHOOL	\$ 5,877.72
186	MIDAMERICAN ENERGY-	OLMSTED	\$ 2,718.91
187	MIDAMERICAN ENERGY-	OLMSTED	\$ 2,351.87
188	MIDAMERICAN ENERGY-	ROLLING GREEN	\$ 2,042.72
189	MIDAMERICAN ENERGY-	ROLLING GREEN	\$ 1,744.08
190	MIDAMERICAN ENERGY-	VALERIUS	\$ 942.14
191	MIDAMERICAN ENERGY-	VALERIUS	\$ 1,754.25
192	MIDWEST COMPUTER PRODUCTS	Quote 704503 - Replace UHS Library Scree	\$ 2,302.23
193	NAPA GENUINE PARTS	Bulb for Sped Van/749993	\$ 3.30
194	NETOP	Quote 010615-134408 - NetOp Vision Class	\$ 206.00
195	OFFICE DEPOT-(USE FOR ALL)	105470 assorted colors	\$ 0.69
196	OFFICE DEPOT-(USE FOR ALL)	208615 18x24 tag board	\$ 28.99
197	OFFICE DEPOT-(USE FOR ALL)	230334 red construction paper	\$ 0.68
198	OFFICE DEPOT-(USE FOR ALL)	274175 yellow paper	\$ 1.07
199	OFFICE DEPOT-(USE FOR ALL)	345660 - yellow copy paper	\$ 5.37
200	OFFICE DEPOT-(USE FOR ALL)	346647 watercolor brushes	\$ 107.40
201	OFFICE DEPOT-(USE FOR ALL)	348037 case of paper	\$ 80.14
202	OFFICE DEPOT-(USE FOR ALL)	362276 craft sticks	\$ 20.58
203	OFFICE DEPOT-(USE FOR ALL)	432721 batteries	\$ 230.64
204	OFFICE DEPOT-(USE FOR ALL)	452913 - Scott tape - 10 rolls per pkg	\$ 41.84
205	OFFICE DEPOT-(USE FOR ALL)	461963 - lilac copy paper	\$ 7.82
206	OFFICE DEPOT-(USE FOR ALL)	464776 black paint	\$ 4.39
207	OFFICE DEPOT-(USE FOR ALL)	507159 chenille pipecleaners	\$ 2.99
208	OFFICE DEPOT-(USE FOR ALL)	528712 expo pack of 12 markers assorted	\$ 88.08

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209	OFFICE DEPOT-(USE FOR ALL)	544143 tempura paint	\$ 7.69
210	OFFICE DEPOT-(USE FOR ALL)	548648 green construction paper	\$ 0.87
211	OFFICE DEPOT-(USE FOR ALL)	715570 4x6 blank index cards	\$ 24.16
212	OFFICE DEPOT-(USE FOR ALL)	724062 crayola broad line marker	\$ 94.99
213	OFFICE DEPOT-(USE FOR ALL)	757750 3x5 ruled index cards	\$ 11.20
214	OFFICE DEPOT-(USE FOR ALL)	855910 - assorted sizes of rubber bands	\$ 3.29
215	OFFICE DEPOT-(USE FOR ALL)	949453 green paint	\$ 3.19
216	OFFICE DEPOT-(USE FOR ALL)	Item # 532204 - 9x6 envelopes	\$ 38.18
217	OFFICE DEPOT-(USE FOR ALL)	Office supplies	\$ 131.21
218	OFFICE DEPOT-(USE FOR ALL)	Office Supplies	\$ 250.13
219	OFFICE DEPOT-(USE FOR ALL)	Pencils for I-elda Use (Need of 410)	\$ 9.90
220	OFFICE OF CHILD SUPPORT ENFORCEMENT	Withholdings 02/10/2015	\$ 313.00
221	OTIS ELEVATOR CO-	Annual Elevator Service Contract HS 1/3	\$ 4,631.64
222	PANERA BREAD	Lunch for Denise + 2	\$ 32.24
223	PAY-LESS/EXCEL	12x18 Asst. Tru Ray Construction paper	\$ 29.94
224	PAY-LESS/EXCEL	12x18 white tru ray construction paper	\$ 47.12
225	PAY-LESS/EXCEL	Dry Erase Markers	\$ 96.76
226	PAY-LESS/EXCEL	post-it notes 4x6 ultra colors-lined	\$ 10.89
227	PAY-LESS/EXCEL	Rainbow Economy Duo finish kraft paper	\$ 71.79
228	PERFECTION LEARNING CORPORATION	ISPN 0-0838901 5th Grade Common Core Wri	\$ 41.75
229	PHOENIX CHILDRENS ACADEMY(WAS BRADFORD)	PARTNER PRESCHOOL-FEB '15	\$ 5,098.68
230	POLK COUNTY SHERIFF'S OFFICE	Withholdings 02/10/2015	\$ 291.50
231	PRAXAIR DISTRIBUTION INC	Tank fill and rental fees/51719599	\$ 190.53
232	PUSH PEDAL PULL	20# vinyl kettleball blue	\$ 33.08
233	PUSH PEDAL PULL	25#vinyl kettlebell grey	\$ 41.35
234	PUSH PEDAL PULL	30#vinyl kettle black	\$ 99.24
235	PUSH PEDAL PULL	shipping	\$ 49.00
236	QUILL CORPORATION-	901-6SF11BE blue pens	\$ 11.10
237	QUILL CORPORATION-	901-79604Q stapler	\$ 66.20
238	QUILL CORPORATION-	901-GSM11BK black pens	\$ 11.10
239	QUILL CORPORATION-	901-VCGF11BK pen	\$ 12.99
240	QUILL CORPORATION-	various office supplies	\$ 343.89
241	RAY CENTER	Culture of Excellence and Ethics Assessm	\$ 300.00
242	RESEARCH PRESS	4952 - Student Manual	\$ 14.95
243	RESEARCH PRESS	4953 - skill cards	\$ 29.95
244	RESEARCH PRESS	4986 - lesson plans	\$ 64.95
245	RESEARCH PRESS	ship fee	\$ 10.99
246	ROBERT BROOKE & ASSOCIATES	Locker Handles/26908	\$ 52.00
247	ROBERT BROOKE & ASSOCIATES	Shipping	\$ 9.47
248	R & R REALTY GROUP	LEASE A/O-MAR '15	\$ 5,846.19
249	SCHOOL SPECIALTY INC	Pilot Frixion Pens	\$ 86.46
250	SOENKE-QUIST, DENA-	SERVICES	\$ 3,450.00
251	SONNER,ABBY	MILEAGE	\$ 56.35
252	ST PIUS X	PARTNER PRESCHOOL-FEB '15	\$ 5,698.53
253	TARGET	cheese snacks	\$ 39.83
254	TARGET	CREDIT/DISCOUNT	\$ (6.65)
255	TARGET	fruitsnacks	\$ 19.92
256	TARGET	nutri-grain	\$ 23.95
257	TARGET	nutrigrain	\$ 9.58
258	TARGET	nutrigrain	\$ 4.79
259	TARGET	Sandwich bags for CPR class at the High	\$ 32.73
260	TARGET	Supplies for TW	\$ 14.28

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261	TARGET	Supplies For TW	\$ 17.10
262	TARGET	trident gum	\$ 31.36
263	TARGET	up bags	\$ 3.59
264	TEACHER'S DISCOVERY	Seven Continents Posters Set	\$ 79.90
265	TEACHER'S DISCOVERY	SHIPPING	\$ 11.40
266	TENNEY, SARAH -	SERVICES	\$ 77.63
267	THERMAL SERVICES-	Repair MS RTAHU 2/822968	\$ 413.75
268	TONER PLACE, THE	Invoice #19384 Toner & Drum For SE Room	\$ 74.33
269	TONER PLACE, THE	Invoice #19384 Toner & Drum For SE Room	\$ 74.33
270	TONER PLACE, THE	Invoice #19384 Toner & Drum For SE Room	\$ 74.34
271	TONER PLACE, THE	Toner	\$ 85.50
272	TONER PLACE, THE	Toner	\$ 43.75
273	TONER PLACE, THE	Toner	\$ 50.00
274	TONER PLACE, THE	Toner	\$ 165.25
275	TRANS IOWA, L.C.	Invoice 14-01609 Trans For Student T. S.	\$ 90.20
276	UE LOCAL 893	Withholdings 02/10/2015	\$ 207.00
277	UNITED STATES TREASURY	Withholdings 02/10/2015	\$ 174.79
278	URBANDALE COMMUNITY SCHOOLS	At Risk 2nd Quarter Bill-Metro West	\$ 24,000.00
279	URBANDALE COMMUNITY SCHOOLS	SE Level 1 2nd Quarter Bill-Metro West	\$ 11,400.00
280	URBANDALE COMMUNITY SCHOOLS	SE Level 2 2nd Quarter Bill-Metro West	\$ 5,200.00
281	URBANDALE HOT LUNCH	Superintendents Mtg Lunch	\$ 117.10
282	URBANDALE WATER UTILITY	WATER/SEWER	\$ 184.49
283	URBANDALE WATER UTILITY	WATER/SEWER	\$ 188.02
284	URBANDALE WATER UTILITY	WATER/SEWER	\$ 335.10
285	URBANDALE WATER UTILITY	WATER/SEWER	\$ 294.70
286	URBANDALE WATER UTILITY	WATER/SEWER	\$ 160.84
287	URBANDALE WATER UTILITY	WATER/SEWER	\$ 524.10
288	URBANDALE WATER UTILITY	WATER/SEWER	\$ 494.92
289	URBANDALE WATER UTILITY	WATER/SEWER	\$ 1,490.50
290	VEX ROBOTICS, INC	PLTW GTT Vex kit	\$ 1,050.00
291	VEX ROBOTICS, INC	shipping and handling	\$ 13.09
292	WASTE CONNECTIONS OF DM	SERVICES	\$ 99.63
293	WASTE MANAGEMENT OF IOWA	SERVICES	\$ 4,038.22
294	WATSON, WILLIAM	MILEAGE	\$ 398.16
295	WELLS FARGO CORPORATE CARD	Crista Carlile Flight Accomodations to JSA	\$ 200.60
296	WELLS FARGO CORPORATE CARD	Denise Wood Flight Accomodations to JSA	\$ 361.20
297	WELLS FARGO CORPORATE CARD	Elyse Brimeyer Flight Accomodations to JSA	\$ 361.20
298	WELLS FARGO CORPORATE CARD	Greg Carezza Flight Accomodations to JSA	\$ 381.20
299	WELLS FARGO CORPORATE CARD	Kelley Harrison Flight Accomodations to JSA	\$ 361.20
300	WELLS FARGO CORPORATE CARD	Lara Justmann Flight Accomodations to JSA	\$ 361.20
301	WELLS FARGO CORPORATE CARD	Loren DeKruyf Flight Accomodations to JSA	\$ 381.20
302	WELLS FARGO CORPORATE CARD	Lunch for Mike & Denise	\$ 37.95
303	WELLS FARGO CORPORATE CARD	Mark Lane Flight Accomodations to JSA	\$ 381.20
304	WELLS FARGO CORPORATE CARD	Meredith Mauro Flight Accomodations to Jsa	\$ 461.20
305	WELLS FARGO CORPORATE CARD	New Employees Business Cards - Vistaprin	\$ 230.40
306	WELLS FARGO CORPORATE CARD	SERVICES	\$ 302.74
307	WELLS FARGO CORPORATE CARD	SERVICES	\$ 5.49
308	WELLS FARGO CORPORATE CARD	SHIPPING	\$ 6.50
309	WELLS FARGO CORPORATE CARD	SHIPPING	\$ 6.49
310	WELLS FARGO CORPORATE CARD	Thursday lunch for Mike & Denise	\$ 35.15
311	WELLS FARGO CORPORATE CARD	Tim Carver Flight Accomodations to JSA	\$ 381.20
312	WELLS FARGO CORPORATE CARD	Tuesday Lunch for Mike and Denise	\$ 25.66

URBANDALE COMMUNITY SCHOOL DISTRICT  
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313	WELLS FARGO CORPORATE CARD	UHS School Counselors Business Cards	\$ 51.20
314	WELLS FARGO CORPORATE CARD	Wednesday lunch for Mike & Denise	\$ 25.37
315	WEST DES MOINES COMM SCHOOL DIST-	OE ELL Services	\$ 3,425.00
316	WEX BANK (WAS FLEET SVCS/WRIGHT EXP)	GASOLINE	\$ 1,252.31
317	WOODMAN INC-	Service Call to HS Building F/PM98AM	\$ 146.63
318	ZIEGLER INC.	Parts to repair Snow Removal Equipment-S	\$ 336.81
319	<b>10 - GENERAL</b>	<b>** Fund Total **</b>	<b>\$ 340,466.54</b>
320			
321	<b>21 - STUDENT ACTIVITY</b>		
322	BARORD, GREGORY-	OFFICIAL - JV/9B BBB 2.2.15	\$ 75.00
323	BARTLING, DARREL-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 20.00
324	BOOK, JOSEPH-	OFFICIAL - VAR G/B BB 2.6.15	\$ 50.00
325	BOOK, JOSEPH-	OFFICIAL - VAR G/B BB 2.6.15	\$ 50.00
326	BRUNS, DANIEL-	OFFICIAL - JV/9B BBB 2.2.15	\$ 75.00
327	BURKHART, RON-	OFFICIAL - VAR G/B BB 1.30.15	\$ 50.00
328	BURKHART, RON-	OFFICIAL - VAR G/B BB 1.30.15	\$ 50.00
329	CARREL, TRAVIS-	OFFICIAL - VAR G/B BB 1.30.15	\$ 50.00
330	CARREL, TRAVIS-	OFFICIAL - VAR G/B BB 1.30.15	\$ 50.00
331	CHOPONIS, RICH-	MILEAGE (100 MILES MAX AT \$0.45)	\$ 22.50
332	CHOPONIS, RICH-	MILEAGE (100 MILES MAX AT \$0.45)	\$ 22.50
333	CHOPONIS, RICH-	OFFICIAL - VAR G/B BB 2.3.15	\$ 50.00
334	CHOPONIS, RICH-	OFFICIAL - VAR G/B BB 2.3.15	\$ 50.00
335	CITTA, STEVEN-	Jazz Festival Clinician	\$ 370.56
336	CLARK, WILLIAM-	OFFICIAL - 9TH B/G BB 1.30.15	\$ 37.50
337	CLARK, WILLIAM-	OFFICIAL - 9TH B/G BB 1.30.15	\$ 37.50
338	COMPREHENSIVE SOUND SERVICES-	Audio Recording Services	\$ 400.00
339	CONTEMPORARY SERVICES CORP	Event Coverage	\$ 272.00
340	CONTEMPORARY SERVICES CORP	Event Management - 1/30	\$ 340.00
341	CONTEMPORARY SERVICES CORP	Event Management - Feb 6	\$ 340.00
342	CONTEMPORARY SERVICES CORP	Event Management - Jan 20 & 27	\$ 544.00
343	CRAWFORD, CHRISTOPHER-	OFFICIAL - VAR G/B BB 2.6.15	\$ 50.00
344	CRAWFORD, CHRISTOPHER-	OFFICIAL - VAR G/B BB 2.6.15	\$ 50.00
345	CROWSON PIANO SERVICE-	Piano Tuning: Yamaha C3X	\$ 90.00
346	CROZIER, JAMES-	OFFICIAL - VAR BBB 2.7.15	\$ 70.00
347	CROZIER, JAMES-	OFFICIAL - VAR G/B BB 2.3.15	\$ 50.00
348	CROZIER, JAMES-	OFFICIAL - VAR G/B BB 2.3.15	\$ 50.00
349	DAY, STEPHEN-	Band Summit Clinician	\$ 75.00
350	DRAKE UNIVERSITY BELL CENTER	Drake Relays Elementary Shuttle Registra	\$ 15.00
351	DUKE, KEVIN-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 20.00
352	DUKE, KEVIN-	OFFICIAL - MS BBB 2.5.15	\$ 96.00
353	EASLEY, BEAU-	OFFICIAL - 9TH B/G BB 1.27.15	\$ 37.50
354	EASLEY, BEAU-	OFFICIAL - 9TH B/G BB 1.27.15	\$ 37.50
355	FARRAND, GLENN-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 40.00
356	FARRAND, GLENN-	OFFICIAL - MS BBB 1.29.15	\$ 76.00
357	FARRAND, GLENN-	OFFICIAL - MS BBB 2.5.15	\$ 96.00
358	FLOWERAMA	FLOWERS - WINTER SENIOR NIGHT 2.3.15	\$ 68.77
359	GOPHER SPORT	CREDIT-PO 14004807	\$ (37.90)
360	GOPHER SPORT	SUPPLIES-PO 14004807	\$ 37.90
361	HAMMEN, JOSEPH-	Winter Announcing - January	\$ 550.00
362	HANDS TO HEARTS CUSTOM SEWING-	Black Show Choir Dress Alterations: 2 bo	\$ 1,120.00
363	HAWBAKER, TODD-	OFFICIAL - 9TH B/G BB 2.6.15	\$ 37.50
364	HAWBAKER, TODD-	OFFICIAL - 9TH B/G BB 2.6.15	\$ 37.50

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365	HAYS, LYNN-	Curricular Choir Accompanist: January Ho	\$ 1,111.00
366	HEIDBREder, JESSICA-	Band Summit Clinician	\$ 75.00
367	HELTON, KIMBERLY-	Band Summit Clinician	\$ 75.00
368	HOEGH, ROD-	OFFICIAL - 9TH B/G BB 2.6.15	\$ 37.50
369	HOEGH, ROD-	OFFICIAL - 9TH B/G BB 2.6.15	\$ 37.50
370	HOLZ, FRANK-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 40.00
371	HOLZ, FRANK-	OFFICIAL - MS BBB 1.29.15	\$ 76.00
372	IOWA ENERGY BASKETBALL	Balance for Iowa Energy Education Celebr	\$ 243.00
373	IOWA HS SPEECH ASSOCIATION	Urbandale Large Group Entries	\$ 140.00
374	IOWA SPORTS SUPPLY	Baseballs	\$ 1,715.40
375	IOWA SPORTS SUPPLY	Rawlings- S90PA \$63 each 3-L 3-XL	\$ 378.00
376	IOWA SPORTS SUPPLY	SHIPPING	\$ 18.40
377	JOE H TANNER BASEBALL PRODUCTS	Batting Tees (TEEWORK15 - Discount 15%)	\$ 238.00
378	JOE H TANNER BASEBALL PRODUCTS	Shipping	\$ 19.82
379	JOHNSTON HIGH SCHOOL	ENTRY FEE - MS VB TOURNAMENT 10.4.14	\$ 100.00
380	JONES, BRENT-	OFFICIAL - 9TH B/G BB 2.3.15	\$ 22.50
381	JONES, BRENT-	OFFICIAL - 9TH B/G BB 2.3.15	\$ 52.50
382	JONES, BRENT-	OFFICIAL - JV GBB 2.3.15	\$ 15.00
383	JONES, BRENT-	OFFICIAL - JV GBB 2.3.15	\$ 35.00
384	JW PEPPER & SONS, INC.	Premier Solo: Allegretto et Allegro	\$ 14.95
385	KIGIN, TOM-	OFFICIAL - 10TH BBB 1.30.15	\$ 50.00
386	KINDER, JERRY-	OFFICIAL - VAR G/B 2.3.15	\$ 50.00
387	KINDER, JERRY-	OFFICIAL - VAR G/B 2.3.15	\$ 50.00
388	KIRKPATRICK, DEAN-	OFFICIAL - 10TH BBB 2.3.15	\$ 50.00
389	KNUDSON, DANIEL-	OFFICIAL - 9TH B/G BB 1.30.15	\$ 37.50
390	KNUDSON, DANIEL-	OFFICIAL - 9TH B/G BB 1.30.15	\$ 37.50
391	KRUGER, BLAKE-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 20.00
392	LAWRENCE, CODY-	OFFICIAL - 9TH B/G BB 1.27.15	\$ 37.50
393	LAWRENCE, CODY-	OFFICIAL - 9TH B/G BB 1.27.15	\$ 37.50
394	LEWIS, JONATHAN-	Band Summit Clinician	\$ 75.00
395	MAKEMUSIC, INC.	Finale Site License Upgrade	\$ 276.72
396	MAKEMUSIC, INC.	Finale Site License Upgrade	\$ 563.28
397	MAKEMUSIC, INC.	Shipping	\$ 3.28
398	MAKEMUSIC, INC.	Shipping	\$ 6.67
399	MAREDY CANDY CO	Valentine's Day candy- 1 case	\$ 90.00
400	MAREDY CANDY CO	Valentine's Day plush Grams- 1 case	\$ 100.00
401	MERZ, CHRISTOPHER-	Jazz Festival Clinician	\$ 372.80
402	MID-AMERICA SPORTS ADVANTAGE	2 sets - Waffle Throw Down Bases #01143	\$ 51.90
403	MID-AMERICA SPORTS ADVANTAGE	JUGS Pearl Machine Baseballs	\$ 113.90
404	MID-AMERICA SPORTS ADVANTAGE	Shipping	\$ 33.79
405	MID-AMERICA SPORTS ADVANTAGE	Throw Down Home Plate - #01126	\$ 21.90
406	MOGERMAN, SAM-	Jazz Band Clinic	\$ 75.00
407	MOMENTUS GROUP	full color yearbook banner	\$ 374.00
408	MOSS ENTERPRISES INC	Borosilicate glass platform for 3 D prin	\$ 19.99
409	MOSS ENTERPRISES INC	shipping	\$ 10.00
410	NANTULYA, KEVIN-	OFFICIAL - VAR G/B BB 1.30.15	\$ 50.00
411	NANTULYA, KEVIN-	OFFICIAL - VAR G/B BB 1.30.15	\$ 50.00
412	NELSON, TONY-	OFFICIAL - JV GBB 1.27.15	\$ 50.00
413	NOAH, SCOTT-	OFFICIAL - 10TH BBB 2.6.15	\$ 50.00
414	NOVAK, ISAAC-	OFFICIAL - JV GBB 1.30.15	\$ 50.00
415	NU-LINE SALES AND PROMOTIONS	BBB Shirts	\$ 154.00
416	ODEM, SUSAN-	Band Summit Clinician	\$ 75.00

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417	OLSON, CHARLES-	OFFICIAL - 9TH B/G BB 2.3.15	\$ 37.50
418	OLSON, CHARLES-	OFFICIAL - 9TH B/G BB 2.3.15	\$ 37.50
419	OUSLEY, ART-	OFFICIAL - VAR BBB 2.7.15	\$ 70.00
420	OWENS, PATRICK-	OFFICIAL - JV GBB 1.27.15	\$ 50.00
421	PAGE, WAYNE-	Jazz Band Clinic	\$ 75.00
422	PATTERSON, DAVID-	OFFICIAL - 10TH BBB 2.3.15	\$ 50.00
423	PAULSEN, JOSEPH-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 20.00
424	PAULSEN, JOSEPH-	OFFICIAL - MS BBB 1.29.15	\$ 76.00
425	PAULSEN, JOSEPH-	OFFICIAL - MS BBB 2.5.15	\$ 96.00
426	PEPPMEIER, DENNIS-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 40.00
427	PEPPMEIER, DENNIS-	OFFICIAL - MS BBB 1.29.15	\$ 76.00
428	POPPEL, JOEL-	Jazz Band Clinic	\$ 75.00
429	POPPEL, JOEL-	Jazz Festival Clinician	\$ 300.00
430	POWERS, TRENT-	OFFICIAL - 10TH BBB 1.27.15	\$ 50.00
431	RAPSON, JOHN	Jazz Festival Clinician	\$ 364.96
432	RASH, MIKE-	OFFICIAL - MS BBB 2.5.15	\$ 96.00
433	RICHARDS, TODD-	OFFICIAL - 10TH BBB 2.6.15	\$ 50.00
434	RIEMAN MUSIC INC	Amplifier Repair	\$ 73.00
435	RIEMAN MUSIC INC	Arioso by Hovey/Leonard, pub. Belwin for	\$ 10.78
436	RIEMAN MUSIC INC	Bari Sax Repair - Estimate \$65.00	\$ 29.10
437	RIEMAN MUSIC INC	Belwin Master Duets Easy Volume 2 for Tr	\$ 14.32
438	RIEMAN MUSIC INC	Classic Festival Solos Volume 1 for Bari	\$ 23.24
439	RIEMAN MUSIC INC	Classic Festival Solos Volume 2 for Bari	\$ 6.26
440	RIEMAN MUSIC INC	Classic Festival Solos Volume 2 for Trom	\$ 10.72
441	RIEMAN MUSIC INC	Clean and repair stuck rotor on trigger,	\$ 16.00
442	RIEMAN MUSIC INC	Concert and Contest Collection for Horn,	\$ 21.56
443	RIEMAN MUSIC INC	Duets for Trombone Students Student Inst	\$ 10.72
444	RIEMAN MUSIC INC	GPC Oboe Fox 28070	\$ 17.00
445	RIEMAN MUSIC INC	Irish Gems arr. Conley, pub. Kendor for	\$ 19.00
446	RIEMAN MUSIC INC	Mead Meets Arban for Euphonium and Piano	\$ 16.16
447	RIEMAN MUSIC INC	piano tuning - Kawai	\$ 102.50
448	RIEMAN MUSIC INC	piano tuning - Story and Clark	\$ 102.50
449	RIEMAN MUSIC INC	Tenor Saxophone Repair - Estimate	\$ 90.00
450	RIEMAN MUSIC INC	Topaz by VanderCook pub. Rubank for trom	\$ 8.92
451	RIEMAN MUSIC INC	Trumpet Stars Set 1	\$ 46.64
452	RIEMAN MUSIC INC	Trumpet Stars Set 2	\$ 11.66
453	RIEMAN MUSIC INC	Turquoise by VanderCook pub. Rubank for	\$ 17.84
454	RITTMAN, DAVID-	OFFICIAL - VAR G/B BB 1.27.15	\$ 50.00
455	RITTMAN, DAVID-	OFFICIAL - VAR G/B BB 1.27.15	\$ 50.00
456	RITTMAN, DAVID-	OFFICIAL - VAR G/B BB 2.6.15	\$ 50.00
457	RITTMAN, DAVID-	OFFICIAL - VAR G/B BB 2.6.15	\$ 50.00
458	SAM'S CLUB	Items for Olmsted school store	\$ 48.41
459	SHIELDS, CHARLES-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 20.00
460	SHORT, MICHAEL-	Band Summit Clinician	\$ 75.00
461	SIMMONS, DAVID-	MS BBB OFFICIAL - ADDITIONAL PAY FOR 1/2	\$ 20.00
462	SLETTEN, NATHAN	Lead Band Summit Clinician	\$ 100.00
463	SONIUS, SCOT-	OFFICIAL - JV GBB 2.3.15	\$ 50.00
464	SOUTHEAST POLK HIGH SCHOOL	ENTRY FEE - CIML WRESTLING TOURNAMENT 1.	\$ 90.00
465	SPELLMEYER, PATRICK-	OFFICIAL - JV GBB 1.30.15	\$ 50.00
466	TEMPLE, JEFFREY-	Show Choir Accompanist: January Hours	\$ 1,067.00
467	TODD, STEPHEN-	2014-15 CHOREOGRAPHY - OCTOBER 17 - 19,	\$ 2,500.00
468	TOMLINSON, MICHAEL JR-	OFFICIAL - VAR G/B BB 1.27.15	\$ 50.00

URBANDALE COMMUNITY SCHOOL DISTRICT  
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469	TOMLINSON, MICHAEL JR-	OFFICIAL - VAR G/B BB 1.27.15	\$ 50.00
470	TURNER, JOSEPH-	band Summit Clinician	\$ 75.00
471	URBANDALE, CITY OF	POLICE - G/B BASKETBALL 1.27.15	\$ 101.38
472	URBANDALE, CITY OF	POLICE - G/B BASKETBALL 1.27.15	\$ 101.39
473	URBANDALE, CITY OF	POLICE - G/B BASKETBALL 1.30.15	\$ 101.39
474	URBANDALE, CITY OF	POLICE - G/B BASKETBALL 1.30.15	\$ 101.38
475	URBANDALE, CITY OF	POLICE - G/B BB 1.20.2015 (INVOICE 2015-	\$ 58.15
476	URBANDALE, CITY OF	POLICE - G/B BB 1.20.2015 (INVOICE 2015-	\$ 143.68
477	URBANDALE, CITY OF	POLICE - VAR WRESTLING TOURNAMENT (INVOI	\$ 143.68
478	URBANDALE, CITY OF	POLICE - VAR WRESTLING TOURNAMENT (INVOI	\$ 354.97
479	WASHUT, ROBERT JR-	Jazz Festival Clinician	\$ 370.00
480	WEEKS, LOGAN-	OFFICIAL - 10TH BBB 1.27.15	\$ 50.00
481	WEEKS, LOGAN-	OFFICIAL - JV GBB 2.6.15	\$ 50.00
482	WEST DES MOINES COMMUNITY SCHOOL	ENTRY FEE - CIC JV BOWLING INVITE 1.27.1	\$ 50.00
483	WHEELER, JOYCE-	Band Summit Clinician	\$ 75.00
484	WHIPPLE, JOHN-	OFFICIAL - VAR G/B BB 1.27.15	\$ 50.00
485	WHIPPLE, JOHN-	OFFICIAL - VAR G/B BB 1.27.15	\$ 50.00
486	WILLIAMS, AARON-	Band Summit Clinician	\$ 75.00
487	WILSON, BOBBY-	OFFICIAL - 10TH BBB 1.30.15	\$ 50.00
488	WILSON, BOBBY-	OFFICIAL - JV GBB 2.6.15	\$ 50.00
489	WINDSTAR LINES-	Jaywalkers Transportation	\$ 2,766.00
490	WUESTEWALD, ADAM-	OFFICIAL - VAR BBB 2.7.15	\$ 70.00
491	<b>21 - STUDENT ACTIVITY</b>	<b>** Fund Total **</b>	<b>\$ 24,524.44</b>
492			
493	<b>36 - PHY PLANT &amp; EQ LEVY</b>		
494	MIDWEST COMPUTER PRODUCTS	Replace UHS Library Screen	\$ 1,472.76
495	SHARP ELECTRONICS CORP-	Sharp 5140N Copiers	\$ 16,079.80
496	<b>36 - PHY PLANT &amp; EQ LEVY</b>	<b>** Fund Total **</b>	<b>\$ 17,552.56</b>
497			
498	<b>61 - SCHOOL NUTRITION</b>		
499	AMERICAN BOTTLING CO (WAS DR PEPPER)	BOTTLED WATER	\$ 168.00
500	DYE, WILLOW-	Serv-Safe class for three employees	\$ 300.00
501	EARTHGRAINS BAKING CO--BIMBO BAKERIES	BREAD & BUN	\$ 1,147.75
502	GOODWIN TUCKER GROUP-	WARMING PASS THROUGH, TEMPERATURE DISPLA	\$ 509.77
503	HERMAN, JENNIFER	MILEAGE	\$ 28.29
504	HILAND DAIRY FOODS	Milk	\$ 6,697.93
505	HOCKENBERGS SUPPLY	parts for ketchup dispensers	\$ 287.38
506	LOFFREDO FRESH PRODUCE CO.	PRODUCE	\$ 2,517.85
507	MARTIN BROTHERS DISTRIBUTING	CHEMICAL	\$ 319.66
508	MARTIN BROTHERS DISTRIBUTING	FOOD	\$ 28,088.62
509	MARTIN BROTHERS DISTRIBUTING	PAPER	\$ 1,072.18
510	RAPIDS	CREDIT	\$ (219.24)
511	RAPIDS	INVOICE	\$ 562.38
512	SCHOOL NUTRITION ASSOCIATION	SNA MEMBERSHIP RENEWAL FOR VICKI LANGORD	\$ 37.50
513	SINK PAPER & PACKAGING	PAPER PRODUCTS	\$ 464.45
514	<b>61 - SCHOOL NUTRITION</b>	<b>** Fund Total **</b>	<b>\$ 41,982.52</b>
515			
516	<b>62 - CHILD CARE</b>		
517	ALLEGRA (WAS THE PRINTING STATION)	Printing Adventuretime	\$ 161.23
518	HILAND DAIRY FOODS	Milk incoive 4625264	\$ 16.89
519	SAM'S CLUB	Snacks and Supplies	\$ 1,031.94
520	SAM'S CLUB	Snacks and Supplies	\$ 288.39

URBANDALE COMMUNITY SCHOOL DISTRICT  
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521	<b>62 - CHILD CARE</b>	<b>** Fund Total **</b>	<b>\$ 1,498.45</b>
522			
523	<b>64 - BUILDING TRADES</b>		
524	CARLSON SYSTEMS, LLC	Supplies	\$ 59.74
525	CONTRACTOR SERVICES OF IOWA	Walls and Attic Install	\$ 3,400.00
526	DIAMOND OIL COMPANY	Propane	\$ 320.00
527	DIAMOND OIL COMPANY	Propane	\$ 160.00
528	ELECTRICAL ENGINEERING & EQUIP	Supplies	\$ 86.50
529	FLEISHMAN CONSTRUCTION	Cabinetry for House Project	\$ 24,459.37
530	GILCREST/JEWETT LUMBER CO	Credit	\$ (1,835.47)
531	GILCREST/JEWETT LUMBER CO	Supplies	\$ 3,868.35
532	IOWA CONCRETE CUTTING, INC.	Curb Sawing	\$ 260.00
533	JORGENSEN PLUMBING-	Plumbing for House project	\$ 10,720.75
534	RUSTY PARKINS ENTERPRISES INC	Services	\$ 750.00
535	WOODSMITH STORE, THE	Supplies	\$ 176.66
536	<b>64 - BUILDING TRADES</b>	<b>** Fund Total **</b>	<b>\$ 42,425.90</b>
537			
538	<b>65 - COMMUNITY EDUCATION</b>		
539	DES MOINES REGISTER	Community Ed Printing and Distribution	\$ 3,114.21
540	DOLAN, MICHAEL-	Youth Basketball Official	\$ 46.00
541	DRAKE, HENRY JR-	Youth Basketball Official	\$ 37.50
542	GRAPHIC EDGE, THE	8575352nd Season Basketball Shirts - Ord	\$ 775.65
543	GRAPHIC EDGE, THE	Cheer Clinic Shirts	\$ 438.67
544	JARRETT, MINDY	Baseball Spring Training Refund	\$ 50.00
545	KRAMER, ROSS-	Youth Basketball Official	\$ 37.50
546	KRAMER, ROSS-	Youth Basketball Official	\$ 37.50
547	MENDENHALL, JEREMY-	Team J-Hawk Wrestling Coach / Coordinati	\$ 1,000.00
548	MILEWSKY, ERIC-	Youth BBB Official	\$ 37.50
549	OFFICE DEPOT-(USE FOR ALL)	Wrestling Tourney Items for Prep	\$ 42.25
550	O'HARA, CHRISTIAN-	Youth Basketball Official	\$ 37.50
551	O'HARA, CHRISTIAN-	Youth BBB Official	\$ 37.50
552	RICHARDS, MATTHEW-	Youth Basketball Official	\$ 46.00
553	RICHARDS, TROY-	Youth Basketball Official	\$ 46.00
554	SELDEN, EMILY-	Strategizing Cost of College	\$ 119.00
555	SHELLMYER, SKYLER-	Youth Basketball Official	\$ 46.00
556	UNITYPOINT HEALTH-DES MOINES	CPR Cards	\$ 186.00
557	<b>65 - COMMUNITY EDUCATION</b>	<b>** Fund Total **</b>	<b>\$ 6,134.78</b>
558			
559	<b>91 - AGENCY</b>		
560	HENSLEY, AMY	Prizes - headbands	\$ 31.94
561	HYVEE FOOD STORE - URBANDALE	(2) Birthday cakes	\$ 35.98
562	HYVEE FOOD STORE - URBANDALE	Iowa Assessment Snacks	\$ 250.00
563	NU-LINE SALES AND PROMOTIONS	Cabin Fever T-shirts	\$ 2,842.00
564	PAPA JOHN'S	Carnival Pizza Invoice 115324	\$ 212.39
565	PAPA JOHN'S	Carnival Pizz Invoice 115323	\$ 170.39
566	WALTERS, BECKY	costco cups	\$ 9.35
567	WALTERS, BECKY	Grade Level Social	\$ 166.37
568	WALTERS, BECKY	Grade Level Socials	\$ 211.59
569	WALTERS, BECKY	Hyvee Food for socials	\$ 65.85
570	WALTERS, BECKY	School supplies	\$ 38.74
571	WALTERS, BECKY	Walmart Popcorn Bins	\$ 29.31
572	WELLS FARGO	Change order for spring book fair - need	\$ 189.00
573	WELLS FARGO	Dime Rolls - Book Fair (Feb. 23, 2015) S	\$ 10.00



URBANDALE COMMUNITY SCHOOL DISTRICT  
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574	WELLS FARGO	Five Dollar Bills - Book Fair (Feb. 23,	\$ 100.00
575	WELLS FARGO	Nickel Rolls - Book Fair (Feb. 23, 2015)	\$ 4.00
576	WELLS FARGO	One Dollar Bills - Book Fair (Feb. 23, 2	\$ 54.00
577	WELLS FARGO	Penny Rolls - Book Fair (Feb. 23, 2015)	\$ 2.00
578	WELLS FARGO	Quarter Rolls - Book Fair (Feb. 23, 2015	\$ 30.00
579	WELLS FARGO CORPORATE CARD	Floral Arrangement sent to Juanita Halvo	\$ 30.00
580	<b>91 - AGENCY</b>	<b>** Fund Total **</b>	<b>\$ 4,482.91</b>
581			
582		<b>** District Total **</b>	<b>\$ 479,068.10</b>
583			
584			