

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING
MONDAY, OCTOBER 24, 2016
BOARD MEETING – 7:00 P.M.
URBANDALE CITY HALL - 3600 86TH STREET
GRAHAM GILES, PRESIDENT**

***Our Mission:** teach all/reach all*

***Our Vision:** Urbandale will be a school district that brings learning to life for everyone.*

***UCSD School Board Mission:** To partner with stakeholders to teach all and reach all through governance of Board Policy and Operating Protocol.*

*Urbandale is a national leader in **CHARACTER COUNTS!**, endeavoring at all times to promote and model the principles of trustworthiness, respect, responsibility, fairness, caring and citizenship. In conducting tonight's meeting, we expect that all participants will act in a respectful manner consistent with these principles*

AGENDA

URBANDALE CITY HALL - 3600 86TH STREET

- I. **Call To Order and Roll Call**
- II. **Approval of Agenda**
- III. **Communication from the Public – School Community Relations (1001)**
- IV. **Report of the Superintendent of Schools**
 - A. Olmsted Strategic Plan Presentation
 - B. Adventuretime (Childcare) Staff Handbook Changes
 - C. Set Public Hearing Date for 2017-18 and 2018-19 Rolling Green Calendars
 - D. Acceptance of Annual Settlement Statement
 - E. Enrollment
- V. **Report of the President**
- VI. **Consent Agenda Items - Business Procedures (801)**
 - A. Approval of October 3, 2016 Board Retreat Minutes
 - B. Approval of October 10, 2016 Board Meeting Minutes
 - C. Approval of Open Enrollment
 - D. Approval of Personnel Report
 - E. Approval of Field Trips, Overnight Travel, or Out of State Travel
 - a. Travel Adjustment for Show Choir February 2017
 - F. Approval of Contracts and Agreements
 - a. Change Order for the Karen Acres Project
 - G. Acceptance of Financials

H. Karen Acres Certificate of Substantial Completion

I. Authorization to Pay Bills

VII. **Discussion of Other Matters**

VIII. **Learning Together Activity** - September 2016 *Board & Administrator*

IX. **Meeting Evaluation Form**

X. **Adjournment**

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AGENDA

URBANDALE CITY HALL - 3600 86TH STREET

I. Call To Order and Roll Call

Name	Present	Absent
Aaron Applegate	_____	_____
Aldrich Cabildo	_____	_____
Graham Giles	_____	_____
Chris Gunnare	_____	_____
Katherine Howsare	_____	_____
Cate Newberg	_____	_____
Tanya Ruden	_____	_____

II. Approval of Agenda

BE IT RESOLVED that the Board of Directors approve the Agenda for the Board meeting being held on Monday, October 24, 2016.

Motion by: _____ Seconded by: _____

Board action:

III. **Communication from the Public – School Community Relations (1001)**

The Board of Directors encourages public input and will provide a time at the beginning of the regular monthly meeting for that purpose. Persons seeking to address the Board may contact the office of the Superintendent of Schools to be placed on the agenda, or they may request the opportunity to address the Board at the regularly scheduled monthly meeting. If several persons seek to address the Board, the President of the Board of Directors will determine how much time will be available to each speaker.

IV. **Report of the Superintendent of Schools**

A. Olmsted Strategic Plan Presentation - *Special Reports #1, #2, #3*

Elyse Brimeyer, Principal at Olmsted Elementary will present the strategic plan for Olmsted Elementary.

B. Adventuretime (Childcare) Staff Handbook Changes - *Special Report #4*

Steve Bass, Superintendent will request approval of updates to the Adventuretime Staff Handbook for the 2016-2017 school year.

BE IT RESOLVED that the Board of Directors approve the updates to the Adventuretime Staff Handbook for 2016-2017.

Motioned by _____ seconded by _____

C. Set Public Hearing Date for 2017-18 and 2018-19 Rolling Green Calendars

Steve Bass, Superintendent recommends setting November 14, 2016 as the public hearing date regarding the approval of the 2017-2018 and 2018-2019 Rolling Green year round calendars. The proposed hearing notice is to be published on the district website.

BE IT RESOLVED that the board of Directors approve the date of November 14, 2016 as the date for public hearing regarding the approval of the Rolling Green year round calendars for 2017-18 & 2018-19.

Motioned by _____ seconded by _____

D. Acceptance of Annual Settlement Statement - *Special Report #5*

Shelly Clifford, CFO will present information from the Annual Settlement Statement.

E. Enrollment

Steve Bass, Superintendent will present information on enrollment.

V. **Report of the President**

VI. **Consent Agenda Items - Business Procedures (801)**

The following routine items are submitted for approval, but any item may be extracted for discussion and voted on separately at the Board's discretion:

- A. Approval of October 3, 2016 Board Retreat Minutes - *Special Report #6*
- B. Approval of October 10, 2016 Board Meeting Minutes - *Special Report #7*
- C. Approval of Open Enrollment - *Special Report #8*
- D. Approval of Personnel Report - *Special Report #9*
- E. Approval of Field Trips, Overnight Travel, or Out of State Travel
 - a. Travel Adjustment for Show Choir February 2017 - *Special Report #10*
- F. Approval of Contracts and Agreements
 - a. Change Order for the Karen Acres Project - *Special Report #11*
- G. Acceptance of Financials - *Special Report #12*
- H. Karen Acres Certificate of Substantial Completion - *Special Report #13*
- I. Authorization to Pay Bills - *Special Report #14*

BE IT RESOLVED that the Board of Directors approve the Consent Agenda items A - I.

Motion by: _____ seconded by: _____

Board action:

VII. **Discussion of Other Matters**

VIII. **Learning Together Activity - September 2016 Board & Administrator - Special Report #15**

IX. **Meeting Evaluation Form**

X. **Adjournment**

BE IT RESOLVED that the Board of Directors adjourned the meeting at _____ P.M..

Motion by: _____ seconded by: _____

Board action:

OLMSTED ELEMENTARY SCHOOL

OUR MISSION

**Hand in Hand,
Reaching Success!**

**We are Olmsted
SuperSTARS!**

**Safe
Try Your Best
Attitude is Positive
Respectful Citizens**

DISTRICT MISSION: Teaching All—Reaching All

DISTRICT VISION: To bring learning to life for everyone.

2016–2017 GOALS

- 88.1% 3rd–5th grade students will be proficient or advanced in the area of reading, 91.4% in the area of math, & 93.8% in the area of science as measured by the 2017 Iowa Assessments.
- 68.3% of 5th grade students will identify themselves as “Hopeful” and 84% as “Engaged” as measured by the Gallup Student Poll data administered in fall 2016.
- 83% of parents will rate the PTA Parent Survey questions under “Communicating Effectively” agree or strongly agree as measured by the spring 2017 administration of the PTA Parent Survey.
- Staff will increase engagement with a grand mean percentile rank of 50% as measured by the 2017 Gallup Q12 Employee Engagement Survey.

STRATEGIES

- 2016-17 Year of Well-Being: focus on personal & professional engagement, building respectful trusting relationships
- School Success = Academic Skills + Social-Emotional Skills + Behavioral Skills Success
- Responsive Classroom Approach & Morning Meeting school-wide
- School-wide aligned expectations
- Olmsted STAR Clubs
- “Grow the Green” year—Tier 1 80+% of our students are proficient academically, social-emotionally, and behaviorally
- Principal will round on 5 direct reports (Olmsted model teacher team)
- School-wide Professional Learning Community (PLC) focused on 4 Dufour Questions and PDSA process

GUIDING PRINCIPLES & PRACTICES

- **Responsive Classroom Approach:** social, emotional & academic curriculum
- How children learn is as important as what they learn
- Cognitive growth through social interaction
- Building cooperation, assertiveness, empathy, responsibility, and self-control skills
- Knowing the children we teach—individually, culturally, and developmentally—is as important as the curriculum we teach.
- How adults work together is as important as individual competence: lasting change begins with the adult community



URBANDALE
COMMUNITY SCHOOL DISTRICT

UrbandaleSchools.com

Olmsted at a Glance

Olmsted Elementary School's mission is "Hand in Hand, Reaching Success!". We are the Olmsted SuperSTARS: We are Safe, we Try our Best, Our Attitude is Positive, and we are Respectful Citizens!

Our school is located at the corner of 72nd and Prairie in Urbandale, just south of Lions Park. Olmsted serves approximately 300 students in Kindergarten-5th Grade, in addition to providing 3-year-old and 4-year-old Preschool programming. We look forward to welcoming you to Olmsted Elementary School!

17% Limited English
38% Free & Reduced
.025% American Indian/Alaskan Native
1.0% Asian/Pacific Islander
10.3% Black, Non-Hispanic
13.4% Hispanic
68.5% White, Non-Hispanic
64 Students from 14 countries and 14 languages represented

32 - Certified Staff (classroom & support staff teachers)

44 - Classified Staff (office, associates, custodial & nutrition services)

- Built in 1952
- 45,597 total square footage
- 7 acres
- Named after Millard A. Olmsted, landowner

Olmsted Playground Initiative

The Olmsted Elementary playground was built nearly 30 years ago (with 15 to 20 years being the normal life expectancy for playground equipment). Our culture of learning inside the classroom has dramatically changed over the past 30 years; a new play space will be more consistent with the creativity, ingenuity, and innovations found inside our building.

A New Playground Will:

- Improve accessibility for students of all abilities
- Support more complex coordination and motor skills
- Encourage greater physical activity
- Provide equipment that is engaging, exciting, and fun to play on!
- Create opportunities for students to invite others to play, to problem-solve, to take turns, to share and to learn how to create positive interactions

Olmsted Fun Run May 6th:

Olmsted held a Fun Run on Friday, May 6th at the Urbandale High School Frerichs Field. Students participated in a sponsored event where they received t-shirts, race bibs, race bags and post-race refreshments! Funds were donated for laps completed.



Olmsted Elementary



"Hand in Hand,
Reaching Success!"



We Believe School Success Has 3 Interwoven Parts:

1

Academic Skills Success

Iowa Assessments 3-5

	Actual 2013-14	Actual 2014-15	Goal 2015-16	Actual 2015-16	Goal 2016-17
Reading	83.1	81.3	85	85.6 Met	88.1
Math	87.5	86	88.6	88.6 Met	91.4
Science	90.4	89	91.7	91 Met	93.8

Olmsted Strategic Plan Actions

- Shared Purpose, Shared Vision, Collective Commitments, Shared Goals (Making Learning Visible)
- Unit Unpacking: Collaborative meetings with grade-level teams to identify a weekly learning target, formative assessment, and high-yield teaching strategies
- Data Days: Analyze FAST reading data, determine intervention and progress monitoring for students who need support
- Weekly Professional Learning Community (PLC) Meetings: What is it that students need to learn, demonstrate, do? How do you know they have learned it? What will we do if they don't? What will we do if they already knew it?
- Utilizing Multi-Tiered Systems of Support (MTSS) framework
- Reading Intervention Professional Development, teachers attended conferences/seminars

2

Social Emotional Skills Success

85% of students (K-5) were proficient on the Social, Academic, and Emotional Behavior Risk Screener (SAEBRS) screener

Social Behavior	Academic Behavior	Emotional Behavior
Arguing	Preparedness for instruction	Sadness
Temper outbursts	Interest in academic topics	Fearfulness
Disruptive behavior	Production of acceptable work	Adaptable to change
Cooperation with peers	Difficulty working independently	Positive attitude
Impulsiveness	Distractedness	Worry
Polite and socially appropriate responses toward others	Academic engagement	Difficulty rebounding from setbacks
		Withdrawal

Olmsted Strategic Plan Actions

- Responsive Classroom: School-wide Morning Meeting takes place daily (Greeting, Sharing, Group Activity, and Morning Message)
- Classrooms using Whole Body Listening and PATHS (social-emotional, feelings) programs
- Piloted first district administration of SAEBRS screening to identify areas of need
- School-wide approach: Include Olmsted Adventuretime and Classified Staff in training

3

Behavior Skills Success

Safe	Try Your Best	Attitude is Positive	Respectful Citizens
<i>At Olmsted, our hearts, minds, and bodies feel safe when we are caring and use self-control.</i>	<i>At Olmsted, we work hard every day by doing our best and never giving up.</i>	<i>At Olmsted, we believe we can!</i>	<i>At Olmsted, we take care of each other and our school.</i>

Olmsted Strategic Plan Actions

- Positive Behavior Intervention Supports (PBIS) Tier 1
- Created Olmsted School-Wide Expectations utilizing a "Looks Like, Sounds Like, Feels Like" approach with input from all staff and students
- Created Operational Definitions (STAR: **S**afe, **T**ry your Best, **A**ttitude is Positive, **R**espectful Citizens) and Voice Levels
- Positive Teacher Language - Reinforcing & Reminding
- Creating School-Wide Lesson Plans which will be taught during the 1st 6 Weeks of School this fall
- Utilizing Responsive Classroom: Interactive Modeling framework for teaching school routines



**Proposed Handbook Changes 2016-2017
Adventuretime (Childcare) Staff Handbook**

Handbook Item (Current)	Changes (in bold)	Rationale for Change
Body of the Handbook		
<p>2. Annual Requirements. (Page 4)</p> <p>a. All staff must keep the following certifications updated:</p> <ul style="list-style-type: none"> i. Universal Precautions must be completed each year. ii. CACFP training must be completed each year. iii. CPR must be completed every 2 years. iv. First Aid must be completed every 2 years. v. Mandatory Child Abuse Reporter Training must be completed every 5 years. vi. Criminal Background Check must be completed every 2 years. vii. Complete Physical must be completed every 3 years. 	<p>2. Ongoing Requirements. (Page 4)</p> <p>a. All staff must keep the following certifications updated:</p> <ul style="list-style-type: none"> i. Universal Precautions must be completed each year. ii. CACFP training must be completed each year. iii. CPR must be completed every 2 years. iv. First Aid must be completed every 2 years. v. Mandatory Child Abuse Reporter Training must be completed every 5 years. vi. SING (Iowa) Record Check (Criminal History/ Abuse registries) must be completed every 2 years. vii. FBI National Fingerprint Checks must be completed every 4 years. viii. Physical Exam must be completed every 3 years. 	<p>Changed the heading from Annual Requirements to Ongoing Requirements because not all requirements have to be completed annually (i.e., every 2 years, 3 years, 4 years, and 5 years).</p> <p>Changed the specific wording of the following requirements to align with DHS requirement working:</p> <ul style="list-style-type: none"> ➤ SING (Iowa) Record Check (Criminal History/ Abuse registries) must be completed every 2 years ➤ FBI National Fingerprint Checks must be completed every 4 years ➤ Physical Exam must be completed every 3 years. ➤ The Essentials Child Care Preservice Training every 5 years.

	<p>ix. The Essentials Child Care Preservice Training every 5 years.</p>	
<p>8. Staff Development (Page 6)</p> <ul style="list-style-type: none"> a. All new staff will need to attend a staff orientation to learn about program expectations, policies, and procedures. b. Team leaders are required to attend weekly team planning meetings. c. All staff are encouraged to attend weekly building meetings. d. During the first year of employment, all staff employed 20 hours or more per week shall receive the following training: <ul style="list-style-type: none"> i. Certification in American Red Cross or American Heart Association Child and Adult CPR. ii. Certification in Child and Adult First Aid. iii. Receive ten contact hours of training from one or more of the following topical areas: child development, guidance and discipline, developmentally appropriate 	<p>8. Staff Development (Page 6)</p> <ul style="list-style-type: none"> a. All new staff will need to attend a staff orientation to learn about program expectations, policies, and procedures. b. Team leaders are required to attend weekly team planning meetings. c. All staff are encouraged to attend weekly building meetings. d. During the first year of employment, all staff receive the following training: <ul style="list-style-type: none"> i. Certification in American Red Cross or American Heart Association Infant, Child and Adult CPR. ii. Certification in Infant, Child and Adult First Aid. iii. The Essentials Child Care Preservice Training (10 modules/12 hours). All new staff hired after October 1, 2017 will need to complete this within the first 90 days of employment. 	<p>The Department of Human Services has made the following required childcare staff training changes:</p> <ol style="list-style-type: none"> 1. All staff will be required to have 10 professional development training hours the first year of employment and 6 professional development hours each consecutive year. There will no longer be a variance between staff employed “more than 20 hours” vs “less than 20 hours.” 2. All staff must complete DHS approved group setting trainings. There will no longer be the option of completer self-study training hours. 3. All staff must be certified in CPR/First Aid. In the past staff that under 18 years-old did not have to be certified. 4. All childcare staff are now required to complete The Essentials Child Care Preservice Series (10 modules/ 12 hours of approved DHS training). The preservice series provides childcare

<p>practices, nutrition, health and safety, communication skills, professionalism, business practices, and cross cultural competence. Training received for CPR, first aid, mandatory reporting of child abuse, and universal precautions shall not count toward the ten contact hours. At least four of the ten contact hours of training shall be received in a sponsored group setting. Six hours may be received in self-study using a training package approved by DHS. Center directors and on-site team leaders shall receive all ten hours of training in a sponsored group setting. Staff who have completed a comprehensive training package of at least ten contact hours offered through a child resources and referral agency or community college within</p>	<ol style="list-style-type: none"> 1. The Essentials Child Care Preservice Series is approved for both online and face to face training. If needed, staff may do a combination of both online and face to face training. 2. Staff will be required to register for each series for face to face or online training on the DHS Training Registry. <p>e. Following the first year of employment, all staff (i.e., center directors, on-site team leaders, and associates) shall:</p> <ol style="list-style-type: none"> i. Maintain Current certification for Iowa's training for the mandatory reporting of child abuse; child and adult CPR, and child and adult first aid. ii. Receive six contact hours of training annually from one or more of the following 	<p>providers with important information on the following 10 key health and safety topics:</p> <ol style="list-style-type: none"> a. Essentials for Safety in your Child Care Environment b. Essentials for Emergency Preparedness c. Essentials for Transportation in Child Care d. Essentials for Prevention and Control of Infectious Disease (2 hours) e. Essentials for Handling and Storage of Hazardous Materials f. Essentials for Medication in Child Care (2 hours) g. Essentials for Managing Food Allergies h. Essentials for Infant Sleep i. Essentials for Prevention of Shaken Baby Syndrome j. Part 1 Essentials for Understanding Cultural Diversity; Part 2 Essentials for Understanding Homeless <p>Please Note: The following Beginning Oct. 1, all supervisory staff will need to complete this training within 90 days. Half of the program staff needs to be trained within 6</p>
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<p>six months before initial employment shall have the first year's ten contact hours of training waived.</p> <p>e. Following the first year of employment, all staff who are employed 20 hours or more a week shall:</p> <ul style="list-style-type: none"> i. Maintain Current certification for Iowa's training for the mandatory reporting of child abuse; child and adult CPR, and child and adult first aid. ii. Receive six contact hours of training annually from one or more of the following topical areas: child development, guidance and discipline, developmentally appropriate practices, nutrition, health and safety, communication skills, professionalism, business practices, and cross cultural competence. <ul style="list-style-type: none"> 1. At least two of the six contact hours should be in a 	<p>topical areas: child development, guidance and discipline, developmentally appropriate practices, nutrition, health and safety, communication skills, professionalism, business practices, and cross cultural competence.</p>	<p>months. 100% of staff by October 2017.</p>
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<p>sponsored group setting.</p> <p>iii. Center directors and on-site team leaders shall receive eight contact hours of training annually from the topical areas listed above.</p> <p>1. At least four of the eight contact hours shall be in a sponsored group setting.</p>		
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**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS MEETING
October 24, 2016**

AGENDA ITEM EXECUTIVE SUMMARY

Item:

Superintendent's Report Item E. – Acceptance of Annual Settlement Statement

Contact(s):

Shelly Clifford, CFO

Purpose:

Iowa Code Requirement

Recommendation:

Administration recommends acceptance of the Annual Settlement Statement

Details:

The District uses governmental fund accounting in compliance with Iowa Code to properly account for the revenues and expenses of various funds. However, monies from several funds may be commingled for banking purposes, as shown on the settlement statement.

Typically, this statement is submitted in September, soon after the Certified Annual Report is final and the independent audit has taken place. We were delayed this year because of additional reconciliation procedures.

Legal/Insurance Review:

Iowa Code 279.33 requires that “the Board shall meet and settle with the secretary and treasurer for the year ending on the preceding June 30.”

The Board's independent audit firm, Van Maanen and Associates, has examined the bank statements and the District's accounting records.

Cost and Fund Account:

N/A

Documents:

Special Report ##5 – Annual Settlement Statement

**Annual Settlement for June 30, 2016 Depository and Book Balances
Submitted to Urbandale Board of Education**

Iowa Code Section 279.33 requires that, "at a regular or special meeting held on or after August 31 and prior to the organizational meeting held after the regular school election, the board of each school corporation shall meet, examine the books of and settle with the Secretary and Treasurer for the year ending on the preceding June 30, and transact other business as necessary."

The District's June 30, 2016 depository bank and cash book balances are shown below.

The District's independent audit firm, Van Maanen, Sietstra & Meyer, P.C. reviewed bank statements and accounting records during their annual audit fieldwork conducted on August 30 - Sept 1, 2016

BANK'S BALANCE BY DEPOSITORY:	DESCRIPTION	BALANCE
Wells Fargo Bank - Checking	Funds 10, 21, 22, 61, 62, 64, 71,91	\$ 477,951.77
Sweep account	Funds 10, 21, 22, 61, 62, 64, 71,91	\$ 13,770,286.64
Wells Fargo Bank - Checking	Funds 24, 33, 36, 40	1,862,725.15
Wells Fargo Bank - Money Market	Fund 10	-
Wells Fargo Bank - Money Market	Funds 61, 62	-
Wells Fargo Bank - Money Market	Fund 33	-
Wells Fargo Bank - Money Market	Funds 36, 40	-
Wells Fargo Bank - Savings	Fund 21 - HS Activity Fund	16,524.05
Wells Fargo Bank - Savings	Fund 21 - MS Activity Fund	23,601.96
Iowa Schools Joint Investment Trust (ISJIT)	Fund 10	-
Iowa Schools Joint Investment Trust (ISJIT)	Fund 33	-
Iowa Schools Joint Investment Trust (ISJIT)	Fund 61	-
The Education Liquidity Fund (TELF)	Fund 10	-
The Education Liquidity Fund (TELF)	Fund 33	-
Wells Fargo Bank - Trust Account	Fund 33 - Series 2009 reserve	2,112,172.50
Wells Fargo Bank - Trust Account	Fund 33 - Series 2009 revenue	3,201,983.22
Wells Fargo Bank - Trust Account	Fund 40 - Series 2009 sinking	1,585,945.61
Subtotal - all accounts		<u>\$ 23,051,190.90</u>
Outstanding checks		(323,748.90)
Outstanding Credit Adjustment - Agency Fund		489.48
Adjusted depository bank balances		<u><u>\$ 22,727,931.48</u></u>

SEC/TREAS BOOK BALANCES BY FUND:	FUND NUMBER	BALANCE
General Fund	10	\$ 8,334,744.45
Activity Fund	21	191,904.11
Management Fund	22	860,672.43
Public Education and Recreation Levy (PERL)	24	108,449.16
Capital Projects - Sales Tax Fund	33	5,574,520.45
Physical Plant and Equipment Levy (PPEL)	36	1,048,543.93
Debt Service Fund	40	2,009,324.22
Food Service Fund	61	1,352,425.85
Adventuretime Fund	62	490,959.74
Building Trades Fund	64	-
Community Education Fund	65	73,703.95
Self-Insurance Fund	71	2,467,970.54
Agency Fund	91	214,712.65
Total - all Funds		<u><u>\$ 22,727,931.48</u></u>

Respectfully submitted,
Shelly Clifford, Chief Financial Officer
Board Secretary, Board Treasurer

**URBAN DALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' RETREAT
MONDAY, OCTOBER 3, 2016 – 5:30 P.M.
UCSD ADMINISTRATIVE OFFICE – 11152 AURORA AVENUE
GRAHAM GILES, PRESIDENT**

Call to Order and Roll Call

President Graham Giles called the board meeting to order at 5:38 P.M. Upon roll call, the following members were present: Directors, Aaron Applegate, Chris Gunnare, Katherine Howsare, Cate Newberg, Tanya Ruden, and President Giles. Director Aldrich Cabildo arrived later.

Approval of Agenda

Director Newberg moved, and Director Gunnare seconded the motion to approved the agenda as posted. Motion passed with all ayes 6-0.

Director Cabildo arrived at 6:05 P.M.

Retreat Session

Roark Horn, Executive Director at School Administrators of Iowa, facilitated discussions with the Board of Directors. The topics were focused on operating protocols for board meetings, and board member relations.

Director Gunnare left the meeting at 8:15 P.M.

Adjourn

Director Cabildo moved and Director Ruden seconded the motion to adjourn the meeting at 8:25 P.M. Motion passed with all ayes 6-0.

Board President

Date

ATTEST:

Board Secretary

Date

These minutes are unofficial until approved by the Board of Directors at their meeting on October 24, 2016

**URBANDALE COMMUNITY SCHOOL DISTRICT
BOARD OF DIRECTORS' MEETING AND WORK SESSION
MONDAY, OCTOBER 10, 2016 – 6:00 P.M.
UCSD ADMINISTRATIVE OFFICE – 11152 AURORA AVENUE
GRAHAM GILES, PRESIDENT**

Call to Order and Roll Call

President Graham Giles called the board meeting to order at 6:00 P.M. Upon roll call, the following members were present: Directors, Aaron Applegate, Chris Gunnare, Katherine Howsare, and President Giles. Directors Cate Newberg and Tanya Ruden were absent, and Director Aldrich Cabildo arrived later.

Approval of Agenda

Director Gunnare moved, and Director Applegate seconded the motion to approved the agenda as posted. Motion passed with all ayes 4-0.

Consent Agenda Items

Approval of September, 26, 2016 Board Meeting Minutes

Approval of Open Enrollment into and out of the District

Approval of Personnel Report, including Addendum #1

Approval of SBRC Application as submitted, for Special Ed Excess Costs in the amount of \$1,094,152.

Approval of SBRC Application as submitted, for LEP Excess Costs in the amount of \$847,228.

Approval of Karen Acres Project pay application #12

Approval of Karen Acres Project Change Order

Approval to Pay the list of Bills

Director Gunnare moved, and Director Applegate seconded the motion to approve all consent agenda items as submitted. Motion passed with all ayes 4-0.

Director Cabildo arrived at 6:14 P.M.

Work Session

Certified Annual Report (CAR) Highlights

Shelly Clifford, Chief Financial Officer, presented financial information about the fiscal year ended June 30, 2016. She reported on revenues, expenses and ending fund balances, along with trend history and projected balance of General fund spending authority. Ms. Clifford presented other CAR information highlights, such as long term assets and debt, and the special education balance history. The District remains financially healthy with solvency and spending authority within the Board of Directors' established targets.

Accounting Systems Overview

Shelly Clifford, Chief Financial Officer, provided an overview of the District's financial accounting system, Alio. She showed the various modules within the system, and some of the functions used by Principals and Directors to manage their budgets. She also showed the approval chains for purchases and drilldown tools for information inquiry.

Report of the President: Work Session Discussion

Open Enrollment In
October 24, 2016

Urbandale Community School District
Submitted by Student Services

The following requests for open enrollment from another school district to attend the Urbandale Community School District in the 2016-2017 school year have been received:

<u>Student/Grade</u>	<u>Resident District</u>	<u>Reason For Request</u>
Abigail Fultz, 3 rd	Des Moines	Continuation
Logan Fultz, 6 th	Des Moines	Continuation
Chase Merkley, 9 th	West Des Moines	Good Cause
Almedin Rekanovic, 9 th	Johnston	Good Cause
Korie Thul, 9 th	Des Moines	Good Cause
Augustine Tokpa, 9 th	Des Moines	Continuation

**URBANDALE COMMUNITY SCHOOL DISTRICT
PERSONNEL REPORT FOR BOARD APPROVAL**

Board Meeting – October 24, 2016

ADDENDUM

CLASSIFIED APPOINTMENTS

PAUL FRANCIS, Urbandale Middle School, Custodian, Class 3, Step 1, \$14.27/hr, 8 hr/day. Effective October 24, 2016. [Replacement]

CLASSIFIED RESIGNATIONS

MEGAN LAWTON, Valerius Elementary School, Special Education Associate, personal. Effective October 28, 2016.

MAMIE LUST, Webster Elementary School, Adventurertime Associate, personal. Effective October 26, 2016.

PATRICK WILLIAMSON, Webster Elementary School, Custodian, personal. Effective October 7, 2016.

CLASSIFIED TERMINATION

RANDI HOUSEMAN, Urbandale Middle School, Special Education Associate, no show. Effective October 14, 2016.

EXTRA STIPENDS

Jill Duffield, PSAT Proctor, \$86.00

Eric Sackett, PSAT Proctor, \$86.00

URBANDALE HIGH SCHOOL ACTIVITIES

MEMORANDUM

TO: STEVE BASS
SUPERINTENDENT OF SCHOOLS

DATE: OCTOBER 24, 2016

SUBJECT: SHOW CHOIR REQUEST FOR OUT OF STATE TRAVEL
SHOW CHOIR REQUEST FOR OVERNIGHT TRAVEL

The Urbandale Show Choir requests permission to travel out of state and overnight to participate in the Elite Energy Show Choir Competition in Decatur, Illinois. This is simply an amendment to the location of the previously approved trip to Hastings, Minnesota. This switch was made to better accommodate students that are participating in both Band and Show Choir, as the Show Choir will now be able to stop in Cedar Rapids in route to Illinois to watch the Band perform and pick up those students who participate in both groups.

Date(s): February 24 – 26, 2017

Location: Eisenhower High School, Decatur, IL

Educational Purpose: To participate and compete in Show Choir Competition and a shared learning opportunity with another high school in the area on Friday.

Missed School Time: ½ Day on Friday, February 24, 2017

Transportation Resources: Charter buses to be determined

Budget:

Total Cost:	\$600.00 + Transportation
Entry Fee:	\$600.00 (previous entry fee was \$550.00)
Cost per Student:	\$0.00
Lodging Costs:	Estimated \$4,000.00
Other Costs:	Some meals
Funds Used:	Show Choir Budget / PABC Funds

Disciplinary Action: Parents will be informed immediately upon negative action and will be told to pick up their student. The Activities Office will be notified of any negative action.

Listing of Activities: Singing and dancing

URBANDALE HIGH SCHOOL ACTIVITIES

MEMORANDUM

TO: STEVE BASS
SUPERINTENDENT OF SCHOOLS

DATE: APRIL 25, 2016

SUBJECT: SHOW CHOIR REQUEST FOR OUT OF STATE TRAVEL
SHOW CHOIR REQUEST FOR OVERNIGHT TRAVEL

The Urbandale Show Choir requests permission to travel out of state and overnight to participate in the Hastings Show Choir Competition at Hastings High School in Hastings, Minnesota.

Date(s): February 24 – 26, 2017

Location: Hastings High School, Hastings, MN

Educational Purpose: To participate and compete in Show Choir Competition and a shared learning opportunity with another high school in the area on Friday.

Missed School Time: ½ Day on Friday, February 24, 2017

Transportation Resources: Charter buses to be determined

Budget:

Total Cost:	\$550.00 + Transportation
Entry Fee:	\$550.00
Cost per Student:	\$0.00
Lodging Costs:	Estimated \$4,000.00
Other Costs:	Some meals
Funds Used:	Show Choir Budget / PABC Funds

Disciplinary Action: Parents will be informed immediately upon negative action and will be told to pick up their student. The Activities Office will be notified of any negative action.

Listing of Activities: Singing and dancing

 **AIA**® Document G701™ – 2001

Change Order

PROJECT <i>(Name and address):</i> Karen Acres Elementary School Addition and Renovation Urbandale, IA	CHANGE ORDER NUMBER: CC-06 DATE: October 4, 2016	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO CONTRACTOR <i>(Name and address):</i> Larson & Larson Construction, LLC 10703 Justin Drive Des Moines, IA 50322	ARCHITECT'S PROJECT NUMBER: 11-15106-00 CONTRACT DATE: August 17, 2015 CONTRACT FOR: General Construction	

THE CONTRACT IS CHANGED AS FOLLOWS:

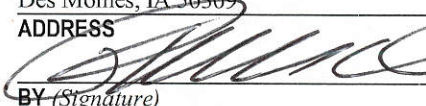
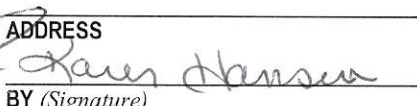
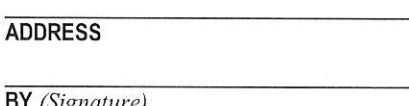
(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)
See attachment for Change Order items and description.

The original Contract Sum was	\$ 4,147,420.00
The net change by previously authorized Change Orders	\$ 87,197.32
The Contract Sum prior to this Change Order was	\$ 4,234,617.32
The Contract Sum will be increased by this Change Order in the amount of	\$ 6,665.21
The new Contract Sum including this Change Order will be	\$ 4,241,282.53

The Contract Time will be increased by Zero (0) days.
The date of Substantial Completion as of the date of this Change Order therefore is on or before August 12, 2016.

NOTE: This Change Order does not include changes in the Contract Sum, Contract Time or Guaranteed Maximum Price which have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

<u>DLR Group, inc. (an Iowa Corp.)</u> ARCHITECT <i>(Firm name)</i>	<u>Larson & Larson Construction</u> CONTRACTOR <i>(Firm name)</i>	<u>Urbandale Community School District</u> OWNER <i>(Firm name)</i>
1430 Locust Street Suite 200 Des Moines, IA 50309	10703 Justin Drive Des Moines, IA 50322	11152 Aurora Avenue Urbandale, IA 50322
ADDRESS	ADDRESS	ADDRESS
 BY <i>(Signature)</i>	 BY <i>(Signature)</i>	 BY <i>(Signature)</i>
Paul Arend	Karen Hansen	Christopher Gunnare, School Board President
<i>(Typed name)</i>	<i>(Typed name)</i>	<i>(Typed name)</i>
DATE <u>10/17/16</u>	DATE <u>10-7-16</u>	DATE _____

**Karen Acres Elementary School Additions and Renovations
DLR Group Project No. 11-15106-00**

Attachment to Change Order CC-06

General Contractor: Larson & Larson Construction

October 4, 2016

Item No. 1:

Credit for Owner providing UPS.

Pricing per Larson & Larson Construction correspondence CP #19 dated July 13, 2016, reviewed by DLR Group on August 30, 2016.

Total Item No. 1: **Add:** **(\$1,490.00)**

Item No. 2:

Cost for labor and material to complete various kitchen items per RFI-64. Install waste, water, vent for proper function of garbage disposer. Install new trap assembly and offset discharge in mop sink as well as insulation of condensate drain.

Pricing per Larson & Larson Construction correspondence CP #21 dated July 15, 2016, reviewed by DLR Group on September 22, 2016.

Total Item No. 2: **Add:** **\$3,662.54**

Item No. 3:

Cost for labor and material to provide wall hung stainless steel and sink.

Pricing per Larson & Larson Construction correspondence CP #24 dated August 2 2016, reviewed by DLR Group on August 5, 2016.

Total Item No. 3: **Add:** **\$236.43**

Item No. 4:

Cost for labor and material to install two (2) new 30x16 louvers to fit into the new window system as the two (2) existing 32x16 louvers do not fit.

Pricing per Larson & Larson Construction correspondence CP #25 dated August 8, 2016, reviewed by DLR Group on August 19, 2016.

Total Item No. 4: **Add:** **\$955.31**

Item No. 5:

Cost for labor and materials to modify framing at vestibule and chase for mechanical piping and modification to walls at Serving A173B and Kitchen A173A.

Pricing per Larson & Larson Construction correspondence CP #31 dated September 9, 2016, reviewed by DLR Group on September 15, 2016.

Total Item No. 5: **Add: \$1,768.39**

Item No. 6:

Cost for additional painting due to new projection screens.

Pricing per Larson & Larson Construction correspondence CP #33 dated September 20, 2016, reviewed by DLR Group on October 3, 2016.

Total Item No. 6: **Add: \$197.03**

Item No. 7:

Cost Per ASI 06: During field verification during construction, it was determined that in (2) locations the existing exhaust ductwork was not shown on the construction documents as it was actually installed. With this being said modification to these ducts is required for the systems to operate correctly as designed. It was also determined that the need for an additional transfer duct is required. Also note that the 14x14 transfer duct and the G-4 grille from the contract documents has not been installed at this point and needs to be installed for the system to operate correctly. Contractor is to remove existing elbow up on exhaust duct and provide elbow through wall into adjacent space and add new elbow up in (2) locations. Contractor is to also provide new transfer duct.

Pricing per Larson & Larson Construction correspondence CP #37 dated September 26, 2016, reviewed by DLR Group on September 29, 2016.

Total Item No. 7: **Add: \$1,335.51**

TOTAL AMOUNT OF CHANGE ORDER CC-06:	ADD: \$6,665.21
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Urbandale Community School District
*Statement of Current Assets***
For the period September 1 through September 30, 2016

Fund #	Fund Name	Beginning Current Assets Balance	Revenues and other increases	Expenditures and other decreases	Ending Current Assets Balance
<u>Governmental Funds:</u>					
10	General	\$ 4,055,268.19	\$ 2,308,917.51	\$ 3,203,813.89	\$ 3,160,371.81
<u>Special Revenue Funds:</u>					
21	Activity	100,933.45	52,327.64	43,874.93	109,386.16
22	Management	283,588.92	83,253.02	4,717.11	362,124.83
24	PERL	90,306.20	3,827.83	9,916.44	84,217.59
33	Sales Tax - projects	2,073,641.98	266,698.69	570,949.12	1,769,391.55
33	Sales Tax - restricted *	2,112,172.50	17.94	17.94	2,112,172.50
36	PPEL	993,930.60	30,660.54	151,070.60	873,520.54
40	Debt Service	796,109.17	281,921.06	1,000.00	1,077,030.23
<u>Proprietary Funds:</u>					
<u>Enterprise Funds:</u>					
61	Food Service	1,357,459.86	19,424.07	157,890.92	1,218,993.01
62	Adventuretime	408,711.39	28,494.24	150,921.33	286,284.30
65	Community Educ	73,028.52	1,371.91	27,246.84	47,153.59
<u>Internal Service Funds:</u>					
<u>Self-Insurance Funds:</u>					
71	Health Insurance	2,527,852.86	289,762.36	232,822.00	2,584,793.22
<u>Agency Funds:</u>					
91	Agency	213,957.32	26,221.03	3,510.21	236,668.14
	TOTAL	<u>\$ 15,086,960.96</u>	<u>\$ 3,392,897.84</u>	<u>\$ 4,557,751.33</u>	<u>\$ 13,922,107.47</u>

Total all Funds: Ending balances September 30, 2016:

Cash accounts	\$ 9,764,870.76
Investment accounts	2,033,939.31
* Cash in escrow for rev bond reserve	2,112,172.50
Inventory accounts	11,124.90
TOTAL CURRENT ASSETS:	<u>\$ 13,922,107.47</u>

**This report does not include deferred outflows for pension liabilities.

**This report does not include Nutrition Fund machinery and equipment.

Urbandale Community School District
 Monthly Revenue and Expense Summary
 Fiscal Year 2017

Fund	Description	July	August	September	October	November	December	January	February	March	April	May	June	Year to Date	Budget
10	Gen Fund Rev - Local	\$ 49,589	\$ 2,894	\$ 361,885	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 414,368	
10	Gen Fund Rev - Intermed	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10	Gen Fund Rev - State	\$ -	\$ -	\$ 1,938,909	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,938,909	
10	Gen Fund Rev - Federal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10	Gen Fund Rev - Other	\$ -	\$ 288	\$ 2,095	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,383	
10	Total Gen Fund Rev	\$ 49,589	\$ 3,183	\$ 2,302,889	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,355,660	\$ -
10	Gen Fund Exp - Sal/Bene*	\$ 418,757	\$ 789,236	\$ 2,866,774	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,074,767	
10	Gen Fund Exp - Services	\$ 120,138	\$ 193,584	\$ 161,660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 475,381	
10	Gen Fund Exp - Supplies	\$ 213,310	\$ 220,852	\$ 209,836	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 643,998	
10	Gen Fund Exp - Equip	\$ 980	\$ 21,112	\$ 20,576	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 42,669	
10	Gen Fund Exp - Misc	\$ 11,456	\$ 9,699	\$ 17,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 38,339	
10	Gen Fund Exp - Other	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
10	Total Gen Fund Exp	\$ 764,641	\$ 1,234,482	\$ 3,276,031	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,275,153	\$ -
21	Activity Fund Rev	\$ 9,980	\$ 12,849	\$ 52,328	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,157	\$ -
21	Activity Fund Exp	\$ 35,479	\$ 77,718	\$ 43,875	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 157,072	\$ -
22	Management Fund Rev	\$ -	\$ (64,304)	\$ 83,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 18,949	\$ -
22	Management Fund Exp	\$ 4,659	\$ 575,965	\$ 4,717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 585,341	\$ -
24	PERL Fund Rev	\$ -	\$ 109	\$ 3,828	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,937	\$ -
24	PERL Fund Exp	\$ 8,769	\$ 9,640	\$ 9,916	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,325	\$ -
33	Sales Tax Fund Rev	\$ -	\$ 91	\$ 266,717	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 266,807	\$ -
33	Sales Tax Fund Exp	\$ 181,460	\$ 916,733	\$ 570,967	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,669,159	\$ -
36	PPEL Fund Rev	\$ -	\$ 798	\$ 30,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 31,458	\$ -
36	PPEL Fund Exp	\$ 12,189	\$ 29,535	\$ 151,071	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 192,794	\$ -
40	Debt Service Rev	\$ 175,676	\$ 178,428	\$ 281,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 636,025	\$ -
40	Debt Service Exp	\$ 1,585,946	\$ -	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,586,946	\$ -
61	Nutrition Fund Rev	\$ 2,211	\$ 74,708	\$ 2,950	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 79,868	\$ -
61	Nutrition Fund Exp	\$ 18,128	\$ 70,548	\$ 157,891	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 246,567	\$ -
62	Adventuretime Rev	\$ 104,964	\$ 96,949	\$ 28,494	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 230,407	\$ -
62	Adventuretime Exp	\$ 119,700	\$ 160,915	\$ 150,921	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 431,536	\$ -
65	Comm Educ Fund Rev	\$ 43,402	\$ 46,687	\$ 1,372	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 91,461	\$ -
65	Comm Educ Fund Exp	\$ 15,360	\$ 37,956	\$ 27,247	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 80,563	\$ -
71	Insurance Fund Rev	\$ 63,491	\$ 517,982	\$ 289,762	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 871,235	\$ -
71	Insurance Fund Exp	\$ 304,290	\$ 291,284	\$ 232,822	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 828,396	\$ -

ALL	TOTAL DISTRICT REV	\$ 449,312	\$ 867,478	\$ 3,344,173	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,660,964	\$ -
ALL	TOTAL DISTRICT EXP	\$ 3,050,620	\$ 3,404,775	\$ 4,626,458	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 11,081,852	\$ -

Urbandale Community School District

For 09/01/16 - 09/30/16

Revenue Summary Report

FJRES01A

Periods 03 - 03

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
10 GENERAL					
1110 REG PROPERTY TAXES	.00	317,363.28	326,456.01	-326,456.01	.00
1114 INSTR. SUPPORT TAXES	.00	43,479.19	44,610.19	-44,610.19	.00
1321 REG TUITION - NOT OE	.00	.00	17,750.00	-17,750.00	.00
1324 SPE ED-OPEN ENROLL	.00	-14,903.62	-36,829.53	36,829.53	.00
1411 TRANSP-REG ED PS	.00	.00	-588.00	588.00	.00
1790 OTHER ACT INCOME	.00	.00	65.00	-65.00	.00
1910 RENTALS	.00	3,700.00	25,471.45	-25,471.45	.00
1920 CONTRIB & DONATIONS	.00	1,596.01	15,754.70	-15,754.70	.00
1941 TXTBK SALES PS	.00	-188.99	157.46	-157.46	.00
1945 Penalties & Fines	.00	270.00	932.42	-932.42	.00
1991 SALE OF MATERIALS	.00	250.00	10,011.85	-10,011.85	.00
1999 MISC REVENUE	.00	10,319.10	10,576.29	-10,576.29	.00
3111 STATE FOUNDATION AID	.00	1,529,576.00	1,529,576.00	-1,529,576.00	.00
3116 TEACHER LEADERSHIP	.00	108,983.00	108,983.00	-108,983.00	.00
3117 4 YR OLD PRESCHL AID	.00	58,693.00	58,693.00	-58,693.00	.00
3204 SALARY IMPRVMT PROG	.00	196,270.00	196,270.00	-196,270.00	.00
3216 IOWA EARLY INTERVENT	.00	22,218.00	22,218.00	-22,218.00	.00
3373 THR QLY PFDEV CORE	.00	6,910.00	6,910.00	-6,910.00	.00
3376 TEACH QUAL PROF DEVE	.00	16,259.00	16,259.00	-16,259.00	.00
4525 Spec Ed. High Cost Claim	.00	.00	-48,819.47	48,819.47	.00
4720 FED GRANT THRU AEA	.00	.00	48,819.47	-48,819.47	.00
5311 COMPENSATION LOSS	.00	2,094.81	2,383.21	-2,383.21	.00
10 GENERAL	.00	2,302,888.78	2,355,660.05	-2,355,660.05	.00
21 STUDENT ACTIVITY					
1510 INVESTMENT INTEREST	55.00	.00	5.11	49.89	9.29
1710 ADMISSION FEES	209,080.00	28,144.00	40,247.00	168,833.00	19.25
1748 CONTEST FEES CHARGED	28,400.00	4,065.00	5,090.00	23,310.00	17.92
1790 OTHER ACT INCOME	245,216.00	6,311.72	13,794.61	231,421.39	5.63
1791 FUND RAISERS	95,770.00	13,806.92	16,020.32	79,749.68	16.73
21 STUDENT ACTIVITY	578,521.00	52,327.64	75,157.04	503,363.96	12.99
22 MANAGEMENT LEVY					
1110 REG PROPERTY TAXES	690,000.00	18,420.90	18,948.70	671,051.30	2.75
1116 HOMESTEAD CREDIT	20,500.00	.00	.00	20,500.00	.00
1171 UTILITY REPLACEMENT	35,000.00	.00	.00	35,000.00	.00
1989	45,000.00	.00	.00	45,000.00	.00
1999 MISC REVENUE	50,000.00	64,832.12	.00	50,000.00	.00
3801 MILITARY CREDIT	234.00	.00	.00	234.00	.00
3803 COMMER & INDUST REPL.	25,000.00	.00	.00	25,000.00	.00
22 MANAGEMENT LEVY	865,734.00	83,253.02	18,948.70	846,785.30	2.19
24 PUB ED & REC LEVY					
1110 REG PROPERTY TAXES	138,000.00	3,827.83	3,937.56	134,062.44	2.85
1116 HOMESTEAD CREDIT	4,500.00	.00	.00	4,500.00	.00

Urbandale Community School District

For 09/01/16 - 09/30/16

Revenue Summary Report

FJRES01A

Periods 03 - 03

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Budget Amount	Period Amount	Y-T-D Amount	Balance	Percent Received
24 PUB ED & REC LEVY					
1171 UTILITY REPLACEMENT	7,600.00	.00	.00	7,600.00	.00
3801 MILITARY CREDIT	50.00	.00	.00	50.00	.00
3803 COMMER & INDUST REPL.	5,400.00	.00	.00	5,400.00	.00
24 PUB ED & REC LEVY	155,550.00	3,827.83	3,937.56	151,612.44	2.53
33 SALES TAX FUND					
1510 INVESTMENT INTEREST	1,500.00	45.64	136.20	1,363.80	9.08
3361 School Infrastr. Supp AMT	3,250,000.00	266,670.99	266,670.99	2,983,329.01	8.21
33 SALES TAX FUND	3,251,500.00	266,716.63	266,807.19	2,984,692.81	8.21
36 PHY PLANT & EQ LEVY					
1110 REG PROPERTY TAXES	1,100,000.00	30,660.54	31,458.10	1,068,541.90	2.86
1116 HOMESTEAD CREDIT	30,000.00	.00	.00	30,000.00	.00
1171 UTILITY REPLACEMENT	50,000.00	.00	.00	50,000.00	.00
1510 INVESTMENT INTEREST	100.00	.00	.00	100.00	.00
3801 MILITARY CREDIT	500.00	.00	.00	500.00	.00
3803 COMMER & INDUST REPL.	35,000.00	.00	.00	35,000.00	.00
36 PHY PLANT & EQ LEVY	1,215,600.00	30,660.54	31,458.10	1,184,141.90	2.59
40 DEBT SERVICE					
1110 REG PROPERTY TAXES	3,891,337.00	106,255.42	109,019.46	3,782,317.54	2.80
1116 HOMESTEAD CREDIT	109,257.00	.00	.00	109,257.00	.00
1171 UTILITY REPLACEMENT	198,422.00	.00	.00	198,422.00	.00
1510 INVESTMENT INTEREST	75.00	2.31	15.54	59.46	20.72
3801 MILITARY CREDIT	1,228.00	.00	.00	1,228.00	.00
3803 COMMER & INDUST REPL.	142,204.00	.00	.00	142,204.00	.00
5233 INTFD TRANS CAP PROJ	1,800,000.00	175,663.33	526,989.99	1,273,010.01	29.28
40 DEBT SERVICE	6,142,523.00	281,921.06	636,024.99	5,506,498.01	10.35
61 SCHOOL NUTRITION					
1510 INVESTMENT INTEREST	3.00	.00	.00	3.00	.00
1611 DAILY SALES	696,087.00	.00	31,176.90	664,910.10	4.48
1612 SALES BREAKFAST	38,847.00	.00	1,676.05	37,170.95	4.31
1621 SALES-ALA CARTE	317,331.00	.00	40,877.85	276,453.15	12.88
1622 ADULT LUNCH	4,433.00	.00	67.45	4,365.55	1.52
1623 ADULT BREAKFAST	185.00	.00	58.00	127.00	31.35
1632 SPECIAL FUNCTIONS	52,876.00	2,949.26	5,673.57	47,202.43	10.73
1999 MISC REVENUE	.00	.25	338.25	-338.25	.00
3251 SCHL LUNCH ASSIST.	9,721.00	.00	.00	9,721.00	.00
3252 STATE BREAKFAST	3,864.00	.00	.00	3,864.00	.00
4552 NATL SCHL BREAKFAST	87,608.00	.00	.00	87,608.00	.00
4553 NATL LUNCH PROGRAM	564,102.00	.00	.00	564,102.00	.00
4951 FOOD DISTRIBUTION	120,071.00	.00	.00	120,071.00	.00
61 SCHOOL NUTRITION	1,895,128.00	2,949.51	79,868.07	1,815,259.93	4.21
62 CHILD CARE					
1840 CHILD CARE SERVICES	1,898,309.00	28,487.24	230,313.90	1,667,995.10	12.13

For 09/01/16 - 09/30/16

Revenue Summary Report

FJRES01A

Periods 03 - 03

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

<u>Account No/Description</u>	<u>Budget Amount</u>	<u>Period Amount</u>	<u>Y-T-D Amount</u>	<u>Balance</u>	<u>Percent Received</u>
62 CHILD CARE					
1999 MISC REVENUE	1,554.00	7.00	93.13	1,460.87	5.99
3312 EMPOWERMENT GRANT	62,620.00	.00	.00	62,620.00	.00
62 CHILD CARE	1,962,483.00	28,494.24	230,407.03	1,732,075.97	11.74
65 COMMUNITY EDUCATION					
1371 TUITION COMM ED	89,994.00	815.00	17,034.72	72,959.28	18.93
1810 COMM RECRE	119,535.00	470.00	43,380.00	76,155.00	36.29
1999 MISC REVENUE	5,183.00	86.91	31,045.91	-25,862.91	598.99
65 COMMUNITY EDUCATION	214,712.00	1,371.91	91,460.63	123,251.37	42.60
71 SELF-INSURANCE FUND					
1973 Cobra /Retiree Contr	117,827.00	8,629.19	95,291.56	22,535.44	80.87
1999 MISC REVENUE	3,275,152.00	281,133.17	775,943.37	2,499,208.63	23.69
71 SELF-INSURANCE FUND	3,392,979.00	289,762.36	871,234.93	2,521,744.07	25.68

Urbandale Community School District

For 09/01/16 - 09/30/16

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL						
0101 Reg paraprof	2,990,026.00	.00	249,753.48	283,805.38	2,706,220.62	9.49
0102 TEMP/SUB EMPLOYEE	12,678.00	.00	.00	.00	12,678.00	.00
0109 ADDIT COMPENSATION	25,942.00	.00	.00	.00	25,942.00	.00
0111 ADMIN. PERS	1,465,749.00	.00	150,075.26	414,610.78	1,051,138.22	28.29
0115 ADMIN ASST EMPLOYEE	347,630.00	.00	33,722.07	73,567.04	274,062.96	21.16
0121 Reg prof educ	18,243,871.00	.00	1,701,552.21	1,918,786.56	16,325,084.44	10.52
0122 PROF: TEMP/SUB	687,181.00	.00	19,762.83	19,944.83	667,236.17	2.90
0125 REGULAR ASSIST EMPLY	3,022.00	.00	323.50	363.50	2,658.50	12.03
0129 ADDIT COMPENSATION	129,556.00	.00	14,410.51	48,066.27	81,489.73	37.10
0131 PROF-OTHER	457,229.00	.00	57,423.19	101,567.77	355,661.23	22.21
0132 TEMP/SUB EMPLOYEE	6,406.00	.00	.00	.00	6,406.00	.00
0135 REG ASSIST EMPLY	107,724.00	.00	9,124.04	24,320.38	83,403.62	22.58
0139 ADDIT. COMP	88.00	.00	208.00	806.00	-718.00	**
0141 REG EMPLOYEE	249,390.00	880.68	22,992.41	72,735.29	175,774.03	29.52
0142 TEMP/SUB	40,382.00	.00	1,606.41	17,379.02	23,002.98	43.04
0151 OFFICE/CLERICAL	740,691.00	.00	83,397.88	169,168.51	571,522.49	22.84
0159 ADDIT COMPENSATION	1,765.00	.00	.00	.00	1,765.00	.00
0161 REG EMPLOYEE	255,497.00	.00	23,014.42	64,889.54	190,607.46	25.40
0171 REG EMPLOYEE	32,779.00	.00	3,318.75	9,270.07	23,508.93	28.28
0181 LABORER	72,709.00	.00	6,818.20	18,899.28	53,809.72	25.99
0191 REG EMPLOYEE	997,587.00	.00	104,343.01	280,135.32	717,451.68	28.08
0192 SERV WORK: TEMP/SUB	48,921.00	.00	3,821.07	12,221.88	36,699.12	24.98
0199 ADDIT COMPENSATION	3,056.00	.00	.00	.00	3,056.00	.00
0211 DISABILITY INSURANCE	24,740.00	.00	2,241.01	3,225.06	21,514.94	13.04
0213 LIFE INSURANCE	14,211.00	.00	1,178.30	1,754.74	12,456.26	12.35
0220 FICA	2,041,118.00	.00	168,202.91	238,807.59	1,802,310.41	11.70
0231 IPERS	2,468,594.00	.00	204,203.99	289,080.06	2,179,513.94	11.71
0239 TSA PD by Employer	37,183.00	.00	2,828.98	7,612.12	29,570.88	20.47
0271 PHYSICALS	717.00	.00	87.00	87.00	630.00	12.13
0273 MEDICAL INSURANCE	17,756.00	.00	.00	.00	17,756.00	.00
0279 INSUR. BENEF.	2,697,346.00	.00	.00	.00	2,697,346.00	.00
0292 CLOTHING ALLOWANCE	1,372.00	.00	2,364.24	3,495.70	-2,123.70	**
0313 OFFICAL/ADMINISTRATIVE	2,944.00	.00	.00	.00	2,944.00	.00
0322 PROFESS ED SERVICES	1,719.00	1,960.00	.00	1,636.31	-1,877.31	**
0323 INSTRUCTIONAL SERVIC	237,966.00	.00	60.00	480.00	237,486.00	.20
0324 CONSULTANT	179,911.00	.00	13,696.91	20,635.66	159,275.34	11.47
0331 STAFF WORKSHOP	119,857.00	775.00	10,386.68	52,676.97	66,405.03	44.60
0332 CONTRACTED TRAINING	765.00	.00	.00	.00	765.00	.00
0341 AUDITOR/ACCOUNTANT	15,820.00	.00	5,931.00	5,931.00	9,889.00	37.49
0342 OTHER PROFESSIONAL	26,580.00	.00	1,075.00	4,402.50	22,177.50	16.56
0345 NONEMPLOYEE OFFICALS	6,368.00	.00	.00	.00	6,368.00	.00
0349 OTHER PURC PROF SERV	698,012.00	4,783.70	59,598.32	184,774.21	508,454.09	27.16

For 09/01/16 - 09/30/16

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL						
0350 TECHNICAL SERVICES	1,808.00	498.00	.00	.00	1,310.00	27.54
0355 BANKING FEES	52,763.00	.00	5,442.47	12,209.28	40,553.72	23.14
0359 OTHER TECHNICAL SERV	230.00	.00	.00	.00	230.00	.00
0411 WATER/SEWER	75,501.00	.00	5,804.26	19,961.68	55,539.32	26.44
0421 GARBAGE COLLECTION	49,320.00	.00	4,667.98	13,157.79	36,162.21	26.68
0422 SNOW PLOWING	12,801.00	.00	.00	.00	12,801.00	.00
0430 REPAIR AND MAINT SRV	171,707.00	2,900.12	23,706.32	61,488.69	107,318.19	37.50
0432 BUILDING	.00	.00	114.32	114.32	-114.32	.00
0433 EQUIPMENT	20,124.00	550.11	417.80	3,634.35	15,939.54	20.79
0434 VEHICLE	13,493.00	268.54	76.26	4,026.85	9,197.61	31.83
0435 GROUNDS	75,671.00	6,652.80	4,982.53	13,946.80	55,071.40	27.22
0441 RENTAL LAND & BLDG	.00	.00	.00	12,556.08	-12,556.08	.00
0515 TRANSP PRIVATE CONT	1,124,205.00	4,184.68	8,951.72	21,487.00	1,098,533.32	2.28
0516 PARENT REIMBURSEMENT	63,162.00	.00	.00	.00	63,162.00	.00
0531 POSTAGE/UPS	19,926.00	.00	-2,232.10	2,935.26	16,990.74	14.73
0532 TELEPHONE	111,560.00	.00	10,504.39	23,507.74	88,052.26	21.07
0537 SATELLITE & CABLE	3,735.00	.00	1,780.66	3,561.32	173.68	95.35
0540 ADVERTISING	14,894.00	.00	995.77	995.77	13,898.23	6.69
0561 TUITION	309,399.00	.00	.00	.00	309,399.00	.00
0566 TUITION COLLEGE/UNIV	231,448.00	.00	.00	.00	231,448.00	.00
0567 TUITION OPEN ENROLL	1,145,440.00	.00	.00	.00	1,145,440.00	.00
0580 TRAVEL	138,728.00	5,000.00	3,371.96	13,709.35	120,018.65	13.49
0611 OFFICE SUPPL	242,476.00	3,678.07	7,405.51	21,316.88	217,481.05	10.31
0612 INSTR SUPPL	541,265.00	61,184.19	46,959.48	121,245.97	358,834.84	33.70
0613 TESTING SERVICE	10.00	.00	.00	.00	10.00	.00
0615 SOFTWARE	1,298.00	3,000.00	.00	.00	-1,702.00	**
0618 OTHER GEN SUPPL	162,359.00	13,569.44	7,258.38	41,725.08	107,064.48	34.06
0621 NATURAL GAS	116,476.00	.00	2,212.02	2,410.02	114,065.98	2.07
0622 ELECTRICITY	527,294.00	.00	70,787.41	133,222.36	394,071.64	25.27
0626 GASOLINE	77,226.00	.00	7,131.35	11,627.81	65,598.19	15.06
0629 OTHER	5,858.00	.00	.00	4,595.11	1,262.89	78.44
0641 TEXTBOOKS	240,299.00	2,061.06	5,786.28	76,835.54	161,402.40	32.83
0642 CONSUMABLE WORKBOOKS	11,058.00	.00	1,268.09	49,266.98	-38,208.98	**
0643 LIBRARY BOOKS	30,467.00	3,327.32	82.00	82.00	27,057.68	11.19
0644 PERIODICALS	750.00	415.20	.00	545.33	-210.53	128.07
0652 TECHNOL SOFTWARE	110,885.00	.00	13,994.00	99,082.74	11,802.26	89.36
0665 LOST OR DAMAGED BOOK	496.00	.00	.00	.00	496.00	.00
0682 PARTS	94,283.00	5,335.25	6,002.93	10,356.59	78,591.16	16.64
0683 MAINTENANCE SUPPLIES	77,099.00	4,180.22	29,552.86	38,822.51	34,096.27	55.78
0684 CLEANING PRODUCTS	170,554.00	12,138.60	12,451.19	34,584.06	123,831.34	27.39
0733 FURNITURE & FIXTURES	11,889.00	1,623.47	1,670.34	7,472.45	2,793.08	76.51
0734 COMP/TECH HARDWARE	71,295.00	.00	9,663.80	10,946.37	60,348.63	15.35

For 09/01/16 - 09/30/16

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
10 GENERAL						
0739 OTHER EQUIPMENT	170,906.00	2,396.50	9,242.35	24,250.18	144,259.32	15.59
0812 DUES AND FEES	45,332.00	909.00	18,457.50	33,336.00	11,087.00	75.54
0815 STUDENT ENTRY FEES	3,609.00	674.00	.00	1,000.00	1,935.00	46.38
0961 AEA FLOW THROUGH	1,412,167.00	.00	.00	.00	1,412,167.00	.00
10 GENERAL	43,274,124.00	142,945.95	3,276,031.41	5,275,152.60	37,856,025.45	12.52
21 STUDENT ACTIVITY						
0122 PROF: TEMP/SUB	16,804.00	.00	.00	.00	16,804.00	.00
0129 ADDIT COMPENSATION	25,634.00	.00	1,461.00	14,378.00	11,256.00	56.09
0192 SERV WORK: TEMP/SUB	.00	.00	148.00	930.00	-930.00	.00
0220 FICA	1,821.00	.00	111.76	1,092.57	728.43	60.00
0231 IPERS	2,138.00	.00	130.48	1,275.47	862.53	59.66
0323 INSTRUCTIONAL SERVIC	40,624.00	350.00	759.60	4,734.60	35,539.40	12.52
0340 OTHER PROFESSIONAL	46,752.00	2,767.32	2,145.81	3,862.81	40,121.87	14.18
0345 NONEMPLOYEE OFFICALS	55,631.00	1,803.00	5,783.65	7,720.65	46,107.35	17.12
0580 TRAVEL	59,793.00	.00	.00	105.84	59,687.16	.18
0618 OTHER GEN SUPPL	410,717.00	33,418.37	29,911.63	104,649.78	272,648.85	33.62
0619 RESALE INVENTORY	5,819.00	.00	.00	.00	5,819.00	.00
0739 OTHER EQUIPMENT	24,348.00	.00	.00	10,899.16	13,448.84	44.76
0812 DUES AND FEES	4,420.00	170.00	320.00	3,945.00	305.00	93.10
0815 STUDENT ENTRY FEES	10,956.00	1,105.00	3,103.00	3,478.00	6,373.00	41.83
21 STUDENT ACTIVITY	705,457.00	39,613.69	43,874.93	157,071.88	508,771.43	27.88
22 MANAGEMENT LEVY						
0239 TSA PD by Employer	106,359.00	.00	.00	.00	106,359.00	.00
0250 UNEMPLOYMENT COMP	6,500.00	.00	.00	.00	6,500.00	.00
0273 MEDICAL INSURANCE	55,104.00	.00	4,717.11	14,093.22	41,010.78	25.58
0520 INSURANCE	575,000.00	.00	.00	571,248.00	3,752.00	99.35
22 MANAGEMENT LEVY	742,963.00	.00	4,717.11	585,341.22	157,621.78	78.78
24 PUB ED & REC LEVY						
0111 ADMIN. PERS	60,293.00	.00	5,595.46	16,786.38	43,506.62	27.84
0151 OFFICE/CLERICAL	28,134.00	.00	3,046.83	7,919.08	20,214.92	28.15
0211 DISABILITY INSURANCE	101.00	.00	8.28	24.84	76.16	24.59
0213 LIFE INSURANCE	67.00	.00	5.40	16.20	50.80	24.18
0220 FICA	6,748.00	.00	577.30	1,638.46	5,109.54	24.28
0231 IPERS	8,040.00	.00	683.17	1,940.43	6,099.57	24.13
0279 INSUR. BENEF.	13,460.00	.00	.00	.00	13,460.00	.00
0618 OTHER GEN SUPPL	.00	25,000.00	.00	.00	-25,000.00	.00
24 PUB ED & REC LEVY	116,843.00	25,000.00	9,916.44	28,325.39	63,517.61	45.64
33 SALES TAX FUND						
0343 ARCHITECT & ENGINEER	10,000.00	.00	.00	5,166.23	4,833.77	51.66
0450 CONSTRUCTION SERV	1,770,000.00	62,542.52	381,548.36	1,110,934.44	596,523.04	66.30
0733 FURNITURE & FIXTURES	.00	92,578.69	5,282.35	12,412.32	-104,991.01	.00
0734 COMP/TECH HARDWARE	400,000.00	601,892.84	8,473.02	13,656.21	-215,549.05	153.89

Urbandale Community School District

For 09/01/16 - 09/30/16

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
33 SALES TAX FUND						
0910 FUND TRANSFER OUT	1,800,000.00	.00	175,663.33	526,989.99	1,273,010.01	29.28
33 SALES TAX FUND	3,980,000.00	757,014.05	570,967.06	1,669,159.19	1,553,826.76	60.96
36 PHY PLANT & EQ LEVY						
0441 RENTAL LAND & BLDG	155,000.00	.00	18,514.08	36,567.24	118,432.76	23.59
0450 CONSTRUCTION SERV	100,000.00	.00	.00	.00	100,000.00	.00
0734 COMP/TECH HARDWARE	250,000.00	.00	.00	10,822.31	239,177.69	4.33
0739 OTHER EQUIPMENT	50,000.00	22,486.06	132,556.52	145,404.73	-117,890.79	**
36 PHY PLANT & EQ LEVY	555,000.00	22,486.06	151,070.60	192,794.28	339,719.66	38.79
40 DEBT SERVICE						
0349 OTHER PURC PROF SERV	.00	.00	1,000.00	1,000.00	-1,000.00	.00
0831 PRINCIPAL REDEMPTION	3,900,000.00	.00	.00	1,065,000.00	2,835,000.00	27.31
0832 INTEREST	2,412,500.00	.00	.00	520,945.61	1,891,554.39	21.59
40 DEBT SERVICE	6,312,500.00	.00	1,000.00	1,586,945.61	4,725,554.39	25.14
61 SCHOOL NUTRITION						
0191 REG EMPLOYEE	693,668.00	.00	67,935.16	100,829.73	592,838.27	14.54
0211 DISABILITY INSURANCE	444.00	.00	32.95	72.36	371.64	16.30
0213 LIFE INSURANCE	403.00	.00	28.80	56.70	346.30	14.07
0220 FICA	52,924.00	.00	4,587.36	6,995.63	45,928.37	13.22
0231 IPERS	37,774.00	.00	5,540.15	8,369.58	29,404.42	22.16
0239 TSA PD by Employer	1,719.00	.00	143.25	429.75	1,289.25	25.00
0279 INSUR. BENEFL.	86,893.00	.00	.00	.00	86,893.00	.00
0331 STAFF WORKSHOP	3,384.00	.00	.00	1,142.17	2,241.83	33.75
0355 BANKING FEES	16,844.00	.00	.00	.00	16,844.00	.00
0432 BUILDING	25,375.00	.00	1,383.73	15,132.71	10,242.29	59.64
0580 TRAVEL	2,664.00	.00	.00	.00	2,664.00	.00
0611 OFFICE SUPPL	3,842.00	.00	1,700.75	3,373.21	468.79	87.80
0615 SOFTWARE	15,661.00	.00	.00	.00	15,661.00	.00
0618 OTHER GEN SUPPL	54,822.00	.00	2,023.58	5,032.16	49,789.84	9.18
0629 OTHER	34.00	.00	.00	.00	34.00	.00
0631 PURCHASE FOOD	752,870.00	.00	71,761.93	100,641.68	652,228.32	13.37
0639 COMMODITIES CONSUMED	118,882.00	.00	.00	.00	118,882.00	.00
0684 CLEANING PRODUCTS	10,376.00	.00	1,141.29	2,268.72	8,107.28	21.87
0739 OTHER EQUIPMENT	.00	.00	1,611.97	2,222.77	-2,222.77	.00
0790 EQUIP/DEPRECIATION	86,112.00	.00	.00	.00	86,112.00	.00
61 SCHOOL NUTRITION	1,964,691.00	.00	157,890.92	246,567.17	1,718,123.83	12.55
62 CHILD CARE						
0111 ADMIN. PERS	90,779.00	.00	1,265.72	3,797.16	86,981.84	4.18
0115 ADMIN ASST EMPLOYEE	75,220.00	.00	8,375.81	23,223.88	51,996.12	30.87
0121 Reg prof educ	99,509.00	.00	15,231.09	24,622.50	74,886.50	24.74
0122 PROF: TEMP/SUB	.00	.00	234.00	234.00	-234.00	.00
0135 REG ASSIST EMPLY	2,353.00	.00	185.37	2,056.07	296.93	87.38
0151 OFFICE/CLERICAL	.00	.00	1,797.75	3,645.41	-3,645.41	.00

For 09/01/16 - 09/30/16

Expenditure Summary Report

FJEXS01A

Periods 03 - 03

Monthly Report to the Board of Directors

MthlyBdRptByFund/Object

Account No/Description	Adjusted Budget	Y-T-D Encumb	Period Expended	Y-T-D Expended	Available Balance	Percent Used
62 CHILD CARE						
0191 REG EMPLOYEE	1,174,997.00	.00	97,302.69	280,993.49	894,003.51	23.91
0211 DISABILITY INSURANCE	1,088.00	.00	82.00	213.92	874.08	19.66
0213 LIFE INSURANCE	680.00	.00	52.45	139.31	540.69	20.49
0220 FICA	97,501.00	.00	8,344.78	23,247.67	74,253.33	23.84
0231 IPERS	59,816.00	.00	10,096.79	28,036.46	31,779.54	46.87
0239 TSA PD by Employer	4,136.00	.00	176.82	530.46	3,605.54	12.83
0279 INSUR. BENEF.	20,190.00	.00	.00	.00	20,190.00	.00
0355 BANKING FEES	27,379.00	.00	.00	.00	27,379.00	.00
0515 TRANSP PRIVATE CONT	14,446.00	.00	.00	3,924.16	10,521.84	27.16
0580 TRAVEL	506.00	.00	.00	.00	506.00	.00
0611 OFFICE SUPPL	249.00	.00	.00	.00	249.00	.00
0612 INSTR SUPPL	.00	.00	186.52	186.52	-186.52	.00
0618 OTHER GEN SUPPL	87,692.00	4,955.35	7,589.54	36,684.64	46,052.01	47.48
0619 RESALE INVENTORY	693.00	.00	.00	.00	693.00	.00
0815 STUDENT ENTRY FEES	177.00	.00	.00	.00	177.00	.00
62 CHILD CARE	1,757,411.00	4,955.35	150,921.33	431,535.65	1,320,920.00	24.84
65 COMMUNITY EDUCATION						
0101 Reg paraprof	7,200.00	.00	.00	.00	7,200.00	.00
0121 Reg prof educ	41,080.00	.00	4,810.88	20,521.21	20,558.79	49.95
0129 ADDIT COMPENSATION	285.00	.00	37.50	2,927.50	-2,642.50	**
0151 OFFICE/CLERICAL	3,007.00	.00	.00	.00	3,007.00	.00
0211 DISABILITY INSURANCE	5.00	.00	.00	.00	5.00	.00
0213 LIFE INSURANCE	1.00	.00	.00	.00	1.00	.00
0220 FICA	3,440.00	.00	345.41	1,712.15	1,727.85	49.77
0231 IPERS	3,442.00	.00	423.71	2,019.09	1,422.91	58.66
0323 INSTRUCTIONAL SERVIC	5,333.00	.00	.00	.00	5,333.00	.00
0345 NONEMPLOYEE OFFICALS	12,778.00	510.00	1,659.50	5,159.50	7,108.50	44.37
0580 TRAVEL	210.00	.00	.00	.00	210.00	.00
0618 OTHER GEN SUPPL	113,354.00	627.42	19,969.84	48,223.96	64,502.62	43.10
0812 DUES AND FEES	2,169.00	.00	.00	.00	2,169.00	.00
65 COMMUNITY EDUCATION	192,304.00	1,137.42	27,246.84	80,563.41	110,603.17	42.49
71 SELF-INSURANCE FUND						
0273 MEDICAL INSURANCE	3,036,821.00	.00	232,451.50	751,451.75	2,285,369.25	24.74
0347 MEDICAL PROFESSIONAL	52,004.00	.00	240.50	1,073.00	50,931.00	2.06
0359 OTHER TECHNICAL SERV	100.00	.00	130.00	130.00	-30.00	130.00
0990 DOWNWARD ADJUSTMENTS	.00	.00	.00	75,741.00	-75,741.00	.00
71 SELF-INSURANCE FUND	3,088,925.00	.00	232,822.00	828,395.75	2,260,529.25	26.82

 **AIA** Document G704™ – 2000

Certificate of Substantial Completion

PROJECT: <i>(Name and address)</i> Karen Acres Elementary School Additions and Renovation Urbandale, Iowa	PROJECT NUMBER: 11-15106-00/ CONTRACT FOR: General Construction CONTRACT DATE: August 17, 2016	OWNER: <input type="checkbox"/> ARCHITECT: <input type="checkbox"/> CONTRACTOR: <input type="checkbox"/> FIELD: <input type="checkbox"/> OTHER: <input type="checkbox"/>
TO OWNER: <i>(Name and address)</i> Urbandale Community School District 11152 Aurora Avenue Urbandale, Iowa 50322	TO CONTRACTOR: <i>(Name and address)</i> Larson & Larson Construction, L.L.C. 10703 Justin Drive Des Moines, IA 50322	

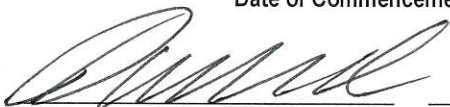

PROJECT OR PORTION OF THE PROJECT DESIGNATED FOR PARTIAL OCCUPANCY OR USE SHALL INCLUDE:

Karen Acres Elementary School Additions & Renovation project: All areas with exception of the Gymnasium and West Vestibule.

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the stage in the progress of the Work when the Work or designated portion is sufficiently complete in accordance with the Contract Documents so that the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion designated above is the date of issuance established by this Certificate, which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

Warranty

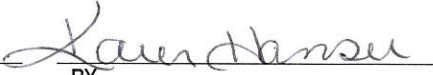
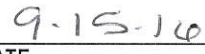
Date of Commencement

DLR Group, inc. (an Iowa Corp.)		
ARCHITECT	BY	DATE OF ISSUANCE

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents. Unless otherwise agreed to in writing, the date of commencement of warranties for items on the attached list will be the date of issuance of the final Certificate of Payment or the date of final payment.

Cost estimate of Work that is incomplete or defective: \$To be determined prior to any release of retainage.

The Contractor will complete or correct the Work on the list of items attached hereto within Sixty (60) days from the above date of Substantial Completion.

Larson & Larson Construction		
CONTRACTOR	BY	DATE

The Owner accepts the Work or designated portion as substantially complete and will assume full possession at 8:00 a.m. (time) on August 23, 2016 (date).

Urbandale Community School District	_____	_____
OWNER	BY	DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:

(Note: Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)

The Owner shall assume responsibility for security, maintenance, heat, utilities and insurance.
The commencement of applicable warranties will coincide with date of Substantial Completion.

**October 24, 2016 Board Meeting
Special Report # 14**

Bills List for Board of Director's Meeting 10/24/2016

1	10 - GENERAL		
2	ACCESS SYSTEMS-	Contract Amount	\$ 96.00
3	ACE HARDWARE	Hardware/626948	\$ 2.00
4	ACME TOOLS	machine maintenance for the Woods tools,	\$ 811.91
5	ADVENTURE LIGHTING	CF13/827	\$ 54.60
6	ADVENTURE LIGHTING	CF26/827	\$ 58.80
7	ADVENTURE LIGHTING	F32T8 bulbs	\$ 1,524.60
8	ADVENTURE LIGHTING	Lighting Supplies/061984A	\$ 518.60
9	ALDI	items for Foods Classes	\$ 45.94
10	ALLEGRA (WAS THE PRINTING STATION)	Envelopes	\$ 316.22
11	ALLEGRA (WAS THE PRINTING STATION)	Printing A/O	\$ 44.55
12	ALLEGRA (WAS THE PRINTING STATION)	Printing HS	\$ 817.81
13	ALLEGRA (WAS THE PRINTING STATION)	Printing Jensen	\$ 387.87
14	ALLEGRA (WAS THE PRINTING STATION)	Printing KA	\$ 320.58
15	ALLEGRA (WAS THE PRINTING STATION)	Printing MS	\$ 1,008.14
16	ALLEGRA (WAS THE PRINTING STATION)	Printing MS SPEC ED	\$ 11.66
17	ALLEGRA (WAS THE PRINTING STATION)	Printing Olmsted	\$ 302.78
18	ALLEGRA (WAS THE PRINTING STATION)	Printing RG	\$ 253.95
19	ALLEGRA (WAS THE PRINTING STATION)	Printing TAG	\$ 14.78
20	ALLEGRA (WAS THE PRINTING STATION)	Printing Valerius	\$ 252.47
21	ALLEGRA (WAS THE PRINTING STATION)	Printing Webster	\$ 295.68
22	AMAZON.COM CORPORATE CREDIT	100pcs 9" RED Balloons Wedding Balloons	\$ 6.59
23	AMAZON.COM CORPORATE CREDIT	12 pack of non mortise butt hinges	\$ 21.95
24	AMAZON.COM CORPORATE CREDIT	201 Amazing Mind Beggars that Can be Us	\$ 29.95
25	AMAZON.COM CORPORATE CREDIT	48" x 36" magnetic white board	\$ 47.99
26	AMAZON.COM CORPORATE CREDIT	6 compartment Organizer	\$ 30.87
27	AMAZON.COM CORPORATE CREDIT	6 pack of non mortise butt hinges bronze	\$ 14.95
28	AMAZON.COM CORPORATE CREDIT	978-0805371710 AP Biology Book	\$ 25.52
29	AMAZON.COM CORPORATE CREDIT	AAA Batteries	\$ 17.26
30	AMAZON.COM CORPORATE CREDIT	AA Batteries	\$ 32.44
31	AMAZON.COM CORPORATE CREDIT	Activities for Building Character and So	\$ 29.99
32	AMAZON.COM CORPORATE CREDIT	Alkaline Batteries LR44 1.5v pack of 10	\$ 50.40
33	AMAZON.COM CORPORATE CREDIT	All American Boys for UHS English HS por	\$ 309.30
34	AMAZON.COM CORPORATE CREDIT	ATD Tools piece dead blow hammer set	\$ 24.35
35	AMAZON.COM CORPORATE CREDIT	Beautiful Oops! board book	\$ 11.19
36	AMAZON.COM CORPORATE CREDIT	Bench Dog tools glue brush 2 pack	\$ 32.76
37	AMAZON.COM CORPORATE CREDIT	BOOKS	\$ 58.36
38	AMAZON.COM CORPORATE CREDIT	challenge math book	\$ 20.58
39	AMAZON.COM CORPORATE CREDIT	chart paper	\$ 70.08
40	AMAZON.COM CORPORATE CREDIT	Coilhose 1591 undustrial interchange	\$ 17.85
41	AMAZON.COM CORPORATE CREDIT	Coilhose pneumatic blow gun	\$ 35.16
42	AMAZON.COM CORPORATE CREDIT	CREDIT	\$ (41.26)
43	AMAZON.COM CORPORATE CREDIT	Curr. portion	\$ 309.30
44	AMAZON.COM CORPORATE CREDIT	Digital scales	\$ 31.11
45	AMAZON.COM CORPORATE CREDIT	Dish towels pack of 12	\$ 97.65
46	AMAZON.COM CORPORATE CREDIT	Donut cutters	\$ 33.52

47	AMAZON.COM CORPORATE CREDIT	Electric stapler	\$ 33.99
48	AMAZON.COM CORPORATE CREDIT	English Books (Tracy)	\$ 12.20
49	AMAZON.COM CORPORATE CREDIT	English Book (Tracy)	\$ 4.89
50	AMAZON.COM CORPORATE CREDIT	Freud SD208 Dado	\$ 88.99
51	AMAZON.COM CORPORATE CREDIT	Harmon Kardon sounds sticks- Wireless	\$ 229.95
52	AMAZON.COM CORPORATE CREDIT	Learning to Learn, Revised Edition	\$ 50.75
53	AMAZON.COM CORPORATE CREDIT	Mirka 120 grit hook and loop sandingdisc	\$ 233.40
54	AMAZON.COM CORPORATE CREDIT	Mirka 8 hole dustless hook and loop sand	\$ 280.08
55	AMAZON.COM CORPORATE CREDIT	MirkaMirka 220 grit Hook and Loop sandin	\$ 158.88
56	AMAZON.COM CORPORATE CREDIT	off white plastic houseing plate door ma	\$ 8.47
57	AMAZON.COM CORPORATE CREDIT	Oven mitts	\$ 120.10
58	AMAZON.COM CORPORATE CREDIT	Perfect Stix Jumbo Craft Sticks 6" Lengt	\$ 8.73
59	AMAZON.COM CORPORATE CREDIT	Plastic Disposable Drinking Straws Asso	\$ 4.98
60	AMAZON.COM CORPORATE CREDIT	plastic side load envelopes	\$ 7.80
61	AMAZON.COM CORPORATE CREDIT	Playground ball and tetherball for P.E.	\$ 24.97
62	AMAZON.COM CORPORATE CREDIT	Poly Envelope	\$ 54.25
63	AMAZON.COM CORPORATE CREDIT	Portable bluetooth speaker for PE at Olm	\$ 294.86
64	AMAZON.COM CORPORATE CREDIT	Powertec 70164 reducer	\$ 6.99
65	AMAZON.COM CORPORATE CREDIT	Proficiency Scales for the New Science S	\$ 106.00
66	AMAZON.COM CORPORATE CREDIT	Puzzle cube erasers- 12 per unit by smal	\$ 20.76
67	AMAZON.COM CORPORATE CREDIT	rug for classroom	\$ 149.99
68	AMAZON.COM CORPORATE CREDIT	Saunders UHU Glue Stick, 1.41 oz., Blue	\$ 106.96
69	AMAZON.COM CORPORATE CREDIT	Sawstop dust collector	\$ 139.00
70	AMAZON.COM CORPORATE CREDIT	Saw stop TSI-SLD standard lock down	\$ 39.00
71	AMAZON.COM CORPORATE CREDIT	sharpie markers	\$ 7.72
72	AMAZON.COM CORPORATE CREDIT	SHIPPING	\$ 6.94
73	AMAZON.COM CORPORATE CREDIT	SHIPPING	\$ 16.63
74	AMAZON.COM CORPORATE CREDIT	SHIPPING	\$ 7.50
75	AMAZON.COM CORPORATE CREDIT	shipping and handling	\$ 4.98
76	AMAZON.COM CORPORATE CREDIT	shipping and handling	\$ 13.37
77	AMAZON.COM CORPORATE CREDIT	Silicone glue roller	\$ 17.98
78	AMAZON.COM CORPORATE CREDIT	small laminator Scotch TL901 SC Thermal	\$ 42.99
79	AMAZON.COM CORPORATE CREDIT	Stanley 12-140 shoulder and chisel plane	\$ 62.99
80	AMAZON.COM CORPORATE CREDIT	Starrett measure stix steel white	\$ 6.36
81	AMAZON.COM CORPORATE CREDIT	Superior pads 5" diameter sanding pads	\$ 96.60
82	AMAZON.COM CORPORATE CREDIT	Supplies	\$ 14.40
83	AMAZON.COM CORPORATE CREDIT	SUPPLIES/CREDIT	\$ (0.01)
84	AMAZON.COM CORPORATE CREDIT	SUPPLIES/CREDIT	\$ 0.01
85	AMAZON.COM CORPORATE CREDIT	The Next Step Forward in Guided Reading	\$ 103.98
86	AMAZON.COM CORPORATE CREDIT	toner cartridges for Business	\$ 265.59
87	AMAZON.COM CORPORATE CREDIT	Universal 00416 46 size Rubber bands (47	\$ 3.14
88	AMAZON.COM CORPORATE CREDIT	Waste basket	\$ 29.96
89	AMAZON.COM CORPORATE CREDIT	Wastebasket	\$ 19.97
90	AMAZON.COM CORPORATE CREDIT	Wireless speaker for PE at Valerius and	\$ 248.99
91	AMAZON.COM CORPORATE CREDIT	Wooden mallet	\$ 8.72
92	BASS, STEVE	breakfast - Studer Conference	\$ 9.48

Bills List for Board of Director's Meeting 10/24/2016

93	BASS, STEVE	Florida Free Rides	\$ 15.00
94	BASS, STEVE	MILEAGE	\$ 723.87
95	BASS, STEVE	SAI conference parking 8/3	\$ 8.00
96	BASS, STEVE	SAI conference parking 8/4	\$ 8.00
97	B & H PHOTO-VIDEO	Canon HF R70 camcorder	\$ 349.00
98	B & H PHOTO-VIDEO	Sandisk extreme 32GB SDHC	\$ 31.26
99	B & H PHOTO-VIDEO	Sony MDR-7502 Headphones	\$ 119.70
100	B & H PHOTO-VIDEO	USB memory card reader- white	\$ 13.70
101	BOSTON, DEBRA	MILEAGE	\$ 43.74
102	BUREAU OF EDUCATION & RESEARCH INC	Registration for Laurie Ohland to attend	\$ 245.00
103	BUREAU OF EDUCATION & RESEARCH INC	Registration for Megan Thorsen	\$ 245.00
104	CAPITAL SANITARY SUPPLY	high school	\$ 125.72
105	CAPITAL SANITARY SUPPLY	jensen	\$ 374.90
106	CAPITAL SANITARY SUPPLY	karen acres	\$ 319.95
107	CAPITAL SANITARY SUPPLY	Kleenex and bowls	\$ 61.10
108	CAPITAL SANITARY SUPPLY	middle school	\$ 286.30
109	CAPITAL SANITARY SUPPLY	olmsted	\$ 364.30
110	CAPITAL SANITARY SUPPLY	Plates, silverware, napkins	\$ 321.34
111	CAPITAL SANITARY SUPPLY	PNEL ASM part for auto scrubber	\$ 115.30
112	CAPITAL SANITARY SUPPLY	valerius	\$ 749.26
113	CAPITAL SANITARY SUPPLY	webster	\$ 858.63
114	CAPITAL SANITARY SUPPLY	webster order	\$ 57.97
115	CENTURYLINK	SERVICES	\$ 133.95
116	CENTURYLINK	SERVICES	\$ 309.31
117	CINTAS CORP	Walk Off Mat Leasing/HS/762476660	\$ 132.54
118	CINTAS CORP	Walk Off Mat Leasing/MS/762476662	\$ 34.00
119	CINTAS CORP	Walk Off Mat Leasing//Olmsted762476661	\$ 60.25
120	CINTAS CORP	Walk Off Mat Leasing/RG/762476449	\$ 73.73
121	CLIFFORD, SHELLY	MILEAGE	\$ 72.39
122	CONTINENTAL CLAY	SHIPPING	\$ 49.27
123	CONTINENTAL CLAY	White low fire clay 25lbs	\$ 68.84
124	CONTRACT SPECIALTY L.C.	Seed/039094	\$ 592.50
125	CONTRACT SPECIALTY L.C.	SHIPPING	\$ 8.00
126	COREA, CHRISTA	MILEAGE	\$ 125.28
127	DEMCO, INC.-	Oversized Economy Book Support Plain Bas	\$ 810.02
128	DEMCO, INC.-	Paper Spine Labels	\$ 31.40
129	DEMCO, INC.-	Shipping/processing	\$ 70.44
130	DEMCO, INC.-	Tabletop Pamphlet Display 1 Pocket 6" x	\$ 9.88
131	DEMCO, INC.-	Tabletop Pamphlet Display 1 Pocket 7" x	\$ 29.62
132	DES MOINES CHRISTIAN SCHOOL	Reimbursement for IPI Training	\$ 940.00
133	DIAMOND OIL COMPANY	SERVICES	\$ 3,025.23
134	DIAM PEST CONTROL-	Pest Control Services 9-15-2016/442909	\$ 390.00
135	DICKINSON, MACKAMAN, TYLER,-	SERVICES	\$ 3,687.50
136	DRUESSEL, SUSAN-	Reimbursement for mileage driven to and	\$ 65.88
137	EGAN SUPPLY CO.	high school	\$ 560.35
138	EGAN SUPPLY CO.	jensen	\$ 101.12

139	EGAN SUPPLY CO.	karen acres	\$ 404.10
140	EGAN SUPPLY CO.	middle school	\$ 601.24
141	EGAN SUPPLY CO.	olmsted	\$ 93.65
142	EGAN SUPPLY CO.	valerius	\$ 131.71
143	EGAN SUPPLY CO.	webster	\$ 376.59
144	ELECTRONIC ENGINEERING CO	Earbud w/ Mic MagOne for KA	\$ 20.00
145	ELECTRONIC ENGINEERING CO	Radio battery for Stroope	\$ 85.00
146	ELECTRONIC ENGINEERING CO	Radio Walkie for Olmsted	\$ 250.00
147	ELECTRONIC ENGINEERING CO	Walkie Repairs for Olmsted	\$ 80.90
148	ELECTRONIC SOUND CO-	Surge Suppressor for Intercom System/MS/	\$ 277.15
149	EPS/SCHOOL SPECIALTY	Literacy Reading Intervention Kit	\$ 284.50
150	EPS/SCHOOL SPECIALTY	SHIPPING	\$ 28.45
151	FELD-HAZER	MaintenacKits for BMK'sSHS	\$ 719.01
152	FELD-HAZER	MaintenacKits for BMK's MS	\$ 431.41
153	FELD-HAZER	MaintenacKits for BMK's Webster	\$ 287.61
154	FELD-HAZER	MaintenacKits for KC 1000 Jensen	\$ 373.61
155	FELD-HAZER	MaintenacKits for KC 1000 KA	\$ 373.61
156	FELD-HAZER	MaintenacKits for KC 1000 MS	\$ 186.80
157	FELD-HAZER	MaintenacKits for KC 1000 Rolling Gree	\$ 560.41
158	FELD-HAZER	MaintenacKits for KC 1000 Valerius	\$ 373.61
159	FERGUSON ENTERPRISES INC	Plumbing Stock/4286818	\$ 695.66
160	GRAINGER INC-	ADJ FOR PRICING	\$ (0.01)
161	GRAINGER INC-	Expansion Anchors/1273800119	\$ 26.25
162	HADDINGER, MAGGIE	Mileage Reimbursement	\$ 226.80
163	HEARTLAND AEA 11	Iowa Core ELA/Math essential	\$ 5.56
164	HEARTLAND AEA 11	lamination	\$ 3.50
165	HEARTLAND AEA 11	Lamination	\$ 1.05
166	HEARTLAND AEA 11	Lamination	\$ 3.15
167	HEARTLAND AEA 11	Lamination	\$ 1.05
168	HIGGINS PLAZA SERVICE-	Tires for Delivery Van	\$ 435.81
169	HVVEE FOOD STORE-URBAN DALE	Food for FCS	\$ 136.08
170	HVVEE FOOD STORE-URBAN DALE	Ruppert - Chicken Drumsticks	\$ 4.87
171	HVVEE FOOD STORE-URBAN DALE	Ruppert - Corn, Fine Mix Blend, Green On	\$ 9.72
172	HVVEE FOOD STORE-URBAN DALE	Ruppert - Duct Tape, Refried Beans, Cook	\$ 16.41
173	HVVEE FOOD STORE-URBAN DALE	Ruppert - eggs, marshmallows, milk choco	\$ 20.73
174	HVVEE FOOD STORE-URBAN DALE	Ruppert - Handi Snacks, Creme Wafer,yogu	\$ 33.64
175	HVVEE FOOD STORE-URBAN DALE	Ruppert - Pudding, Dryer Sheets, Plastic	\$ 20.18
176	HVVEE FOOD STORE-URBAN DALE	Ruppert - Rice Chex Cereal, Raisins, ora	\$ 22.72
177	HVVEE FOOD STORE-URBAN DALE	Ruppert - Salt, Mixed Fruit, Peaches, cr	\$ 7.58
178	HVVEE FOOD STORE-URBAN DALE	Ruppert - Whipped Cream, Frito Chips, An	\$ 21.17
179	HVVEE FOOD STORE-URBAN DALE	Ruppert - Yellow Mustard, Ground Beef, s	\$ 10.39
180	HVVEE FOOD STORE-URBAN DALE	Supplies for FCS	\$ 170.94
181	HVVEE FOOD STORE-URBAN DALE	Supplies for Science lab	\$ 5.88
182	HVVEE FOOD STORE-URBAN DALE	Supplies for staff/students	\$ 121.88
183	HVVEE FOOD STORE-URBAN DALE	To be used for First and Second Semester	\$ 55.95
184	IAAE	IAAE Conference for staff	\$ 720.00

185	INTERSTATE ALL BATTERY CENTER	SLA0905 Batteries/1924602021132	\$ 23.70
186	IOWA ASSOCIATION-SCHOOL BOARDS-	Background Checks September 2016	\$ 2,112.00
187	IOWA COMMUNICATIONS NETWORK	SERVICES	\$ 1,780.66
188	IOWA WATER MANAGEMENT-	October Water Sevice Agreement District	\$ 435.00
189	IOWA WATER MANAGEMENT-	October Water Sevice Agreement HS/IN2031	\$ 400.00
190	IRON MOUNTAIN RECORDS MANAGEMENT-	SERVICES	\$ 67.09
191	ISCA OFFICE	Registration for Jolee Brady to attend t	\$ 180.00
192	ISCA OFFICE	Registration for Megan Fiscus	\$ 140.00
193	JANSSEN PEST SOLUTIONS INC-	Wasp Mitigation Treatment at Stadium/466	\$ 129.00
194	JIM SHIPLEY & ASSOCIATES-	Airfare, hotel, and rental car	\$ 1,187.92
195	JIM SHIPLEY & ASSOCIATES-	August 10th TSTT Coaching Support, Augus	\$ 4,000.00
196	JIM SHIPLEY & ASSOCIATES-	Cont. classroom Improvement	\$ 298.50
197	JIM SHIPLEY & ASSOCIATES-	shipping	\$ 62.28
198	JOHNSTONE SUPPLY	Electronic Valve for HVAC/3083056	\$ 936.04
199	KIDCARPET.COM	rug for classroom	\$ 179.99
200	KINMAN GLASS-	RG Window	\$ 158.09
201	LAKESHORE LEARNING MATERIALS	Mobile Backpack Storage Cart	\$ 796.00
202	LAKESHORE LEARNING MATERIALS	SHIPPING	\$ 119.40
203	LANGUAGETECH, INC.-	Chin Hakha Phone Call	\$ 15.00
204	LEARNING A-Z	Raz-Kids Online Reading Program for leve	\$ 109.95
205	LEARNING RESOURCES	Ruff's House Teaching Tactile Set (LER90	\$ 29.99
206	LEARNING RESOURCES	S&H	\$ 8.00
207	LEARNING RESOURCES	Smart Splash Letter Link Crabs (LER7306)	\$ 19.99
208	LEARNING RESOURCES	Smart Splash Shape Shell Turtles (LER730	\$ 19.99
209	MAIL SERVICES, LLC-	SERVICES	\$ 897.39
210	MCKNIGHT, KELLY	Reimbursement for classroom awards/treat	\$ 52.00
211	MENARDS	Hardware/56101	\$ 50.95
212	MENARDS	Hardware/68377	\$ 15.95
213	MENARDS	Harware For Olmsted/54749	\$ 32.41
214	MENARDS	Hoses and Hose Repair Parts for Chiller	\$ 11.29
215	MENARDS	Hoses for Chiller Maintenance/57812	\$ 139.96
216	MENARDS	Items For Project Completion/54447	\$ 18.48
217	MENARDS	Items for Woods Classes - screws, clamps	\$ 532.03
218	MENARDS	Lumber for Project/54436	\$ 4.70
219	MENARDS	Marking Paint for Sprinkler Layup/58137	\$ 29.82
220	MENARDS	Plumbing Stock/54450	\$ 93.07
221	MENARDS	Science supplies (Happe)	\$ 135.59
222	MENARDS	Special Order gutter for HS Drainage Pro	\$ 109.35
223	MENARDS	Supplies for Department/58913	\$ 246.95
224	MENARDS	Tapcons/57942	\$ 19.86
225	MENARDS	Tapcons/58022	\$ 22.96
226	METRO WEST LEARNING CENTER-	Consulting Services - AS - 9/26-9/30	\$ 4,372.50
227	METRO WEST LEARNING CENTER-	Consulting Services CPI Training	\$ 818.64
228	METRO WEST LEARNING CENTER-	Consulting Services for AS - 10/3-10/7	\$ 4,262.50
229	METRO WEST LEARNING CENTER-	Consulting Services for AS Invoice #2227	\$ 4,262.50
230	METRO WEST LEARNING CENTER-	Consulting Services for TW - 10/3 -10/7	\$ 570.00

231	METRO WEST LEARNING CENTER-	Consulting Services for TW Invoice # 228	\$ 475.00
232	METRO WEST LEARNING CENTER-	Consulting Services - TW - 9/26 - 9/30	\$ 617.50
233	METRO WEST LEARNING CENTER-	October Room Rental for ES	\$ 500.00
234	MIDAMERICAN ENERGY-	HIGH SCHOOL	\$ 53.19
235	MIDAMERICAN ENERGY-	HIGH SCHOOL	\$ 18,400.53
236	MIDAMERICAN ENERGY-	JENSEN	\$ 2,249.55
237	MIDAMERICAN ENERGY-	JENSEN	\$ 18.57
238	MIDAMERICAN ENERGY-	KAREN ACRES	\$ 2,304.25
239	MIDAMERICAN ENERGY-	KAREN ACRES	\$ 364.98
240	MIDAMERICAN ENERGY-	METRO WEST	\$ 21.49
241	MIDAMERICAN ENERGY-	METRO WEST	\$ 479.81
242	MIDAMERICAN ENERGY-	MIDDLE SCHOOL	\$ 7,742.40
243	MIDAMERICAN ENERGY-	OLMSTED	\$ 39.11
244	MIDAMERICAN ENERGY-	OLMSTED	\$ 3,347.43
245	MIDAMERICAN ENERGY-	ROLLING GREEN	\$ 2,739.69
246	MIDAMERICAN ENERGY-	ROLLING GREEN	\$ 31.49
247	MIDAMERICAN ENERGY-	VALERIUS	\$ 2,669.40
248	MIDAMERICAN ENERGY-	VALERIUS	\$ 44.25
249	MMIT BUSINESS SOLUTIONS-(PREV IMAG TECH)	COPIER CHARGES	\$ 357.29
250	MMIT BUSINESS SOLUTIONS-(PREV IMAG TECH)	copies 8/2/16 - 9/1/16 5,327 B/W; 91	\$ 59.15
251	MMIT BUSINESS SOLUTIONS-(PREV IMAG TECH)	copies 9/2/16 - 10/1/16 15,363 B/W; 363	\$ 178.86
252	MULCH MART	5 CuYds Hardwood Mulch	\$ 99.50
253	MULCH MART	Delivery	\$ 50.00
254	NAPA GENUINE PARTS	Drip Pan/847095	\$ 22.49
255	NAPA GENUINE PARTS	Switch/846792	\$ 21.99
256	OFFICE DEPOT-(USE FOR ALL)	3/8" Binding Combs, Blak, Pack of 100	\$ 44.88
257	OFFICE DEPOT-(USE FOR ALL)	5/8" Binding Combs, Black, Pack of 100	\$ 49.89
258	OFFICE DEPOT-(USE FOR ALL)	Energizer Calculator/Watch Battery, Pack	\$ 29.94
259	OFFICE DEPOT-(USE FOR ALL)	Large Binder Clips, Box of 48	\$ 19.00
260	OFFICE DEPOT-(USE FOR ALL)	Office supplies for staff	\$ 117.90
261	OFFICE DEPOT-(USE FOR ALL)	Post-It Sticky Cork and Dry Erase Combin	\$ 100.79
262	PAUL, BRADLEY	CELL PHONE REIMBURSE-JULY/AUG/SEPT '16	\$ 90.00
263	PAY-LESS/EXCEL	12 pk AA batteries	\$ 12.99
264	PAY-LESS/EXCEL	3" gray binder	\$ 16.99
265	PAY-LESS/EXCEL	90 Quick Connect BSXQC90GY	\$ 22.18
266	PAY-LESS/EXCEL	Base Stabilizing Foot BSXTBASEGY	\$ 69.87
267	PAY-LESS/EXCEL	Frog tape	\$ 14.19
268	PAY-LESS/EXCEL	Hand Sanitizer	\$ 53.78
269	PAY-LESS/EXCEL	Monthly desk calendar	\$ 9.19
270	PAY-LESS/EXCEL	Monthly planner refill	\$ 14.29
271	PAY-LESS/EXCEL	Multipurpose label	\$ 4.69
272	PAY-LESS/EXCEL	Reversible paper year calendar	\$ 12.59
273	PAY-LESS/EXCEL	Rubbermaid clear storage/tote box	\$ 37.98
274	PAY-LESS/EXCEL	School pro electric pencil sharpener	\$ 39.59
275	PAY-LESS/EXCEL	Swiffer Duster Refill	\$ 19.50
276	PAY-LESS/EXCEL	Tote box lid	\$ 18.58

277	PAY-LESS/EXCEL	Wall calendar	\$ 16.59
278	PAY-LESS/EXCEL	Wall Partition BSXP6048GYGY	\$ 571.77
279	PEDERSON, SCOTT	MILEAGE	\$ 189.00
280	PER MAR-	Fire Alarm Monitoring Contract/HS/11/1/2	\$ 805.20
281	PER MAR-	Fire Alarm Monitoring Contract Stadium/	\$ 441.24
282	PER MAR-	Fire Alarm Monitoring Contract Webster/1	\$ 450.00
283	POLK COUNTY SHERIFF'S OFFICE	Withholding 10/10/2016	\$ 242.53
284	PROGRAM FOR WOMEN SCIENCE & ENG	Adults	\$ 30.00
285	PROGRAM FOR WOMEN SCIENCE & ENG	Stem Conference- 30 students	\$ 450.00
286	RALPH N SMITH, INC	Flooring Items for Summer Projects/02304	\$ 300.30
287	REALLY GOOD STUFF	Colored Clipboards pack of 8	\$ 44.94
288	REALLY GREAT READING	ADD'L SUPPLIES/SHIPPING	\$ 80.70
289	REALLY GREAT READING	ADD'L SUPPLIES/SHIPPING	\$ 80.70
290	REALLY GREAT READING	Blast Foundations Elementary Student Wor	\$ 1,710.00
291	REALLY GREAT READING	Blast Student Kits (BLASTKIT) (UMS)	\$ 155.84
292	REALLY GREAT READING	Blast Student Kits (BLASTKIT) (UMS)	\$ 156.16
293	REALLY GREAT READING	Blast Teacher Plan Book (BLAST1LP) (UMS)	\$ 337.84
294	REALLY GREAT READING	Blast Teacher Plan Book (BLAST1LP) (UMS)	\$ 337.16
295	REALLY GREAT READING	Estimated S & H	\$ 171.00
296	REVTRAK, INC-	SERVICES	\$ 8,282.12
297	RYAN, CAROLYN	MILEAGE	\$ 26.46
298	SCHLUETER, KERI	MILEAGE	\$ 150.20
299	SCHOOL HEALTH	3-1/2 clear plastic cup	\$ 72.12
300	SCHOOL HEALTH	Adhesive bandages- extra large	\$ 22.64
301	SCHOOL HEALTH	Adult/child CPR mask in soft case red	\$ 6.60
302	SCHOOL HEALTH	AED decal	\$ 2.88
303	SCHOOL HEALTH	Alcohol prep pads 200/box	\$ 5.16
304	SCHOOL HEALTH	All in one eyeglass repair kit	\$ 5.05
305	SCHOOL HEALTH	Brand bulk bandages 3/4"x3"	\$ 34.63
306	SCHOOL HEALTH	Fine point splinter forceps 3 1/2	\$ 2.24
307	SCHOOL HEALTH	Latex ree co-flex blue 3"x5"yds.	\$ 16.56
308	SCHOOL HEALTH	Non sterile non-woven sponges 3"x3"	\$ 9.30
309	SCHOOL HEALTH	Non-sterile non-woven sponges 4"x4"	\$ 16.44
310	SCHOOL HEALTH	reusable LED penlight, blue	\$ 7.45
311	SCHOOL HEALTH	Tissue forceps 5 1/2	\$ 2.60
312	SCHOOL HEALTH	Tweezers slant	\$ 2.18
313	SCHOOL HEALTH	zipper seal-top 2mil. 5"x7"	\$ 9.92
314	SCHOOL HEALTH	Zipper seal-top 4"x4" bags	\$ 18.90
315	SOENKE-QUIST, DENA-	SERVICES	\$ 2,800.00
316	STAPLES ADVANTAGE	Fabric Standard Modular Panel 302607 for	\$ 416.37
317	STORAGE AND DESIGN GROUP	Lyon End Panel for HS Lockers	\$ 275.00
318	UE LOCAL 893	Withholding 10/10/2016	\$ 204.00
319	US SCHOOL SUPPLY	Beaver Sharpener	\$ 16.50
320	US SCHOOL SUPPLY	Bitmap Alien Topper Eraser	\$ 18.55
321	US SCHOOL SUPPLY	Candy Notepads	\$ 8.25
322	US SCHOOL SUPPLY	Ice Cream Scented Mini-Highlighters	\$ 42.50

323	US SCHOOL SUPPLY	I giggle MP3 Player Eraser	\$ 14.95
324	US SCHOOL SUPPLY	Jaws Pencil Sharpener	\$ 19.90
325	US SCHOOL SUPPLY	Koala Pencil Grip	\$ 25.70
326	US SCHOOL SUPPLY	Mini-Highlighter	\$ 13.75
327	US SCHOOL SUPPLY	Nail Polish Pens	\$ 10.35
328	US SCHOOL SUPPLY	Pencil Shape Eraser / Sharpener	\$ 31.00
329	US SCHOOL SUPPLY	Stacking Crayons	\$ 26.85
330	VAN WALL EQUIP (PREV GREAT AM OUTDOOR)	Ball Joint/410616	\$ 38.86
331	VILLEGAS, JENNIFER	MILEAGE	\$ 25.16
332	WALTERS, SANDRA	Reimburse for internet usage	\$ 180.00
333	WELLS FARGO	Change Order	\$ 200.00
334	WELLS FARGO CORPORATE CARD	Business cards	\$ 114.00
335	WELLS FARGO CORPORATE CARD	shipping	\$ 20.99
336	WELLS FARGO CORPORATE CARD	Wash Van	\$ 11.00
337	WEST MUSIC COMPANY	blue recorders	\$ 74.40
338	WEST MUSIC COMPANY	green recorders	\$ 51.15
339	WEST MUSIC COMPANY	pink recorders	\$ 37.20
340	WEST MUSIC COMPANY	promotional discount	\$ (16.28)
341	WEST MUSIC COMPANY	recorders for Jensen students	\$ 243.98
342	WEST MUSIC COMPANY	shipping	\$ 12.95
343	WINDSTAR LINES-	CHARTER - 7TH FB TO INDIANOLA 10.06.16 (\$ 725.00
344	WINDSTAR LINES-	CHARTER - CHEER TO COUNCIL BLUFFS 10.07.	\$ 700.00
345	WINDSTAR LINES-	CHARTER - VAR FB TO COUNCIL BLUFFS 10.07	\$ 1,750.00
346	WOODWARD-GRANGER COMM. SCHOOLS	Services for J Johnson	\$ 3,894.44
347	10 - GENERAL	** Fund Total **	\$ 138,011.10
348			
349	21 - STUDENT ACTIVITY		
350	AMAZON.COM CORPORATE CREDIT	NO FEAR SHAKESPEARE - MIDSUMMER NIGHT'S	\$ 84.00
351	AMAZON.COM CORPORATE CREDIT	San Disk 32GB Class 4 SDHC Memory Card	\$ 89.80
352	ARIZONA MOUND COMPANY-	Clay / Infield Mix	\$ 570.00
353	BARRICK, ROBERT JR-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 183.00
354	BEBOUT, JERRY-	OFFICIAL - 9/10/JV/VAR VB 10.11.16	\$ 100.00
355	BEBOUT, JERRY-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 183.00
356	BOB'S CUSTOM TROPHIES	RIBBONS FOR ACTIVITIES	\$ 1,393.20
357	BOEKHOFF, GREGORY-	OFFICIAL - 9/10/JV/VAR VB 10.04.16	\$ 100.00
358	BOEKHOFF, GREGORY-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 215.00
359	BRUNS, DANIEL-	OFFICIAL - 7TH VOLLEYBALL 10.11.16	\$ 74.00
360	BRUNS, DANIEL-	OFFICIAL - VAR FB 9.30.16	\$ 95.00
361	BUELOW, LISA-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 215.00
362	CALEY, MICHAEL-	OFFICIAL - 10TH FOOTBALL 10.11.16	\$ 70.00
363	CHAPMAN, ALLEN-	All-State Ensemble Clinician: 10/5/16	\$ 200.00
364	CHAPMAN, ALLEN-	Mileage: Fort Madison	\$ 97.74
365	CLINTON HIGH SCHOOL	ENTRY FEE - HS CROSS COUNTRY INVITE 10.0	\$ 65.00
366	CLINTON HIGH SCHOOL	ENTRY FEE - HS CROSS COUNTRY INVITE 10.0	\$ 65.00
367	CLIVE POWER EQUIPMENT	EDGER BLADES (INVOICE 588109)	\$ 35.67
368	COFFELT, NICHOLAUS-	OFFICIAL - 9TH FB 10.06.16	\$ 70.00

Bills List for Board of Director's Meeting 10/24/2016

369	CONTEMPORARY SERVICES CORP	Event Services - October 10	\$ 72.16
370	CONTEMPORARY SERVICES CORP	Event Services - October 11	\$ 144.32
371	CRAIG, PAUL (MIKE)-	OFFICIAL - 9/10/JV/VAR VB 10.04.16	\$ 100.00
372	DAVIS, PAUL-	OFFICIAL - VAR VB LINE JUDGE 10.04.16	\$ 75.00
373	DORNINK	Alterations	\$ 90.00
374	DORNINK	lv-1220: Beaded tulle bodice w/straps &	\$ 5,880.00
375	DORNINK	S2PN-1: 2 button slim fit suit w/side ve	\$ 726.00
376	DOUGLAS, LENA-	OFFICIAL - 9/10/JV VB 10.13.16	\$ 70.00
377	DREIER, DEREK	Percussion Instruction	\$ 540.00
378	DUNKER, TYLER-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 215.00
379	DUSENBERRY, STUART-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 215.00
380	EISENHOWER ELITE ENERGY SHOW- CHOIR-	Show Choir Competition Registration: Stu	\$ 600.00
381	FABER, JOSHUA-	OFFICIAL - 8TH FOOTBALL A PLUS 5TH QUART	\$ 60.00
382	FLOWERAMA	ROSES - VOLLEYBALL SENIOR NIGHT 10.11.16	\$ 23.94
383	FOLLETT, JOE-	OFFICIAL - 9TH FB 10.06.16	\$ 70.00
384	GOMEZ, RONALD-	OFFICIAL - 7TH FOOTBALL A & B GAMES 10.1	\$ 74.00
385	GOMEZ, RONALD-	OFFICIAL - 8TH FOOTBALL A PLUS 5TH QUART	\$ 60.00
386	GREENLEE, JOSHUA-	OFFICIAL - 7TH FOOTBALL A & B GAMES 10.1	\$ 74.00
387	HALE, SCOTT-	OFFICIAL - 8TH FOOTBALL A PLUS 5TH QUART	\$ 60.00
388	HAMMEN, JOSEPH-	ACTIVITIES ANNOUNCER - SEPTEMBER 2016 PE	\$ 100.00
389	HAMMEN, JOSEPH-	ACTIVITIES ANNOUNCER - SEPTEMBER 2016 PE	\$ 150.00
390	HARJES, CARRIE-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 215.00
391	HAYS, LYNN-	Curricular Choir Accompanist: August & S	\$ 1,573.00
392	HOEG, ROBERT-	OFFICIAL - 8TH FB PLUS 5TH QUARTER 10.04	\$ 60.00
393	HOWARD, TAYLOR-	OFFICIAL - VAR FB 9.30.16	\$ 95.00
394	HOWARD, WILLIAM-	OFFICIAL - 7TH VOLLEYBALL 10.11.16	\$ 74.00
395	HOWARD, WILLIAM-	OFFICIAL - 8TH VB 10.03.16	\$ 74.00
396	JETMUND, DUSTIN-	OFFICIAL - VAR FB 9.30.16	\$ 95.00
397	JETMUND, JON-	OFFICIAL - VAR FB 9.30.16	\$ 95.00
398	JOHNSON, NEILS-	OFFICIAL - 7TH FOOTBALL A & B GAMES 10.1	\$ 74.00
399	JOHNSTON HIGH SCHOOL VOCAL MUSIC	SHOWZAM! Show Choir Registration: Studio	\$ 600.00
400	JURIK, THOMAS-	OFFICIAL - VAR VB LINE JUDGE 10.04.16	\$ 75.00
401	KETEL, GRANT-	OFFICIAL - 8TH FB PLUS 5TH QUARTER 10.04	\$ 60.00
402	KOZELISKI, CHRIS-	OFFICIAL - 7TH VB 10.04.16	\$ 74.00
403	KULL, LEONARD-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 183.00
404	LINN MAR HIGH SCHOOL	Linn-Mar Supernova Show Choir Registrati	\$ 600.00
405	LYNCH, CHRISTOPHER-	OFFICIAL - 8TH VB 10.03.16	\$ 74.00
406	LYNCH, CHRISTOPHER-	OFFICIAL - 8TH VOLLEYBALL 10.10.16	\$ 74.00
407	MCINTYRE, STEVEN-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 215.00
408	MMIT BUSINESS SOLUTIONS-(PREV IMAG TECH)	COPIER CHARGES	\$ 1,972.88
409	MORRISON, MICHAEL-	OFFICIAL - 8TH FB PLUS 5TH QUARTER 10.04	\$ 60.00
410	MYRES, BRETT-	OFFICIAL - VAR VB LINE JUDGE 10.11.16	\$ 75.00
411	NIHART, JEFF-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 215.00
412	NORGAARD, JOHN (JACK)-	OFFICIAL - 10TH FOOTBALL 10.11.16	\$ 70.00
413	NORTHVIEW MIDDLE SCHOOL	ENTRY FEE - MS CROSS COUNTRY INVITE 10.0	\$ 50.00
414	NORTHVIEW MIDDLE SCHOOL	ENTRY FEE - MS CROSS COUNTRY INVITE 10.0	\$ 50.00

415	OLSON, ANDREW	Mileage - July 1 - October 1	\$ 46.06
416	OSTLUND, SHAWN-	OFFICIAL - 8TH FB PLUS 5TH QUARTER 10.04	\$ 60.00
417	PAC VAN INC-	PORTABLE STORAGE UNIT AT UMS PRACTICE FI	\$ 70.00
418	PEPPMEIER, DENNIS-	OFFICIAL - 7TH VB 10.04.16	\$ 74.00
419	PEPPMEIER, DENNIS-	OFFICIAL - 8TH VOLLEYBALL 10.10.16	\$ 74.00
420	PETERSEN, SHAWN-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 215.00
421	RENAUD, KURT-	OFFICIAL - 10TH FOOTBALL 10.11.16	\$ 70.00
422	RICHARDS, TROY-	OFFICIAL - 7TH FOOTBALL A & B GAMES 10.1	\$ 74.00
423	RICHARDS, TROY-	OFFICIAL - 8TH FOOTBALL A PLUS 5TH QUART	\$ 60.00
424	RIEMAN MUSIC INC	Repair: Cannonball Tenor Sax	\$ 231.00
425	ROSE, DOUG-	OFFICIAL - 9TH FOOTBALL 10.06.16	\$ 70.00
426	SCHOTT, ADAM-	OFFICIAL - 10TH FOOTBALL 10.11.16	\$ 70.00
427	SCHUSTER, SARAH-	OFFICIAL - VAR VB LINE JUDGE 10.11.16	\$ 75.00
428	SCIBA (S. CENTRAL IA BANDMASTERS ASSOC)	Director meal	\$ 7.50
429	SCIBA (S. CENTRAL IA BANDMASTERS ASSOC)	Student registration for SCIBA Middle Sc	\$ 88.00
430	SEALS, WILLIAM-	ACTIVITIES ANNOUNCER PER PAY SHEET (SEPT	\$ 150.00
431	SICKERSON, HEIDI	SAT Refund	\$ 50.00
432	SOUTHEAST POLK JUNIOR HIGH	ENTRY FEE - MS CROSS COUNTRY INVITE 10.1	\$ 50.00
433	SOUTHEAST POLK JUNIOR HIGH	ENTRY FEE - MS CROSS COUNTRY INVITE 10.1	\$ 50.00
434	SOVATH, PETE-	OFFICIAL - 10TH FOOTBALL 10.11.16	\$ 70.00
435	STILES, TIM-	OFFICIAL - 9TH FB 10.06.16	\$ 70.00
436	STRACKE, DON-	OFFICIAL - 9/10/JV/VAR VB 10.11.16	\$ 100.00
437	STRACKE, DON-	OFFICIAL - VAR VB TOURNAMENT 10.01.16	\$ 183.00
438	TEMPLE, JEFFREY-	Show Choir Accompanist: September/Octobe	\$ 737.00
439	URBANDALE, CITY OF	POLICE - MARCHING BAND INVITE 10.01.16	\$ 164.75
440	URBANDALE, CITY OF	POLICE - MARCHING BAND INVITE 10.01.16	\$ 198.62
441	URBANDALE, CITY OF	POLICE - VARSITY FOOTBALL 9.30.16 (INVOI	\$ 164.75
442	URBANDALE, CITY OF	POLICE - VARSITY FOOTBALL 9.30.16 (INVOI	\$ 136.67
443	WADDELL, TODD-	OFFICIAL - 9/10/JV VB 10.13.16	\$ 70.00
444	WILSON, JAMES-	OFFICIAL - VAR FB 9.30.16	\$ 95.00
445	21 - STUDENT ACTIVITY	** Fund Total **	\$ 23,682.06
446			
447	33 - SALES TAX FUND		
448	CENTIMARK ROOFING CORP-	Roof Repairs Not in Combined Contract/8/	\$ 1,800.00
449	DLR GROUP INC-	SERVICES	\$ 4,949.76
450	TERRACON CONSULTANTS INC-	Special Inspections at KA through 9/24/2	\$ 669.00
451	33 - SALES TAX FUND	** Fund Total **	\$ 7,418.76
452			
453	61 - SCHOOL NUTRITION		
454	AMERICAN BOTTLING CO (WAS DR PEPPER)	Bottled Water	\$ 134.40
455	AMERICAN BOTTLING CO (WAS DR PEPPER)	Bottles Water/Beverages	\$ 1,170.84
456	ANDERSON ERICKSON DAIRY	Dairy products	\$ 14,313.90
457	COMMERCIAL SERVICE INNOVATIONS INC	Repair of MS refrigerated pass thru	\$ 288.75
458	COMMERCIAL SERVICE INNOVATIONS INC	Repair of Walk in Freezer and Refrigerator	\$ 840.73
459	CYBERSOFT TECHNOLOGIES, INC.-	Yearly Support Fee	\$ 5,806.00
460	GOODWIN TUCKER GROUP-	Chemicals	\$ 135.90

461	GOODWIN TUCKER GROUP-	Repairs on Rational	\$ 378.62
462	KECK, INC	Govt. Commodities	\$ 460.01
463	LOFFREDO FRESH PRODUCE CO.	Produce	\$ 3,588.98
464	LOFFREDO FRESH PRODUCE CO.	Produce	\$ 3,543.22
465	MARTIN BROTHERS DISTRIBUTING	Chemical	\$ 401.57
466	MARTIN BROTHERS DISTRIBUTING	Chemicals	\$ 455.76
467	MARTIN BROTHERS DISTRIBUTING	Equipment	\$ 22.07
468	MARTIN BROTHERS DISTRIBUTING	Food	\$ 32,039.89
469	MARTIN BROTHERS DISTRIBUTING	Food	\$ 19,810.24
470	MARTIN BROTHERS DISTRIBUTING	Paper	\$ 1,291.76
471	MARTIN BROTHERS DISTRIBUTING	Paper Products	\$ 625.84
472	RAPIDS	New Pans	\$ 2,685.14
473	RBI DISTRIBUTING	Sparkling Water	\$ 1,162.50
474	ROTELLA'S ITALIAN BAKERY	Bread Items	\$ 1,455.52
475	ROTELLA'S ITALIAN BAKERY	Bread Items	\$ 836.10
476	SINK PAPER & PACKAGING	Paper Products	\$ 778.80
477	SINK PAPER & PACKAGING	Paper Products	\$ 710.42
478	JUDI NIKOLISH	REFUND	\$ 45.70
479	SARAH THOMAS	REFUND	\$ 6.25
480	STEPHANIE OLNEY	REFUND	\$ 116.20
481	TAMMIE JANSEN	REFUND	\$ 17.00
482	61 - SCHOOL NUTRITION	** Fund Total **	\$ 93,122.11
483			
484	62 - CHILD CARE		
485	ALLEGRA (WAS THE PRINTING STATION)	Printing Adventuretime	\$ 68.97
486	62 - CHILD CARE	** Fund Total **	\$ 68.97
487			
488			
489	65 - COMMUNITY EDUCATION		
490	ALLFIT HEALTH AND FITNESS-	Little Hip Hoppers	\$ 255.00
491	ALLFIT HEALTH AND FITNESS-	Warrior Fit	\$ 178.50
492	BAETHKE, CALVIN-	Youth FB Official	\$ 25.00
493	BARTKIW, DANIELLE	Intersession Childcare refund	\$ 140.00
494	BREES, MACKENZIE-	Youth Basketball Evaluator	\$ 50.00
495	BRUNDAGE, CHASE-	Youth FB Official	\$ 25.00
496	CAPONIGRO, MATTHEW-	Youth FB Official	\$ 80.00
497	GRAPHIC EDGE, THE	Long Toss Shirts Part II	\$ 61.11
498	HANSEN, GREG-	Youth FB Official	\$ 80.00
499	KNOX, IZAAH-	Youth Basketball Evaluator	\$ 50.00
500	KRAMER, JARED-	Youth FB Official	\$ 120.00
501	MILEWSKY, ERIC-	Youth FB Official	\$ 25.00
502	SCHILL, TANNA-	Youth Basketball Evaluator	\$ 50.00
503	STILES, MATTHEW-	Youth FB Official	\$ 80.00
504	STRAIN, D KIRK	Youth Basketball Evaluator	\$ 50.00
505	STRAIN, LUCAS-	Youth FB Official	\$ 37.50
506	TORRY, KYLE-	Youth FB Official	\$ 37.50

507	65 - COMMUNITY EDUCATION	** Fund Total **	\$ 1,344.61
508			
509	71 - SELF-INSURANCE FUND		
510	INSURANCE STRATEGIES CONSULTING, LLC-	SERVICES	\$ 975.00
511	MARK J. BECKER & ASSOCIATES, LLC-	SERVICES	\$ 333.00
512	71 - SELF-INSURANCE FUND	** Fund Total **	\$ 1,308.00
513			
514	91 - AGENCY		
515	CENTER GROVE APPLE ORCHARD	Admission to Center Grove Apple Orchard	\$ 438.30
516	ENTERTAINMENT-	Invoice # 581623	\$ 1,837.00
517	HYVEE FOOD STORE-URBAN DALE	items for Custodians appreciation	\$ 15.96
518	LIVING HISTORY FARMS-	Admission for third grade field trip to	\$ 315.00
519	PREMIER PROMOTIONAL PRODUCTS	RAW Race T-shirts	\$ 2,689.20
520	TAYLOR HOUSE HOSPICE	Memorial	\$ 40.00
521	WALKER, LINDSAY	RAW Prize	\$ 134.99
522	WALTERS, BECKY	Grade Level Social - Hy-Vee, Papa Johns	\$ 295.96
523	WARREN G HARDING MIDDLE SCHOOL	RAW DJ	\$ 200.00
524	91 - AGENCY	** Fund Total **	\$ 5,966.41
525			
526		**District Total **	\$270,922.02
527			
528			
529			

Board & Administrator

FOR SCHOOL BOARD MEMBERS

September 2016 Vol. 30, No. 5

Editor: Jeff Stratton

Always remember why you serve a school board

Boards deal with hard issues. Sometimes it can seem that meetings are dominated by talk about lack of money, buildings and grounds that need constant attention, or challenging student populations. And these days, some districts even face scrutiny because of teacher-student sex scandals.

It's enough to make a dedicated board member wonder why he or she serves. So here's what your board might do: The board can spend time at each

meeting (or before or after) devoted to reminding members why they are in public service.

One easy way to do this is to print the district's mission statement on the meeting agenda, or to have the mission statement printed and placed near board member nameplates.

The board can also engage in pre- and post-meeting interaction with board colleagues, the superintendent, and school staff, and as part of this conversation reflect on what the district is doing right. ■

The president should deal with unprofessional board 'manners'

As the board begins a new school year, resolve to ensure the district's image remains pristine.

When two board members bicker and fight publicly, for example, they reflect poorly on themselves. But they also have a negative impact on team cohesion and reflect poorly on the school board and the district.

When this occurs, it's the president's job to issue a crash course in "good manners." Do this by:

- Assuming that the higher purpose of school board service will always prevail. Elected board members almost always come to board service with the best of intentions -- they want to make a difference for children. Use this to probe and get to the bottom of what is frustrating a board member: Are his views being heard? Is he being

shut out of board discussions? Are his contributions appreciated? Does he have a special interest need that could be met by committee service?

- Setting rules for meetings and discussions. Everyone should have a say. Pick away at ideas, not the people who state them. Encourage the board to develop a set of norms for its meetings.

- Taking charge with confrontation. If two people fight, it is OK to show your frustration about it as the leader of the board. Do this in private, however, and be sure to clearly state the negative consequences of argumentative behavior.

Editor's note: The board's president must always set the example in the areas of board behavior and meeting decorum. The president is the head of the board, not a voting bloc. ■

Boards make decisions collectively

As an individual school board member, you are a person without much power to accomplish anything. Even though voters have elected you to a seat on the board, you will not simply take the oath of office, find an office, roll up your sleeves, and start issuing orders.

As a member of your community's school board, you collectively set direction, make policy, establish goals for the superintendent, and act through voting to lead the district.

To understand the board's role in a way that allows an individual to be effective, the board member should be clear on one point: A board is a board only when it meets and votes.

Boards make their decisions — they speak — through voting.

When the board is not meeting, it acts through its written decisions — board policy, the direction and goals it sets for its superintendent, a written strategic plan, etc.

Another way to keep your role as an individual board member clear is to consider that the board acts through others by the directives it issues: the board gives the superintendent her marching orders, or the board gives an assignment to a board committee to study a curriculum issue. Again, this is the board acting collectively.

The effective school board lets the superintendent (or a board committee) perform her assignments. But they control what the superintendent and board committees do by issuing clear instructions (plans, goals, and objectives) about what the board as a whole is trying to accomplish.

Once the board delegates responsibility to the superintendent, it has an obligation to ensure adequate resources necessary to the accomplishment of goals. The board's role here is then to maintain its support for the superintendent. ■

Clarify roles through regular discussion

When there is a disconnect between how the board and superintendent understand their roles, the school district will be negatively affected.

That is why boards and superintendents should make time for thorough discussions of each other's role. It's a discussion that needs to take place regularly to ensure clarity.

The following chart can initiate a mutual give-and-take between the board and its administrator about who does what in the district. Clarifying the board's and superintendent's responsibilities eliminates confusion, and frees up each party to do its job effectively.

Board

Understands duties board delegates to administrator.

Makes final decisions on policies related to personnel, finance, curriculum, services, planning.

Provides expertise in areas like strategy and leadership.

Sets mission and vision for the district.

Represents the district in the community.

Ensures organization has adequate finances, monitors district's financial figures, approves budget.

Evaluates results.

Evaluates work of board.

Evaluates superintendent.

Superintendent

Makes day-to-day decisions required to manage organization.

Carries out work authorized by board.

Provides experience and professional skills required to manage school district.

Pays bills.

Consults with professionals as required.

Directs work of employees, defines their duties, evaluates their performance, hires employees, and fires employees.

Provides board with support necessary to evaluate its performance.

Provides board with annual superintendent self-appraisal so that the board has all the information it needs to perform its governance duty. ■

Urbandale Community School District
2015-2016 Board Meeting Evaluation Form
Meeting Date: _____

Purpose of form: This form is provided as a meeting evaluation tool for the Urbandale School Board Members to keep us focused on the important issues and how we want to operate at board meetings. It further can help administration to ensure the right materials and information is provided to the directors so they can make informed decisions.

UCSD School Board Mission: To partner with stakeholders to teach all and reach all through governance of Board Policy and Operating Protocol.

Board Goals:

- Increase Board effectiveness to support district administration in improving student learning.
 - o Directors will continue to learn together
 - o Directors will be data-driven in decision-making process.

- To establish and maintain key financial targets.
 - o Solvency Ratio
 - o Spending Authority

Questions:

1. How well were you prepared for the decisions that you had to make tonight? If not, what other information would have been helpful?

2. What follow-up information or discussion is needed for any of the items we dealt with tonight?

3. How well did we hold ourselves accountable to our agreed upon *Operating Protocol*?

Assessing Tonight's Meeting

Plus (Positives)

Delta (Potential Changes)



Urbandale Board of Education Operating Protocol

For the purpose of enhancing teamwork and increase efficiency and effectiveness, the board members of the Urbandale Community School District are committed to the implementation of the following operating protocol:

Advocacy and Goals

- Our top priority is to assure that each and every student receives a quality education; the board represents the needs and interest of all the children in the Urbandale Community School District. Our mission is to “teach all and to reach all.”
- The board will set clear goals for themselves and the superintendent. They will also set clear goals for the Urbandale Community School District.
- We agree to “move the question” when discussion is repetitive. Board meetings are for decision-making, actions, and votes, not endless discussion. To be efficient and effective, long board meetings must be avoided.

Communication and Decision-making

- We will listen and direct individuals to follow policy related Chain of Command.
- We will ensure that every board member has equal access to all information and a responsibility to become well informed prior to conversations.
- We will consider research, best practice, public input, and financial impact when making decisions.
- We will listen with an open mind and be willing to change our stance based upon evidence.
- Surprises to the board or the superintendent will be the exception, not the rule. There should be no surprises at a board meeting.

Roles and Responsibilities

- We will emphasize planning, policy-making, public relations, and direction for the district.
- We will develop and nurture positive relationships that foster trust among ourselves and our administrative team.
- We will commit to an annual retreat to review strategic plan progress and establish yearly goals.