

**URBANDALE COMMUNITY SCHOOL DISTRICT**  
**BOARD OF DIRECTORS' MEETING**  
**MONDAY, DECEMBER 12, 2011**  
**WORK SESSION 5:30 P.M. AT**  
**JENSEN ELEMENTARY SCHOOL, 6300 AURORA AVENUE**  
**BOARD MEETING – 7:00 P.M. AT**  
**URBANDALE CITY HALL – 3600 86<sup>th</sup> STREET**

**I. Call to Order and Roll Call**

President Ryan Judas called the board work session to order at 5:30 P.M. Upon roll call, the following members were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Adam Obrecht and President Ryan Judas.

**II. Approval of Agenda**

Director Wierson moved, and Director Newberg seconded the motion to approve the agenda as posted. Motion carried with all ayes 7-0.

**III. Presentations and Tour of Jensen Elementary School**

Jensen Elementary Principal Julia Taylor led the group on a tour of the building and several teachers presented highlights regarding their focus on quality and student achievement

At 6:35, President Judas announced a recess until 7:00 P.M.

**I. Call to Order and Roll Call**

President Ryan Judas called the board meeting to order at 7:00 P.M. Upon roll call, the following members were present: Directors Jeff Farrell, Kyle Kruidenier, Cate Newberg, Shawn St. John, Mark Wierson, Vice President Adam Obrecht and President Ryan Judas.

**Approval of Agenda**

Vice President Obrecht moved to amend the agenda by moving Consent Agenda Item 6D – Approval of Personnel Report to the end of the meeting after closed session; and to delete Item 7E – IASB District #5 Ballot. Director Farrell seconded the motion. The motion passed with all ayes 7-0.

**II. Student Senate Report**

Seventh graders Rhea Gaskins and Kierstyn Krug reported that the Middle School Student Senate is hosting a Toy Drive through Bob Brown Chevrolet. Pizzaz Show Choir will be performing in competitions beginning in February 2012.

High School Senior Grant Wierson reported that the High School had their most successful blood drive ever, and that the Student Senate coordinated a Holiday Donation for an Urbandale family in need.

**III. Accept Audit for 2010-2011**

Jeff Van Maanen, CPA with Van Maanen, Sietstra & Meyer, PC, presented highlights from the District's Independent Audit report for FY 2010-2011. The District has continued its progress toward financial goals. General Fund solvency is currently at 9.4% for June 30, 2011 and Mr. Van Maanen commended the District's Administration for their good work. Director Wierson moved, and Director St. John seconded the motion to accept the report. Motion passed with all ayes 7-0.

**IV. Communication from the Public**

Urbandale Patch Local Editor Anne Carothers-Kay, of 7309 Benton Drive, presented information about the Patch.com nationwide Deck The House contest. The best-dressed holiday home winner's school district will receive \$100,000.

**V. Good News**

**VI. Consent Agenda Items**

A. Tuesday, November 22, 2011 Special Board Meeting Minutes;

B. Monday, November 28, 2011 Board Minutes;

C. Open Enrollment Report with four students enrolling into the District for 2011-12, and one student enrolling out of the District for 2011-12; with three students enrolling into the District for 2012-13, and with two students enrolling out of the District for 2012-13;

E. Agreement with Iron Mountain Information Management, Inc. to provide containers and paper shredding services;

F. Agreement with Transworld Systems for 250 additional account submissions for collection services;

G. At-Risk Allowable Growth Budget totaling \$922,615, which includes a \$691,961 (75%) modified allowable growth request;

H. Approval of 2012 UHS Early Graduates, and

I. Approval of an Insurance Consultant Agreement with Mark Becker and Associates.

Item D. Personnel Report was removed from the Consent Agenda for consideration at the end of the meeting. Vice President Obrecht moved, and Director St. John seconded the motion to approve all other items in the consent agenda, (items A through C, and items E through I). Motion passed with all ayes 7-0.

**VII. Report of the Superintendent of Schools**

**A. Quality Update – Webster**

Nancy Carlson, 2<sup>nd</sup> grade teacher, Jeanne Van Genderen, 4<sup>th</sup> grade teacher, and Greg Carezza, Principal, at Webster Elementary School provided a Quality Update.

**B. Presentation and Approval of 2012-2013 School Calendar**

Elementary Principals Jill Karch and Julia Taylor facilitated development of the 2012-2013 school calendars and Dr. Stilwell recommended approval. Director St. John moved, and Director Wierson seconded the motion to approve the traditional calendar and flex calendar for Rolling Green Elementary School for the 2012-2013 school year. Motion passed with all ayes 7-0.

**C. Discussion of Board Policies as Identified – Series 300 - Administration and 400 – Personnel**

Dr. Doug Stilwell, Superintendent, requested that board members share ideas for revisions of board policies in Series 300 – Administration and Policies in Series 400 – Personnel, and to bring any questions to the meeting for discussion. Proposed revisions and policy questions will be shared with Sue Seitz, Legal Counsel, and revised policies will be brought to the board meeting on January 23<sup>rd</sup> for first reading.

**D. Authorization of Issuance of \$10,000,000 General Obligation School Refunding Bonds, Series 2011 and \$10,000,000 General Obligation School Refunding Bonds, Series 2012**

Dr. Doug Stilwell, Superintendent, and Shelly Clifford, Director of Business Services, recommended approval of the following resolutions concerning authorization and issuance of

\$10,000,000 General Obligation School Refunding Bonds, Series 2011 and \$10,000,000 General Obligation School Refunding Bonds, Series 2012.

With regard to \$10,000,000 General Obligation School Refunding Bonds, Series 2011: Vice President Obrecht introduced the Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same, and moved for its approval. Director St. John seconded the motion and the motion passed with all ayes 7-0.

Vice President Obrecht moved, and Director Farrell seconded the motion for Approval of the Form of Tax Exemption Certificate. Motion passed with all ayes, 7-0.

Vice President Obrecht moved, and Director St. John seconded the motion for Approval of Continuing Disclosure Certificate and to Authorize the Issuance of General Obligation School Refunding Bonds, Series 2011 in the amount of \$10,000,000, and Levying a Tax for the Payment thereof. Upon roll call vote, the motion passed with all ayes, 7-0.

With regard to \$10,000,000 General Obligation School Refunding Bonds, Series 2012: Vice President Obrecht introduced the Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent, Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement and Authorizing the Execution of Same, and moved for its approval. Director St. John seconded the motion and the motion passed with all ayes 7-0.

Vice President Obrecht moved, and Director St. John seconded the motion for Approval of the Form of Tax Exemption Certificate. Motion passed with all ayes, 7-0.

Vice President Obrecht moved, and Director St. John seconded the motion for Approval of Continuing Disclosure Certificate and to Authorize the Issuance of General Obligation School Refunding Bonds, Series 2012 in the amount of \$10,000,000, and Levying a Tax for the Payment thereof. Upon roll call vote, the motion passed with all ayes, 7-0.

F. Accept the Financial Report

Shelly Clifford, Director of Business Services, submitted financial reports through November 2011. Director Wierson moved, and Director St. John seconded the motion to accept the financial reports for fiscal year to date through November. Motion passed with all ayes 7-0.

G. Authorization to Pay Bills

Shelly Clifford, Director of Business Services, submitted the list of bills for the Board's consideration. Director Farrell moved, and Director Newberg seconded the motion to approve the payment of bills as submitted. Motion passed with all ayes 7-0.

**IX. Discussion of Other Matters**

Shelly Clifford updated the Board of Directors about MidAmerican's request for an easement along Aurora Avenue in front of the Middle School in order to accomplish service upgrades. Mid American will submit a formal proposal at a future meeting.

**X. Closed Session**

A. Individual Competency

Director Farrell moved, and Director St. John seconded the motion to enter into closed session, pursuant to Section 21.5(1)(i) of the Code of Iowa, and as requested by the individual, to evaluate the professional competency of the individual whose appointment, hiring, performance, or discharge is being considered to prevent needless and irreparable injury to that individual's reputation. Upon roll call vote, motion passed with all ayes 7-0.

B. At 9:45 P.M., the Board of Directors returned to open session.

Approval of Personnel Report

Director St. John moved, and Vice President Obrecht seconded the motion to approve the personnel report, as submitted. Motion passed with all ayes 7-0.

**XI. Adjourn**

Director Wierson moved, and Director St. John seconded the motion to adjourn the meeting at 9:50 P.M. Motion passed with all ayes 7-0.

Ray M. Jones                      1/9/12  
Board President                      Date

ATTEST:

Shelly Cliford                      1/9/12  
Board Secretary                      Date

These minutes are unofficial until approved by the Board of Directors at their meeting on January 9, 2012.